

WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

October 3, 2016 7:00 PM

Members Present: Steve Blake, Bob Dunne, Gary Flynn, Jim Pedone (chair), John Pitro**

Members Absent:

Guests: Vernon Jackson "Butch" (DPW Director), Justin Tienhaara (Athletic Director), Tim Shea

Approval of Minutes

- Motion Originator: Steve Blake
- Motion Description: Approve minutes – August 15, 2016
- Motion Seconded: Bob Dunne
- Motion Discussion: Bob noted corrections that are needed in the community input section, regarding the discussion with the Town Administrator.
- Motion Approvers/Disapprovers: **All Approved** - with the changes as discussed

- Motion Originator: Steve Blake
- Motion Description: Approved minutes – September 12, 2016
- Motion Seconded: Gary Flynn
- Motion Discussion: Bob noted corrections that are needed in the discussion section of motion to endorse the PFC Master Plan.
- Motion Approvers/Disapprovers: **All Approved** - with the changes as discussed

Both sets of minutes to be reviewed with changes at the board's next meeting.

Treasure's Report

	FIELD	RECREATION	PRIDE PARK	Fertilizer Pesticide
CURRENT BALANCE	\$ 9,714.66	\$ 2,653.38	\$ 3,583.77	\$ 4,255.00
BILLS PAID	0.00	\$ 34.11	0.00	\$ 0.00
TO BE PAID	\$ 1,200.00	0.00	0.00	\$ 0.00
DEPOSITS MADE	0.00	0.00	0.00	-----
TO BE DEPOSITED	0.00	0.00	0.00	-----

Community Input

Justin thanked the board for their support and the fields being in good condition. Gary informed Justin that schedules and changes to them need to be communicated to Butch. Bob asked Justin if he had any knowledge of the Assabet game being held in West Boylston (Justin to look into the matter). Bob explained to Justin that the additional boys' soccer team did have an impact on the scheduling for the leagues and that the board had not been notified of the new team until August. Jim noted that the coaches' schedules also have an impact on the leagues' schedules and that use by the school needs to be after school (referenced the situation that occurred with girls' softball ball this past spring).

Outstanding Permit Fees/Insurance Certificates/Facility Requests

The only payment outstanding is from the School Department.

Parks Facilities/Maintenance Items

- Precast stairs – no change, at Town offices with move date to be determined
- Gates at AP field – is being addressed
- Storage units – discussed if they should remain in the area that they currently are in or be moved to the area where the grass clippings are put. Decided keeping them in the area where they are now would be the better choice. Options for putting a roof between the two units were discussed. Butch will work on this.

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- Fencing at Sr. Baseball field – removal of the old fencing (near school and 1st base line) has been approved by the High School.
- Pride Park – Tim has attempted to remove the weeds from the sand along the fence line. Discussed whether to remove sand and plant grass or to remove the old sand and replace with new sand. ** John arrived
- Court lights – to be off during the week and on until 8:00 on Fridays, Saturdays and Sundays.
- Pride Park mulch – to be delivered next week. Butch has notified Major Edwards School.
- Quarterly walk-thru – next date to be determined at a future meeting
- Electric box at bandstand – lock has been addressed.
- Dead tree on common – dead pine tree in the area of the port-a-toilet is on Butch's list of trees that need to be taken down.

New Business (part a)

- Grass dump – can stay where it is (storage units are not being moved there).
- Quarterly walk-thru lists – add to list to DPW section of agenda.

Old Business (part a)

- Dugouts Sr. Baseball Field – Steve reported that there will need to be a retaining wall involved in the construction of the dugouts.
- Practice field
 - Motion Originator: Steve Blake
 - Motion Description: To remove the arborvitaes from the banking of the former pool area
 - Motion Seconded: Bob Dunne
 - Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

New Business (part b)

- Grant writer – Jim is looking into having the grant writer attend a meeting
- Gym/Rec Center/Pool research – Bob working on, nothing to report at this time.
- Skating rinks – discussed whether to have 1 or 2 rinks. There was a second rink added last year, and it was decided to do the same this year.
 - Motion Originator: John Pitro
 - Motion Description: To have two of the smaller sized rinks, allowing the less expensive liner to be used.
 - Motion Seconded: Steve Blake
 - Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**
- Scoreboard at AP Field – Steve to obtain a quote to have the existing board retro-fitted.

Old Business (part b)

- Tennis Courts backboard – Steve suggested approaching the Athletic Association about possibly using the funds the \$1,500 for the tennis backboard, instead of towards the dugouts.
 - Motion Originator: Bob Dunne
 - Motion Description: To have Steve approach Mindy Esteves about using the funds for the tennis backboard.
 - Motion Seconded: John Pitro
 - Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**
- Practice field – hydro-seeding is completed, grass is growing and invoice has been approved for payment.
- Dugouts Sr. Baseball Field – Steve will look into the possibility of Assabet Vocational constructing the dugouts.

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- Open Space Master Plan – the board's comments were submitted. There will be a 2 minute report at the Town Meeting and a final public forum is scheduled for Oct 24th. Bob reviewed the timeline of the remaining steps, from now to beginning of December.
- Signs – discussed how many signs are needed. Bob had been working on this, but does not currently have the time to devote. Jim will work on the sign project.
- Rebuild of Townsend Field – Jim has not had any contact with Don Marrone.
- Sr BB Field fencing – the funding request for fencing for the 3rd baseline was approved by the CPC and is on the warrant for the Town Meeting. Bob noted that the view of the 1st baseline is blocked by the new fencing. There are no plans for lowering of the fence.
- Clerk and Recreation Director pay increase – to be left as is, for now.

Parks and Recreation Programs

Jim noted that the issue being is the programs could not support self-funding, were there to be an increase in pay to the Recreation Director's position. Bob will look into what other area towns have for programs, how they are funded and what the directors are paid. Jim will look into the phones, both the landline and cell phone.

Project List

Member Priorities - Extend Netting to foul post along 3rd base line; Roofs on H.S. Dugouts

Deck Hockey; Batting Cages Little League and H.S. Baseball fields; H.S. Baseball field; Replace Track; Repair Woodland courts; Additional Wells; Tennis Court Backboard; Permanent outfield fence @ Townsend & B Field; Fence around new practice field; Pool; Multipurpose field in the Pine Grove; Mixer Field renovation; Woodland Field Renovation; Turf High School Baseball Field; Indoor Gym Recreation Center

Steve noted that Bob Scales would be available in the future, should there be more wells to be done. Jim asked if more wells should be a priority and moved to the new business section.

At Tim's suggestion, that sealcoating and painting of the Goodale courts (and walkways) be on the project list, Jim will add it to the new business section.

Committee Updates/PFC, Open Space, Rules & Fees

- PFC – plan has been presented to the School Committee. The next PFC meeting is Sept 13th.
- Open Space – already discussed under old business (part b).

Members Requests

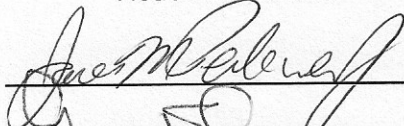
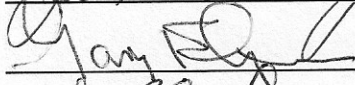
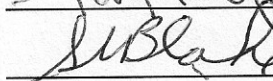
Bob informed the board that he will continue thru the end of the year, but at that point he will be done with the responsibilities of field scheduling and treasurer.

Bob received an email from Vinny Vignally (Open Space) regarding talks of a dog park and was asked to introduce the idea to the board. Bob will forward the email to Jim.

Next Meetings: November 7th and December 5th

- Motion Originator: Steve Blake
- Motion Description: Adjourn / 9:25
- Motion Seconded: Gary Flynn
- Motion Discussion:

- Motion Approvers/Disapprovers: **All Approved**



DATE: 12/5/16