

West Boylston Parks Facilities Committee (PFC) Meeting Minutes – January 7, 2016

PFC Attendees: Patrick Crowley, Robert Dunne, Gary Flynn, Patrick Inderwish, John Owanisian, Christopher Rucho, Timothy Shea

BETA Engineering: Randy Collins, Steven D'Ambrosia

Other Attendees: Steve Blake (Parks Commission), Nancy Lucier (Town Administrator's Office), Michael Kittredge (DPW)

- Chairman Inderwish opened the meeting at 7:08PM.

- **Motion:**

- Motion Originator: Mr. Rucho
- Motion Description: Approve minutes of August 25, 2015 PFC meeting
- Motion Seconded: Mr. Shea
- Motion Discussion:
- Motion Outcome: All approved

- Discussion ensued concerning the draft PFC FY15 annual report. Mr. Rucho suggested the term "stakeholder" should be removed and replaced with "interested parties" to add clarity.

- **Motion:**

- Motion Originator: Mr. Rucho
- Motion Description: Approve PFC annual report with recommended changes removing "stakeholder" and inserting "interested parties".
- Motion Seconded: Mr. Dunne
- Motion Discussion: Discussion reflected consensus for Mr. Rucho's suggestion.
- Motion Outcome: All approved

- **Motion:**

- Motion Originator: Mr. Crowley
- Motion Description: Approve invoice payment of \$6912 to BETA Engineering for invoices 9, 10, 11 and 12
- Motion Seconded: Mr. Rucho
- Motion Discussion:
- Motion Outcome: All approved

- It was noted that \$2758 remains to be billed with BETA.

- Discussion indicated that survey documentation is required from BETA in .pdf format that includes test pit and GEOProbe locations – **Mr. Collins agreed to provide this documentation.**

- Mr. Collins provided insight into Master Plan cost information:

- Separate estimated costs will be provided for phases of construction.
- Cost detail will include separate costs for synthetic vs. natural turf field and costs for various types of walking trail surfaces.
- Base plan assumes synthetic multi-purpose field and natural practice field.
- Maintenance guidelines will be included.

- Messrs. Collins and D'Ambrosia then presented three hardcopy Master Plan views (Perspectives A, B, and C) of Goodale Park and indicated they were working on computer based views of these plans that would provide clearer 3 dimensional images of the park's terrain.
- Mr. Inderwish noted that amenities included in the Master Plan meet the requirements of open space section of the West Boylston Master Plan.
- Mr. D'Ambrosia then distributed hardcopy "Order of Magnitude Cost Estimates" itemizing costs associated with the following phases – grand total cost of various phases is indicated below:
 - Phase 1 - Build out of multi-purpose field: \$10,289,787
 - Phase 2 - Construction of practice field and little league fields: \$4,075,060
 - Phase 3 – Construction of high school baseball field: \$2,881,452
 - Phase 4 – Construction of central area including pool: \$4,951,644
 - Grand total of all phases: \$22,198,443
- Discussion indicated that the cost escalation (3%/year) calculations included in the cost estimates were incorrect/understated – **Mr. D'Ambrosia agreed to correct the cost escalation formulas in a revised document.**
- Further discussion of a timeline for the various phases, resulted in the order of magnitude estimate (years from present) below:
 - Phase 1: 3 years
 - Phase 2: 6 years
 - Phase 3: 8 years
 - Phase 4: 10 years (or possibly combine with phase 3 timing)
- **Mr. Collins expected to provide the following at next PFC meeting:**
 - Master plan document with executive summary and more detailed costs (synthetic vs. natural turf)
 - Document with test pit and GEOProbe locations
 - Cost estimates with correction to escalation formulas
- Mr. Dunne indicated it would be beneficial for BETA representatives to present the Goodale Park Master Plan to the West Boylston Parks Commission – Mr. Inderwish recommended this presentation should occur after the master plan has been finalized.
- Consensus discussion indicated it would be appropriate to present an update of the Goodale Park Master Plan at the West Boylston Spring 2016 Town Meeting.
- Agreed to next PFC (with attendance of Messrs. Collins and D'Ambrosia expected) meeting date/time of February 4 at 7PM.
- There being no further business to discuss, a motion to adjourn the meeting was approved at 9:12PM.