

Meeting Minutes

Parks Facilities

10 June 2021

Members Present: Erin Palumbo, Gary Flynn, Keith Brown, Pat Inderwish, Pat Crowley, Barur Raj Rajeshkumar, Jim Pedone

Meeting Called to Order: 7:08pm by Inderwish.

Meeting Motions/Actions and Summary of Discussion:

The idea of an accelerated process for selecting a contract company to undertake the Mixer Field Renovation project was discussed. Instead of advertising the RFP for a total of 4 weeks, the committee discussed, then approved the idea of using a designer selection process. The board will email the RFP directly to approximately 77 firms on a list created by Inderwish.

Palumbo motion to send the RFP via email to the list of 77 firms. Crowley seconded. Motion passed.

Crowley motion to use the same scoring system to evaluate submitted applications as was used for the Goodale Park Tennis/Basketball courts. Pedone seconded. Motion passed.

There followed a discussion of the proposed timeline for selecting a firm. It was determined that the proposals would be sent out on 14 June, a site-walk through offered to interested companies on 10 July at 10:30am, responses to the proposal would be required on 20 July.

There followed a discussion of a subcommittee to be present for the site-walk through.

Inderwish motion to approve subcommittee volunteers of Pedone, Brown, Inderwish and Rajeshkumar. Motioned seconded by Pedone. Motion passed.

There was a brief discussion regarding the stonewall. It was agreed upon that the existing stone wall on the Mixer Field property does not meet the town criteria as a historical site.

Pedone reminded the group to avoid conversation among the group via email as per the open meeting laws.

Crowley motion to adjourn. Pedone seconded. Meeting adjourned at 8:15pm

Next Meeting-

Date: 27 July 2021

Time: 7pm

Location: Senior Center