

## WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

February 6, 2017 7:00 PM

Members Present: Steve Blake, Bob Dunne, Gary Flynn, Jim Pedone (chair),

Members Absent: none

Guests: Mike Nagle, Chris Rucho

### Approval of Minutes

- Motion Originator: Steve Blake
- Motion Description: Approve minutes – January 7, 2016
- Motion Seconded: Gary Flynn
- Motion Discussion: - Motion Approvers/Disapprovers: **Approved** (Bob abstained)

### Treasure's Report

	FIELD	RECREATION	PRIDE PARK	FERT/PEST
CURRENT BALANCE	\$ 12,018.68	\$ 2,500.54	\$ 3,583.77	\$ 4,255.00
BILLS PAID	0.00	\$ 34.00	0.00	\$ 0.00
TO BE PAID	0.00	0.00	0.00	\$ 0.00
DEPOSITS MADE	0.00	0.00	0.00	-----
TO BE DEPOSITED	0.00	0.00	0.00	-----

Payment of invoice (Bark Unlimited) for mulch at Pride Park is not reflected in the amount reported.

Community Input - none

### New Business

- Turf maintenance program – Mike Nagle presented a packet from Harrell's with information and pricing for two turf maintenance programs. Mike stated that he did not see a need for broad-leaf treatment at this time and did not include it in the pricing. There are supplies (fertilizer and such) that have already been purchased and needs to be used up and Butch needs to be consulted with to determine what can be done in house and what should be farmed out.

- Motion Originator: Steve Blake
- Motion Description: To hire Harrell's for the turf maintenance (fertilizer and such).
- Motion Seconded: Bob Dunne
- Motion Discussion: Gary asked if soil samples had been done. They have not been, but can be (\$17.00 each). Steve noted that a sprinkler program may need to be put together.
- Motion Approvers/Disapprovers: **All Approved**

- Motion Originator: Steve Blake
- Motion Description: To have soil samples done by Harrell's, as soon as possible.
- Motion Seconded: Gary Flynn
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

### Outstanding Permit Fees/Insurance Certificates/Facility Requests

The PTA has requested use of the AP Field/track for the end of year celebration on June 6<sup>th</sup> / 2-9PM. Steve noted that they need to be reminded no vehicles are allowed on the field.

- Motion Originator: Steve Blake
- Motion Description: Approve PTA request as submitted
- Motion Seconded: Bob Dunne
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

Little League has submitted four requests:

"A&B" fields - April 23<sup>rd</sup> / 12-6PM

Sr. Baseball field - May 13<sup>th</sup> / 8-3 for photos (May 20<sup>th</sup> rain date)

"A&B" fields - Mon-Fri 5-8, Sat&Sun 10-6 4/1 thru 7/30 and Tue & Thu 5-7:30 8/15 thru 10/15

Woodland & Mixer - Mon-Fri 5:30-8:00 & Saturdays 9-11

- Motion Originator: Steve Blake
- Motion Description: Approve Little League requests (four) as submitted
- Motion Seconded: Gary Flynn
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

### **Parks and Recreation Programs**

Review job description and discuss at next meeting.

### **Parks Facilities/Maintenance Items**

- Gates at AP field - are being worked on
  - Broken lens on light fixture at Goodale courts - Steve is working on
  - Items that will be addressed in the spring - Storage units, landscaping in area of old fencing (1<sup>st</sup> baseline Sr.BB field), lining of parking lots, sands/weeds at Pride Park.
  - Precast stairs - no change, at Town offices with move date to be determined
  - Quarterly walk-thru - Monday April 3 at 10:00
  - Shrubs at Woodland
    - Motion Originator: Bob Dunne
    - Motion Description: To replant trees where the shrubs were damaged by MVA
    - Motion Seconded: Steve Blake
    - Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**
  - Motion Originator: Steve Blake
  - Motion Description: To have insurance company send check for cost of damages.
  - Motion Seconded: Bob Dunne
  - Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**
- Jim will follow-up with Nancy Lucier regarding the insurance claim.
- Items from walk-throughs - jobox is being worked on, one ride at Pride Park has been repaired and another one is waiting for parts

### **Old Business**

- Gym/Rec Center/Pool research - nothing new to report.
- Tennis Courts back-board - Bob is working on. He is having a hard time locating a source. He will check with the tennis coach.
- Sr. BB Field fencing & dugouts- the fencing work has begun.
- Open Space Master Plan - public forum scheduled for Feb 28
- Dog Park - Open Space Committee working on (to be removed from list for now).
- Treasurer position - wait until new member, Bob will continue for now.
- Rebuild of Townsend Field - nothing to report.

### **Project List**

*Member Priorities: Roofs on H.S. Dugouts, ~8K; Additional Wells; Rebuild Scoreboard ~9K; Resurface Basketball Courts, ~12K; Sealcoat Walkway ~1.5K*

*Deck Hockey; Batting Cages Little League and H.S. Baseball fields; H.S. Baseball field; Replace Track; Repair Woodland courts; Tennis Court Backboard; Permanent outfield fence @ Townsend & B Field; Fence around new practice field; Pool; Multipurpose field in the Pine Grove; Mixer Field renovation; Woodland Field Renovation; Turf High School Baseball Field; Indoor Gym Recreation Center*



Jim is working with Theo on the grants for the priority items. Chris Rucho stated that there is another volunteer for grant writing. Jim noted the answer on the grants will not be until after town meeting. Discussed going to the CPC, in case the grants do not go thru. Bob noted that the requests need to be prioritized and kept separate.

- Motion Originator: Bob Dunne
- Motion Description: To request \$15,000 from CPC for resurfacing and sealcoating
- Motion Seconded: Steve Blake
- Motion Discussion: Discussed whether it should be a budget item, because it is maintenance or be from CPA funds.
- Motion Approvers/Disapprovers: **All Approved**

Steve has been gathering some pricing information regarding the wells. He pointed out that there is no electricity at the former pool site, which would be an additional cost to that location.

- Motion Originator: Steve Blake
- Motion Description: To request \$70,000 from CPC for three wells – Woodland, Goodale and Girls' Softball field
- Motion Seconded: Bob Dunne
- Motion Discussion: Discussed that the fields not being adequately watered is a maintenance issue, it would be a tough sell for 3 wells at once.
- Motion Approvers/Disapprovers: **motion withdrawn**

Jim recommended doing just one well and that his first choice would be Goodale (being the biggest area) and second choice would be Woodland.

- Motion Originator: Steve Blake
- Motion Description: To work on a request for funds from the CPC for an additional well at Goodale Park.
- Motion Seconded: Bob Dunne
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

#### **Committee Updates/PFC, Open Space, Rules & Fees**

- PFC – Jim spoke with Pat Inderwish regarding the requests for costs of the next phase of the Master Plan, as well as costs to rebuild/improve the track in the current location. Jim was also going to send an email thru the town's website, so there would be a written record. Bob questioned why the requests were not going thru the board's representative on the committee. Jim stated the requests were to be from the Chairman of the Parks Commission to the Chair of the PFC. Bob explained that the PFC had held off on restructuring until input from Town Counsel had been received and that it should be presented at a PFC meeting so that it will appear in the minutes. Jim stated that was the reason for the email, to create a paper trail. Jim noted that the cost for the estimate already exists, that it is 10% of the overall costs. Bob stated that the cost of the track construction is in the Master Plan. Discussed whether the price for the track in the Master Plan would be valid for the current location. Bob has suggested that together as a board, they go thru the existing drawings and cost figures that already exist.
- Open Space – public forum scheduled for Feb 28<sup>th</sup>. The Parks Master Plan is referenced in the update of the Open Space Plan.

#### **Members Requests**

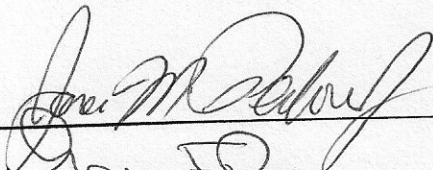
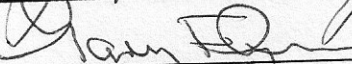
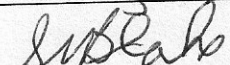
- Steve / snack shacks (all locations) need to be cleaned up by the groups that use them.
- Steve / courts at Goodale have been unlocked all winter long.
- Steve / golf cart is not being utilized, because it is not registered – it needs a town plate on it. Jim will look into the matter.

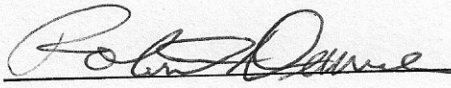
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- Steve / the parks trailer is falling apart, needs to be put on DPW list. Steve stated that Butch is putting it in his FY18 budget request.
- Steve / other equipment needed - roller and aerator/seeder

**Next Meetings:** March 6<sup>th</sup> and April 3<sup>rd</sup>

- Motion Originator: Steve Blake
- Motion Description: Adjourn / 9:54
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: **All Approved**

  
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