

WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

November 4, 2019 7:00PM

Members Present: Andrea Allen, Steve Blake, Gary Flynn, Jim Pedone (chair)

Members Absent: Jeffrey Legendre

Guests: Nancy Lucier (Town Administrator), Tammy Hubbard

Approval of Minutes

- Motion Originator: Steve Blake
- Motion Description: Approve October 7, 2019 minutes.
- Motion Seconded: Gary Flynn
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

Treasurer's Report

FIELD	RECREATION	PRIDE PARK	DPW/PARKS	FY20 FERTILIZER	05/18 FERT/PEST	10/18 FERT/PEST
\$ 18,959.86	\$ 50.45	\$ 536.37 & \$ 2,000.00/DPW	\$ 16,864.08	\$ 7,741.25	\$ 1,773.54	\$ 2,000.00

Community Input

Tammy Hubbard attended the meeting to express concerns that the equipment at Pride Park needs repairs and additional mulch is greatly needed. The board reviewed pictures that she had taken to support the concerns. Tammy has spoken with the DPW Director about utilizing volunteers to spread the mulch and to the principal at Major Edward's about keeping the students off of the playground (so that the mulch can be spread). Steve will get the mulch on order tomorrow and then it will all need to be coordinated.

Parks and Recreation Programs

Jim explained that he has been asked for the board to vote on whether they feel there is a need to fill the position of the Recreation Director.

- Motion Originator: Steve Blake
- Motion Description: To take a vote regarding the position of Recreation Director; with a yes vote signifying that the Board of Parks Commissioners feels the town should have a Recreation Director.
- Motion Seconded: Andrea Allen
- Motion Discussion: In response to Andrea's question as to whether the last director was Volunteer; Jim explained that it was volunteer to some degree, due to the pay being very low. Jim stated that there were issues with getting enough numbers to hold some of the programs and that the "half-day school" program had the main interest. Jim also stated that the board has not had a lot of requests for programs. Gary would like to get the programs back to what was offered in the past. The need for more people to participate, the lack of space to hold programs and the need for funding were all discussed.
- Motion Approvers/Disapprovers: 1-YES (G.Flynn); 3-NO (A.Allen, S.Blake, J.Pedone)

Outstanding Permit Fees/Insurance Certificates/Facility Requests

Parks Facilities/Maintenance Items

Gary Kellaher was unable to attend the meeting; but did send an email with a few updates.

- Fence/netting maintenance/pending – from Gary...
*We are purchasing the fence ties and as soon as they come in we will begin the repair.
As a side note, these will be carried by the crew so as to be replaced as needed.*
- Goodale Park sign – from Gary...
The Goodale sign will be cleaned this week.
- Lining machine –DPW should put the purchase of a new one on their equipment request list.
from Gary... We agree on the line striper.

- Bunker machine – from Gary...
The bunker rake is used minimally by the DPW and only for screened loam operations, such as the Chap. 90 work on Keys and Hosmer. The DPW as a whole shares equipment and this will be monitored and maintained.
- Turf maintenance (lime, fertilizing & seeding) – from Gary...
The fields are just about completed with liming and it is anticipated will be finished up tomorrow. I will contact Steve regarding the fertilizer shipment and application.
- Court lights/timer – have been turned off, will address timer in the spring.
from Gary... We agree on the Tennis/Basketball court lights and I will be in touch with Steve Blake regarding this item.
- Softball field/emergency access sign – no sign yet.
- Sr. Baseball field irrigation – pending
- Sr. Baseball field backstop – Patriot Fence has the work scheduled for November.
- Pitcher's mounds A&B fields – change to same style as softball (in the spring).
- Stump at Woodland – still needs to be removed.
- Goodale irrigation system – timer for "A&B" fields does not work properly (still pending). Jim has suggested that a company be brought in to address the issues with the system.
- Tennis courts – nets and poles need to be taken down and the gate needs to be locked.
- Backboard at tennis courts – has been broken by the wind
- Skating rinks – cost approximately \$1,000 plus four days of man-hours.
- Irrigation system – needs to be winterized.

New Business - none

Old Business

- Goodale courts/additional gate (access for MLP truck) – Patriot Fence to do work next week.
- PFC Projects/Mixer & Woodland – Waiting for another PFC meeting to be scheduled.
- Dog signs – the signs are up. By-laws need to be enforced.
- Goodale phase 1 – no updates
- Trees at Pride Park – will have to wait until the spring.
- Condition of Mixer Field – infield needs to be repair, could not go on it for two years (due to construction). Nancy will look into the matter.
- AP field concession stand – Steve will check with Gary as to whether prevailing wage requirement would apply.
- Sr. Baseball field dugouts – nothing new to report.
- LED lights - MLP is working on the quotation. The tennis courts will be done first and they (MLP) are aware of the issue that exists with the neighbor.

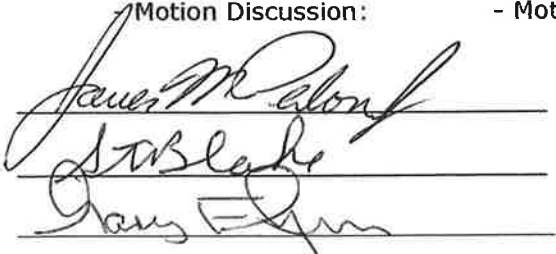
Committee Updates/PFC, Open Space

- Parks Facility Committee – have not had a meeting
- Open Space Committee – meeting scheduled for this week.

Members Requests

Next Meetings: Monday, Dec 9th and Tuesday, Jan 14th

- Motion Originator: Steve Blake
- Motion Description: Adjourn / 7:56
- Motion Seconded: Gary Flynn
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**



DATE: 12/9/19