

WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

November 7, 2016 7:15 PM

Members Present: Steve Blake, Gary Flynn, Jim Pedone (chair)

Members Absent: Bob Dunne, John Pitro

Guests: none

Approval of Minutes

- Motion Originator: Steve Blake
- Motion Description: Approve minutes – August 15, 2016
- Motion Seconded: Gary Flynn
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

- Motion Originator: Steve Blake
- Motion Description: Approve minutes – September 12, 2016
- Motion Seconded: Gary Flynn
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

Treasure's Report

	FIELD	RECREATION	PRIDE PARK	Fertilizer Pesticide
CURRENT BALANCE	\$ 9,463.68	\$ 2,619.33	\$ 3,583.77	\$ 4,255.00
BILLS PAID	0.00	\$ 34.05	0.00	\$ 0.00
TO BE PAID	\$ 250.98	0.00	0.00	\$ 0.00
DEPOSITS MADE	0.00	0.00	0.00	-----
TO BE DEPOSITED	0.00	0.00	0.00	-----

Outstanding Permit Fees/Insurance Certificates/Facility Requests

Jim has spoken with the School Department regarding payment for the fall fees and the check should be received soon.

BWBB Youth Football has requested use of the AP field for Nov. 9th (this Wednesday), 5:30-9:00 for a 4th grade playoff game. They have submitted their insurance certificate and a check for \$125.00.

- Motion Originator: Steve Blake
- Motion Description: Approve the BWBB Youth Football request as submitted
- Motion Seconded: Gary Flynn
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

Parks and Recreation Programs

Bob has not had an opportunity to gather information from area towns on their recreation director positions. Jim will work on putting the information together and will speak with Nancy Lucier regarding the job description. Jim has had communications with members of the BOS regarding the status of the position. Jim has also spoken with Karen Pare about having the information on the town's website removed or changed.

Parks Facilities/Maintenance Items

Vernon Jackson "Butch" (DPW Director) was unable to attend the meeting.

- Precast stairs – no change, at Town offices with move date to be determined
- Gates at AP field – are still being worked on
- Storage units – no change/report
- Fencing at Sr. Baseball field – the old fencing (near school and 1st base line) has been taken down. Steve will get prices for grinding of a few stumps that need to be removed.

- Pride Park – weeds in sand - no change/report. The mulch has been spread on the school side of the park, but more may be needed on the smaller side. Steve will look into the invoice for the mulch and the missing ride (per email from Richard Phelps).
- Goodale Courts– the lights at basketball courts are on until 8:00 on Fri, Sat and Sun. Will discuss shutting off at next meeting. The tennis courts have not been closed, Jim will speak with Butch.
- Quarterly walk-thru – next date to be determined at a future meeting
- Electric box at bandstand – lock has been addressed.
- Dead tree on common – no change/report
- Skating rinks – Gary will get pricing for the liners.
- Items from walk-throughs – Steve is working with Corporate Electric regarding the wiring at the AP Field and the conduit boxes. Jim will review the rest of the items with Butch.
- New items - parking lots need to be lined (pool & Goodale St). The lights at the gazebo are not working, but could just be a daylight savings issue.

New Business

- Dog Park – proposed dog park is on the agenda for the next Open Space meeting. Jim has many questions regarding the matter and will reach out to Vin Vignally to discuss.
- Treasure – table until next meeting.
- Permit scheduling – Jim feels that it would be easier if the chairman did the scheduling.
 - Motion Originator: Steve Blake
 - Motion Description: To have board's Chairman to take over the permit scheduling.
 - Motion Seconded: Gary Flynn
 - Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

Old Business

- Gym/Rec Center/Pool research – Bob is not here to give an update
- Tennis Courts backboard – Steve reported that the \$1,500 that the Athletic Association has can be used for the backboard, instead of towards the dugouts. Gary stated that he does not want the board to be placed inside the courts. He is concerned that placing the board inside of the courts renders one of the courts unusable, while the board is being used. Steve noted that it is not a permanent structure and could be moved if need be.
 - Motion Originator: Gary Flynn
 - Motion Description: To accept the \$1,500 donation to purchase the tennis backboard, with the Parks Commission to pay the freight costs.
 - Motion Seconded: Steve Blake
 - Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**
- Dugouts Sr. Baseball Field – Steve will look into the possibility of Assabet Vocational constructing the dugouts. Discussed options for materials for construction. Jim noted that the board needs to identify priorities for the May town meeting and that the funding for the dugout should be on the list.
- Open Space Master Plan – plan updates still being worked on, next meeting scheduled for the November 22nd.
- Signs – nothing new to report
- Rebuild of Townsend Field – Jim has not had any contact with Don Marrone.
- Sr BB Field fencing – the funding request for fencing for the 3rd baseline was approved at town meeting. Steve is working on getting the project put together. Depending on the availability of the fencing company, the work could possibly be completed now (instead in the spring).
- Scoreboard at AP Field – \$8,995.00 to retrofit with LED lights and make wireless, does not include spray painting. Item to be moved to proposed project list.
- Grant writer – Jim reported that the grant writer is a college student. Jim has given him a few items to start with.

Project List

Member Priorities - Extend Netting to foul post along 3rd base line; Roofs on H.S. Dugouts

Deck Hockey; Batting Cages Little League and H.S. Baseball fields; H.S. Baseball field; Replace Track; Repair Woodland courts; Additional Wells; Tennis Court Backboard; Permanent outfield fence @ Townsend & B Field; Fence around new practice field; Pool; Multipurpose field in the Pine Grove; Mixer Field renovation; Woodland Field Renovation; Turf High School Baseball Field; Indoor Gym Recreation Center, Resurface basketball courts, sealcoat walkway

Steve got a price of \$12,667 for seal-coating of the basketball courts. Jim will add this to the list for grant request items.

Committee Updates/PFC, Open Space, Rules & Fees

- PFC - no report - wait for next meeting, when Bob is in attendance.
- Open Space - already discussed under old business

Members Requests

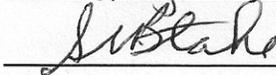
Steve - meets can not be held at the track, issue needs to be addressed one way or another.

Next Meetings: December 5th and January 9th

- Motion Originator: Steve Blake
- Motion Description: Adjourn / 8:40
- Motion Seconded: Gary Flynn
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**









 DATE: 12/5/16