

West Boylston Parks Facilities Committee (PFC) Meeting Minutes – August 25, 2015

PFC Attendees: Patrick Crowley, Gary Flynn, Patrick Inderwish, John Owanisian, Christopher Rucho, Timothy Shea

- Chairman Inderwish opened the meeting at 7:35PM.

- **Motion:**

- Motion Originator: Mr. Shea
 - Motion Description: Approve minutes of July 28, 2015 PFC meeting
 - Motion Seconded: Mr. Crowley
 - Motion Discussion:
 - Motion Outcome: All approved
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- Discussion ensued concerning development of the agenda for the September 8 informational presentation of the draft Goodale Park Master Plan – agenda resulting from discussion reflect below:
 - Mr. Inderwish: *Brief history of Master Plan process from PFC perspective including RFP, architect selection, and numerous meetings held to gain stakeholder/public input.*
 - Messrs. Collins and D'Ambrosia (BETA Engineering): *Provide overview of Master Plan development process.*
 - Messrs. Collins and D'Ambrosia: *Present view(s) of Master Plan drafts via projector and/or display boards.*
 - Facilitated by Mr. Inderwish: *Question and answer session.*
 - Mr. Inderwish: *Next steps and process to finalize Master Plan.*
 - Mr. Inderwish indicated a request was received from the chair of the WB Parks Commission to reschedule the September 8 meeting in order to maximize Parks Commission attendance.
 - Mr. Inderwish responded that no other board has objected to the September 8 date and that it is extremely difficult to find an ideal time for all involved.
 - Mr. Inderwish encouraged the attendance of Parks Commission members and it was noted that PFC and Parks Commission member Mr. Flynn will attend.
 - Agreed the meeting will take place as planned on September 8.
 - Further discussion indicated the September 8 informational meeting should be displayed on the Town's electronic signboard – Mr. Owanisian contacted Town Administrator's office to request posting to signboard and reserved the B.O.S. meeting room on 2nd floor for meeting.
 - Topics to be addressed at future PFC meeting:
 - Awaiting written report of Goodale Park test pit analysis.
 - Development of checklist encompassing all tasks expected to be completed by BETA Engineering.
 - There being no further business to discuss, a motion to adjourn the meeting was approved at 8:49PM.