

WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

April 4, 2016 7:05 PM

Members Present: Steve Blake, Bob Dunne, John Pitro, Jim Pedone (chair)

Members Absent: Gary Flynn

Guests: Jen Breen, Mike Kittredge, Ron White, Jeff Harris, Cameron Harris

Approval of Minutes

- Motion Originator: Steve Blake
- Motion Description: Approve minutes for March 7, 2016 meeting.
- Motion Seconded: Bob Dunne
- Motion Discussion:
- Motion Approvers/Disapprovers: **All Approved**

Treasure's Report

	FIELD	RECREATION	PRIDE PARK	
CURRENT BALANCE	\$ 6,990.47	\$ 7,861.74	\$ 3,583.77	
BILLS PAID	\$ 1,884.76	\$ 1,080.59	0.00	
TO BE PAID	\$ 0.00	\$ 0.00	0.00	
DEPOSITS MADE	\$ 1,240.00	\$ 2,546.50	0.00	
TO BE DEPOSITED	\$ 3,685.00	\$ 179.00	0.00	

Community Input

Jeff Harris and his son Cameron would like to organize a clean-up day at Woodland with a group of volunteers (from Cameron's Cub Scout Troop). They would like to do this during the month of April and will work with Mike to co-ordinate the event.

Outstanding Permit Fees/Insurance Certificates/Facility Requests

Bob handed out copies of the current schedule and reviewed the status of payments and insurance certificates. Todd Smith has submitted the schedule for the AAU team.

WB Babe Ruth (Ron White) have requested use of the Sr. Baseball Field for games (June 1 thru Aug 15) and an occasional practice. They will move a game to another location, if there is a conflict with the high school or the AAU team. Ron will let Jim know when they would be looking to hold a practice.

- Motion Originator: Bob Dunne
- Motion Description: Approve request as submitted
- Motion Seconded: Steve Blake
- Motion Discussion:
- Motion Approvers/Disapprovers: **All Approved**

Jen has a request for use of the summer house for the 5th grade cookout on June 15th, but does not have it with her (will bring to next meeting).

WB High School has requested use of the All-Purpose Field on June 3rd (noon-8PM) to hold graduation.

- Motion Originator: John Pitro
- Motion Description: Approve request, pending signature of requestor and Police Dept.
- Motion Seconded: Steve Blake
- Motion Discussion:
- Motion Approvers/Disapprovers: **All Approved**

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The High School's requests forms were received and are completed exactly the same as last year's were.

- Motion Originator: Bob Dunne
- Motion Description: Approve the High School's requests as submitted
- Motion Seconded: Steve Blake
- Motion Discussion: The softball team is not starting their games until 4:00. This is going to be an issue with the youth softball league. Jim will notify the principal of the conflict issue.
- Motion Approvers/Disapprovers: **All Approved**

Parks and Recreation Programs

Jen reported on the programs being held during the summer months. The basketball program will run for 6 weeks, beginning June 13th (skipping the week of July 4th). The soccer program with best soccer will be held Aug 15-19 and Aug 22-26 (discussed best field to use). Two tennis camps are scheduled, one in June and the other in July. The days of play program will run 4 weeks, weeks of June 20th, June 27th, July 11th and July 18th. She has organized a family outing to a Red Sox game in August (40 tickets have sold).

The Easter Egg Hunt was a success. There was an issue with a non-resident who wanted to participate in the event. Jen explained that there is not a fee for the event and it is open to residents only. There are other programs, which involve a participant fee, which are open to non-residents.

Jen has provided Nancy Lucier with a FY15 report and will work on putting together information for the Open Space regarding what programs are offered and the number of participants.

Parks Facilities/Maintenance Items

- Well drilling – the CPC has approved the request for the \$17,500, which will be voted on at the town meeting in May.
- Quarterly walk-thru – had one on March 19th and the next one will be June 11th. Reviewed list of items and the safety issues from March 19th (electrical boxes at AP field, drainage access cover missing, and lights for flag at AP field). Also reviewed what work needs to be done at "A&B" field to get them ready for the season. Discussed the bulging that is occurring to the retaining wall and whether town counsel should be consulted about the issues. Mike stated that he was asked by the BOS to get pricing to have the wall washed and sealed (he has a quote for \$7,700).
- Precast stairs – have not been moved, but something needs to be done at Townsend Field, where the stairs were going to be used. Mike will take a look at the location and give the board some suggestions.
- Aerator – has been repaired and is being used
- Fertilizer – Mike has received a notice from the DCR, soil testing needs to occur and a low phosphorous fertilizer needs to be used.
- Practice field – Funding request was tabled by the CPC and voted on at their next meeting, which they have requested that Mike attend. The CPC wants to confirm that the project will not detract from DPW projects. Mike will get started on the clean-up of the pool site and the trees can come down (public hearing has been held).
- Seasonal employee - Mike stated that there are funds in FY16 for seasonal help, but does not know about FY17.
- Tree planting program – Mike is working with the landscaper on getting the trees planted.

Old Business

- Tennis backboard – being put on hold for now
- Dugouts Sr. Baseball Field – Steve is working on the project, will not occur until after the baseball season.
- Open Space Plan – Bob reviewed the 2009 document and the changes he has suggested. Jim has asked the board members to review and send comments to Bob and review again at next meeting. Bob has put together information regarding the MIAA requirements for the track.
- Parks Commission Master Plan – combine with prioritization of projects agenda item and discuss at future meeting.
- Gate at softball field – work has not been done (move to DPW list).
- Port-a-toilets - Steve got quotes for the toilets and United Site was again the least expensive.
 - Motion Originator: Bob Dunne
 - Motion Description: Accept United Site Services quote.
 - Motion Seconded: John Pitro
 - Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**
Steve will contact United Site to have the units delivered.
- Fertilization funds – two amounts for \$5,000 were approved by the BOS and now need to be voted on at Town Meeting. The BOS did not approve the DPW budget increase request.

New Business

- Signs – Bob will put together a draft of what needs to be on the signs
- Bunker Rake – The Wachusett Country Club donated a bunker rake to the town. The repairs that were needed have been completed and the rake is being used.

Committee Updates/PFC, Open Space, Rules & Fees

- PFC – meeting on the April 7th with engineer to review the presentation for Town Meeting.
- Open Space – Bob has been attending the meetings and reported that they have been working on updating the plan.
- Rules & regulations – Bob is working on the signs.
- Reorganization of sub-committees – wait until all 5 members are in attendance.

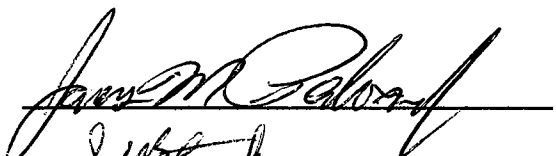
Members Requests

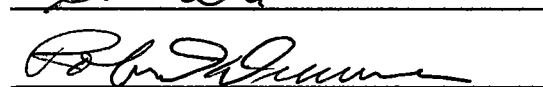
- Bike racks – Jim and Bob will look into the questions regarding the bike racks (how many are available, how much does it cost for shipping and what does installation involve).

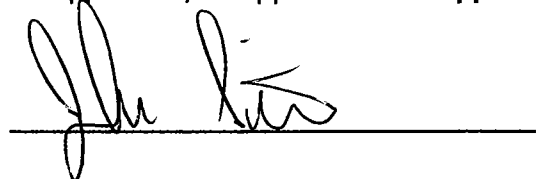
Next Meetings: May 2 and June 6th

- Motion Originator: Bob Dunne
- Motion Description: Adjourn / 9:15
- Motion Seconded: John Pitro
- Motion Discussion:

- Motion Approvers/Disapprovers: **All Approved**







DATE: 5/2/16