

## WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

*June 6, 2016 7:00 PM*

Members Present: Steve Blake, Bob Dunne, Gary Flynn, John Pitro (7:10), Jim Pedone (chair)  
Members Absent: none

Guests: Jen Breen

### **Approval of Minutes**

- Motion Originator: Steve Blake
- Motion Description: Approve minutes for May 2, 2016 meeting
- Motion Seconded: Bob Dunne
- Motion Discussion:
- Motion Approvers/Disapprovers: **All Approved** Gary abstained, was not at the meeting.

### **Treasure's Report**

	FIELD	RECREATION	PRIDE PARK	
CURRENT BALANCE	\$ 6,422.99	\$ 11,808.35	\$ 3,583.77	
BILLS PAID	\$ 2,401.03	\$ 495.95	0.00	
TO BE PAID	\$ 680.47	\$ 1,569.00	0.00	
DEPOSITS MADE	\$ 0.00	\$ 6,661.00	0.00	
TO BE DEPOSITED	\$ 3,904.00	\$ 680.00	0.00	

### **Outstanding Permit Fees/Insurance Certificates/Facility Requests** (7:10)

It's A Celebration submitted their request form for their activities on May 28<sup>th</sup>. The board had approved at their last meeting, pending receipt and required signatures.

The Girl Scouts have requested use of the gazebo and common on June 6<sup>th</sup> (5:30-7:30) for their annual bridging ceremony. The form was received since the board's last meeting and the event occurred today.

- Motion Originator: Steve Blake
- Motion Description: Approve request as submitted
- Motion Seconded: John Pitro
- Motion Discussion:
- Motion Approvers/Disapprovers: **All Approved**

WB women's Softball has submitted their insurance certificate and schedule.

### **Parks and Recreation Programs**

Jen reported that the numbers for the basketball program and the summer recreation program are both low. There are two soccer programs being offered, as well as tennis and golf.

Discussed the approved warrant article that added two more uses to the Mixter parcel, which is under the control of the Board of Selectmen and the need to get clarification on what is under the Parks Commission's control. Bob stated that the board needs to get consideration for a pool and community center in the Mixter design and a seat at the table for the Facility Implementation & Strategic Planning Committee.

### **Parks Facilities/Maintenance Items**

- Well drilling – \$17,500 approved at the town meeting and drilling has begun.
- Quarterly walk-thru – next one scheduled for Saturday June 11<sup>th</sup>.

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- Precast stairs – move date to be determined
- Gate at football field – work has not been done
- Field maintenance – ongoing, are not aware of any complaints
- Town Meeting – the article involving the proposed changes to the requirements for the DPW Director's position did not pass.

### **Old Business**

- Practice field – The CPA funding for the practice field at the pool site was approved and the construction began today.
- Tennis Courts backboard – to be discussed at next meeting, CPA fund request for fall meeting. Jim will discuss with Jen about possibly using some of recreation funds for the backboard.
- Dugouts Sr. Baseball Field – revisit in July
- Open Space Plan – there was a public forum held, at which Jim gave an update on recent projects and input on the open space document. The board reviewed the results of the recent survey, which included a high number of wants for a pool. Bob will work on the wording regarding the fields that do not meet certain regulations for the updated Open Space Plan. The recreation portion of the plan still needs to be submitted. Vinny Vignally plans on attending the board's July meeting, to discuss the board's goals and potential projects. Bob noted that he has reviewed the minutes of PFC and Parks Commission from the last few years and has pulled out the information regarding projects discussed.
- Parks Commission Master Plan – can be merged with the input for the Open Space Plan.
- Fertilization funds – two amounts for \$5,000 approved at Town Meeting. There will be no weed control applications done, but grub control applications will occur in July.
  - Motion Originator: John Pitro
  - Motion Description: Approve purchase of drag rack for trap machine (up to \$1,200).
  - Motion Seconded: Steve Blake
  - Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**
- Signs – Bob will work on template and bring to next meeting.
- Bike Racks – racks need to be permanent and the board would need to pay for freight and installation costs. Steve will look into the shipping costs.

### **New Business**

- Lights at Goodale courts – the lights are currently not on
  - Motion Originator: John Pitro
  - Motion Description: To instruct Mike to turn the lights on, until 10:00PM
  - Motion Seconded: Bob Dunne
  - Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**
- New Projects – Jim asked the board members to email information to him on possible projects to be included in the Open Space Plan and whether funding might need to be obtained for immediate need. The board discussed possible layout for the track and fields at Goodale Park. Jim will contact Beta engineering in regards to having them attend a meeting to discuss obtaining an estimate on the board's proposed projects.
  - Motion Originator: Bob Dunne
  - Motion Description: For Steve to have track companies to look at track
  - Motion Seconded: John Pitro
  - Motion Discussion: Decided it to be best to have Beta in first. Motion was withdrawn.

**Committee Updates/PFC, Open Space, Rules & Fees**

- PFC – presentation was done at Town Meeting.
- Open Space – public forum held
- Rules & regulations – completed and can be removed from agenda
- Reorganization of sub-committees – discussed and no changes are being made.

**Members Requests**

Jim – concerned that the Sr. Baseball field will become a dog park and would like to see the gates locked in the open position to prevent this from occurring. Topic will be discussed further at next month's meeting.


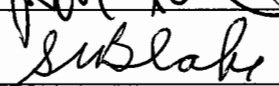
Bob – suggested having a Parks Planning subcommittee, allowing work to be done outside of the meetings and information brought to the meetings.

Steve – suggested that Jim speak with the Town Administrator in regards to having Beat Engineering attending a meeting.

**Next Meetings:** July 11<sup>th</sup> and August 8<sup>th</sup>

- Motion Originator: John Pitro
- Motion Description: Adjourn / 9:15
- Motion Seconded: Steve Blake
- Motion Discussion:

- Motion Approvers/Disapprovers: **All Approved**

  
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Steve Blake

  
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DATE: 7/11/16