

**Town of West Boylston
Finance and CIB Committee
Meeting of February 13, 2018**

A meeting of Fincom and CIB was convened at 7:00 pm in meeting room 120 at town hall. Attending were Chris Berglund, Ray Bricault, Paul Bohnson, Jaime Desanti, Bill Fay, Pavel Loven, and Pete Murphy. Absent were Pat Bryant and James Marinelli,

The minutes of meeting for January 2, 2018 were approved 6-0.

Butch Jackson, the DPW Director, presented his newly developed capital plan for the DPW. This plan is a first draft for discussion with the Town Administrator and the Fincom and CIB. The items discussed included the following:

- FY19 – A new F350 Pickup Truck with plow; a new lawn mower; a new maintenance truck lift; and parts to rebuild the snowblower. The preliminary cost estimate totals \$77,600. These items will be discussed further in the department review meeting for the May town meeting.
- FY20 – An additional salt shed; and rehabilitation of the DPW parking lot. The preliminary cost estimate totals \$275,000. These items will need to be better developed to understand the scope of the work and the likely cost.
- Beyond FY20 – The plan includes a schedule for replacement of current equipment. This plan will need to be further developed based on evaluation of equipment condition and replacement priority.

Jon Fitch, Director of the Electric Light Department, discussed activities of this town department. Solar is now producing 4% of the power consumed by the town. Power supplied to the town comes from diverse generation that includes a variety of renewables and nuclear. Projects include the installation of flywheel generation for energy storage and peak shaving; a three stage renovation of the Light Department office building; and a 5th redundant high voltage feeder line for reliability.

A transfer request of \$800 from the Town Clerk was discussed. The request is for the cost of advertising open positions in the Clerk's office. The funds are requested from the FIncom Reserve Fund based on the fact that these openings were unanticipated. Chris Berglund moved to approve the transfer, Bill Fay seconded, and approval was voted 7-0.

The Senior Center construction bids are due soon and the cost is expected to be below the budget estimate. About \$500,000 has been spent and approval is needed for the additional funding to complete the project. Project review sessions have been scheduled and a special town meeting and vote will follow.

Meetings of Fincom and CIB were scheduled for the department reviews for the May town meeting. Fincom will meet at 7pm on Wednesday, February 28 immediately before the special town meeting. Department reviews will be on April 3, 9, and 11.

A joint meeting with the Board of Selectmen will be April 25. Additional meeting dates are May 2 and 14. Town meeting is on May 21 and Fincom will meet at 6:30pm before town meeting.

The proposed Town Plan was discussed. The 40% decline in school age children was discussed, along with the need to address this trend in the plan. A forecast for the school population is needed and then some discussion of the impact on the operation of the schools.

The ABM report was reviewed by the state and found to be in compliance with the contract. The Board of Selectmen has made no decision about any further review.

Financial data has been received from the Sewer Enterprise. This will be reviewed at a future meeting.

The next meeting is Wednesday, February 28 at 6:30pm before the special town meeting.

The meeting was adjourned at 8:50pm.

Pete Murphy
Secretary
Fincom & CIB