

**Town of West Boylston
Finance Committee and CIB
Meeting of September 20, 2017**

A meeting of Fincom and CIB was convened at 6:30 pm in meeting room 120 at town hall. Attending were Chris Berglund, Paul Bohanson, Ray Bricault, Pat Bryant, Jaime Desanti, Bill Fay, Pavel Loven, and Pete Murphy. Absent was James Marinelli.

The minutes of meeting from June 21, 2017 were voted and approved by CIB 5-0. CIB did not have a quorum at the meeting of July 6, 2017. The minutes of July 6, 2017 were voted and approved by Fincom 7-0, and CIB 5-0.

The email information provided by the Town Administrator, Anita Scheipers, about the warrant for the October town meeting was reviewed to be sure everyone had read and understood the capital requests and plans.

The draft warrant for the October 16 town meeting was reviewed:

- Article 1 – Report by Fincom and CIB. Ray Bricault moved and Pavel Loven seconded that Fincom and CIB give no report. The motion was approved by Fincom 8-0, and CIB 6-0.
- Article 2 – Bills from a previous year. There are no bills to report. Ray Bricault moved and Pat Bryant seconded that Fincom give no opinion. The motion was approved by Fincom 8-0.
- Article 3 – Adjustments to the FY18 budget. No detail has been provided at this time. Chris Berglund moved and Pat Bryant seconded that Fincom passover this article. The motion was approved by Fincom 8-0.
- Article 4 – Application of Bond Premium. No one had any information about the purpose of this article. Chris Berglund moved and Pat Bryant seconded that Fincom passover this article. The motion was approved by Fincom 8-0. At the subsequent Board of Selectmen’s meeting, this article was identified as required to conform to state law in order to appropriate and spend any bond premium received.
- Article 5 – Purchase of replacement ambulance. \$295,000 to purchase an ambulance based on the replacement schedule and condition of the vehicle. The source of funds is entirely ambulance receipts. Chris Berglund moved and Bill Fay seconded that Fincom and CIB endorse this purchase. The motion was approved by Fincom 8-0, and CIB 6-0. The future of the ambulance service was discussed with concern raised that declining ambulance receipts will no longer support the two ambulance service the town is providing. Ray Bricault will express this concern to the Board of Selectment and suggest that the town review and potentially modify this service before the next ambulance purchase in 5 years.
- Article 6 – Purchase of a replacement fire truck. \$575,000 to purchase a replacement fire truck for two vehicles that will be retired. This replacement truck has been proposed for several years and will now be implemented

using available prop 2 ½ funding authority, so no additional debt exclusion is necessary. Paul Bohson moved and Bill Fay seconded that Fincom and CIB endorse this purchase. The motion was approved by Fincom 8-0 and CIB 6-0. The future Fire Department mission was discussed, including the need to maintain the existing fleet of trucks and the possible renovation of the Public Safety building. Ray Bricault will express this concern to the Board of Selectment and suggest that the town review and potentially modify the Fire service mission.

- Article 7 – Purchase of a replacement pickup truck and plow for the DPW. This purchase will be from the Capital Fund. The Fincom and CIB have not yet met with the DPW Director to discuss a capital plan. A preliminary DPW capital plan was provided by the Town Administrator, but a meeting with the DPW Director is needed to understand this plan. The DPW Director will be asked to attend the next meeting of Fincom and CIB. Ray Bricault moved and Chris Berglund seconded that Fincom and CIB passover this article. The motion was approved by Fincom 8-0 and CIB 6-0.
- Article 8 – Parks reconditioning of the tennis and basketball courts. Several members questioned the need for this reconditioning given the existing good condition. Parks will be asked for a justification. Pat Bryant moved and Chris Berglund seconded that Fincom passover this article. The motion was approved by Fincom 8-0.
- Article 9 – CPC funds for affordable housing services. This is an allowed CPC expense that has been held outside the operating budget. Chris Berglund moved and Pat Bryant seconded that Fincom endorse this article. The motion was approved by Fincom 8-0.
- Article 10 – WBPA-TV expenditures. No information has been received on this article. Ray Bricault moved and Bill Fay seconded that Fincom passover this article. The motion was approved by Fincom 8-0.
- Article 11 – I&I study of the sewer system. No information has been received on this article. Bill Fay moved and Chris Berglund seconded that Fincom passover this article. The motion was approved by Fincom 8-0.
- Article 12 – Library phone system. The library has received a donated phone system that will upgrade their phone service. This article is for \$1500 from available funds for installation. Chris Berglund moved and Bill Fay seconded that Fincom endorse this article. The motion was approved by Fincom 8-0.
- Article 13 – Stabilization Fund. No information yet about available free cash. Ray Bricault moved and Pat Bryant seconded that Fincom passover this article. The motion was approved by Fincom 8-0.
- Article 14 – Capital Investment Fund. No information yet about available free cash. Ray Bricault moved and Pat Bryant seconded that Fincom and CIB passover this article. The motion was approved by Fincom 8-0 and CIB 6-0.
- Article 15 through 21 – Changes to bylaws and zoning. Fincom does not as a rule offer opinions on these changes. Pat Bryant moved and Bill Fay seconded that Fincom give no opinion on any of these articles. The motion was approved by Fincom 8-0.

A meeting was scheduled for October 10 to meet with the DPW Director and review new information on the warrant articles.

The meeting was adjourned and reconvened at the Board of Selectmen's meeting at 7:35 pm. The warrant articles were discussed by the Selectmen.

Pete Murphy
Secretary
Fincom & CIB