

## WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

July 11, 2016 7:00 PM

Members Present: Steve Blake, Bob Dunne, Gary Flynn (7:25), John Pitro, Jim Pedone (chair)

Members Absent:

Guests: Jenna Lapan, Mike Peckar, Tim Shea, Danielle Mucciarone, Dave Femia

### Approval of Minutes

- Motion Originator: John Pitro
- Motion Description: Approve minutes for June 6, 2016 meeting
- Motion Seconded: Steve Blake
- Motion Discussion:
- Motion Approvers/Disapprovers: **All Approved**

### Treasure's Report

	FIELD	RECREATION	PRIDE PARK	
CURRENT BALANCE	\$ 8,102.26	\$ 11,017.30	\$ 3,583.77	
BILLS PAID	\$ 1,233.93	\$ 5,277.59	0.00	
TO BE PAID	\$ 36.84	\$ 2,587.24	0.00	
DEPOSITS MADE	\$ 3,904.00	\$ 6,518.00	0.00	
TO BE DEPOSITED	\$ 400.00	\$ 575.00	0.00	

### Outstanding Permit Fees/Insurance Certificates/Facility Requests

WB Youth Soccer submitted their use request for the fall. Bob noted that the high school's schedule is needed to check for conflicting times. The insurance certificate and payment to be submitted after registration has been held.

- Motion Originator: Steve Blake
- Motion Description: Approve WB Youth Soccer's use request as submitted.
- Motion Seconded: John Pitro
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

### Community Input

Mike Peckar (Open Space Committee) and Danielle Mucciarone (Central Massachusetts Regional Planning Commission) attended the meeting to report on the progress of the updating of the Open Space Plan. The plan is required for funding from the state and has to be updated every 7 years. Danielle spoke on the results of the recent survey and provided hand-outs of the 2009 document. Bob will work on inserting the proposed changes into the existing document. *7:25 mid-discussion*

The Town Administrator (Anita Scheipers) had planned on being at the meeting, but was unable to. Jim has spoken with her regarding the Parks Facility Committee and he reached out to Beta Engineering a couple of times, with no response. Anita is planning to have a joint meeting between the board and the committee.

### Outstanding Permit Fees/Insurance Certificates/Facility Requests – continued

Jim approved two use requests between the meetings. Strike Zone AAU used the SR. Baseball Field on July 9 and 10<sup>th</sup> and submitted a check for \$400.00. Team Mizuno Northeast is using the Sr. Baseball Field for practices (four dates). Jim will follow-up with them on the status of their payment.

The high school's fall sports use request forms have been received, but do not have DPW and police signatures. Discussed when the new practice field would be ready for use and that the schedules need to be provided to the DPW, so they will know what and when needs to be done.

- Motion Originator: John Pitro
- Motion Description: Approve high school fall sports use requests as submitted.
- Motion Seconded: Steve Blake
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

The board discussed whether the school should be completing forms for use during physical education classes and if the school hours should be noted on the new signs.

### **Community Input** - continued

Tim would like to put banners on the poles and maybe the fence at the All-Purpose Field to raise funds for the Athletic Association.

- Motion Originator: John Pitro
- Motion Description: Approve 16 banners on light poles at AP field, pending sample approval by Jim.
- Motion Seconded: Steve Blake
- Motion Discussion: Bob instructed Tim to not block any views.
- Motion Approvers/Disapprovers: **All Approved**

Tim stated that he feels that Woodland is under-utilized and would like to see more use on the weekends. Bob explained the youth soccer scheduling and noted that it might be worth talking to them about utilizing it more. Jim will speak with soccer league.

Tim would like to make some improvements to the Mixer Field, as well as work on the irrigation systems at the "A&B" fields. The board discussed adding them to the project list and waiting until the new DPW Director starts (to discuss with him).

Dave Femia inquired about the outcome of the Open Space survey regarding the Open Space and stated that he was surprised by the number of residents wanting a pool. He expressed concerns regarding the liability of having a pool. Jim explained that the survey and the updating of the plan are being handled by the Open Space Committee.

### **Parks and Recreation Programs**

Jen was unable to attend, but provided a written report on the summer programs.

### **Parks Facilities/Maintenance Items**

- Well drilling – are still being worked on
- Quarterly walk-thru – reviewed June walk-thru list. Wait for DPW Director to set next date.
- Precast stairs – move date to be determined
- Gate at football field – work has not been done
- Field maintenance – ongoing
- Tree plantings – trees have been planted at Woodland and Goodale. Discussed that some of them are not in good locations. Steve explained that they are fairly small trees.

### **Old Business**

- Practice field – construction of field is in progress
- Tennis Courts backboard – Jim will discuss with Jen about using recreation funds for some of the cost (low end \$1500). Bob suggested to possibly approaching CPC for partial funding. Steve noted that it has to be permanent to qualify for CPA funds. Tim noted that the courts need to be seal coated and repainted.
- Dugouts Sr. Baseball Field – Steve spoke with Mindy Esteves regarding the \$1500 available from Athletic Association for the dugouts. Steve suggested maybe including in a CPA funding request for any additional funding needed for the dugouts.
- Open Space Plan – discussed during community input.
- Signs – Bob is working on.
- Bike Racks – the cost to ship the racks is approximately \$40.00 each.
  - Motion Originator: John Pitro
  - Motion Description: Decline offer for bike racks, based on no need.
  - Motion Seconded: Gary Flynn
  - Motion Discussion: Discussed if there was any locations where they are needed and that they need to be permanently installed.
  - Motion Approvers/Disapprovers: **All Approved**

Jim will contact Raj to let him know of the board's vote.

- Beta Engineering – discussed during community input.
- Lights at courts – have been turned on.
- Sr. Baseball Field gates open – Tim stated that people have been good about cleaning up after their dogs at Goodale, and that is more of an issue at Woodland.

### **New Business**

- New Projects - list of proposed new projects, which was compiled based on input from the board members: deck Hockey; Batting Cages Little League and H.S. Baseball fields; Replace fencing on 3rd base line of H.S. Baseball field; Extend Netting to foul post along 3rd base line H.S. Baseball field; Replace Track; Repair Woodland courts; Additional Wells; Roofs on H.S. Dugouts; Tennis Court Backboard; Permanent outfield fence @ Townsend & B Field; Fence around new practice field. Jim will add the Mixter infield and "A&B" irrigation to the list.

Bob stated that he has reviewed minutes from both the PFC and the Parks Commission, and the projects discussed by the board basically mirror what the PFC has discussed. The board reviewed the list and discussed what may need to be addressed first. The track does not meet current MIAA standards, and the school can not host meets. Jim stated that bringing the track up to standards in its current location presents limitation on bringing surrounding fields up to current standards. Bob noted what would be lost if the master plan went forward and that each scenario has its own set of sacrifices.

### **Committee Updates/PFC, Open Space, Rules & Fees**

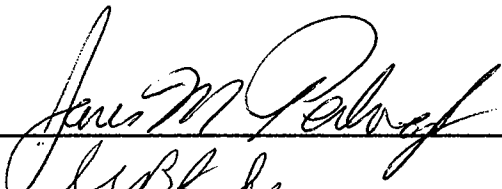


- PFC – has not had a meeting – no update
- Open Space – has already been covered

**Members Requests**

- Motion Originator: Steve Blake
- Motion Description: To allow chairman to be sole signature for payment of invoices for pre-approved projects in progress.
- Motion Seconded: John Pitro
- Motion Discussion:
- Motion Approvers/Disapprovers: **All Approved**

**Next Meetings: August 8<sup>th</sup> and September 12<sup>th</sup>**

- Motion Originator: John Pitro
- Motion Description: Adjourn / 9:45
- Motion Seconded: Steve Blake
- Motion Discussion:
- Motion Approvers/Disapprovers: **All Approved**

  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
DATE: 8/15/16