

**Town of West Boylston
Finance and CIB Committee
Notes of Discussion of May 2, 2017**

A discussion by Fincom and CIB was convened at 7:05 pm in meeting room 120 at town hall. Attending were Chris Berglund, Paul Bohnson, Ray Bricault, Jaime Desanti, Pavel Loven, James Marinelli, and Pete Murphy. Absent were James Bedard, Pat Bryant, and Bill Fay.

The minutes of the meeting on April 25 were approved as corrected by a vote of 5-0.

The Town Meeting Warrant was reviewed:

- Capital Expenditures:
 - 1 Ton Dump Trucks – Both the Cemetery and the DPW have requested new trucks. The Town Administrator said the Cemetery truck is the more pressing need because the truck cannot pass inspection. Also, any merger between the Cemetery and the DPW is several years away, meaning that the needs should be treated independently. The DPW need should be assessed later together with the long-term capital plan in the fall. Cemetery receipts are not adequate to pay for the truck and are currently being consumed by other needs. Therefore Pete Murphy moved and Ray Bricault seconded a motion to rescind the endorsement voted for the DPW truck at the April 25 meeting. The vote to rescind was 7-0 for Fincom and 6-0 for CIB. Ray Bricault moved to endorse the Cemetery truck purchase using CIF funds. Paul Bohnson seconded. The vote to approve was 7-0 for Fincom and 6-0 for CIB.
 - The Cemetery has 500 plots remaining to sell. More land is required and a land swap is being discussed with the MWRA/DCR
 - Police Cruiser – The replacement police cruiser is included in the 2018 operating budget. Ray Bricault moved to endorse the purchase. Jim Marinelli seconded. The vote to approve was 7-0 for Fincom and 6-0 for CIB.
 - The Library VOIP telephone system purchase approval will be delayed until fall town meeting.
- The remaining warrant articles were reviewed:
 - Article 1 – The committee will make no report.
 - Article 2 – Authorization to Borrow - Ray Bricault moved to endorse the article. Jim Marinelli seconded. The vote to approve was 6-0-1 for Fincom..
 - Article 3 – State Highway Funds - Ray Bricault moved to endorse the article. Jim Marinelli seconded. The vote to approve was 6-0-1 for Fincom.
 - Article 4 – Senior Center – There was extensive discussion of the Senior Center. The Senior Center will have no impact on future town

borrowing needs because the town debt is well under any limits for a town our size. The committee decided to make a statement to town meeting: This is a discretionary expense at the decision of the taxpayers. It should have no impact on the debt rating or ability of the town to borrow in the future. Chris Berglund moved to approve this statement. Ray Bricault seconded. The vote to approve was 7-0 for Fincom and 6-0 for CIB.

- Article 5 – Wage Bylaw – Ray Bricault moved to offer no opinion. Chris Berglund seconded. The vote to approve was 7-0 for Fincom.
- Article 6 – Personnel Bylaw - Ray Bricault moved to offer no opinion. Jim Marinelli seconded. The vote to approve was 7-0 for Fincom.
- Article 7 – Salaries - Chris Berglund moved to offer no opinion. Ray Bricault seconded. The vote to approve was 7-0 for Fincom.
- Article 8 –Transfer Unexpended Funds for FY2017– These funds have not yet been determined. Chris Berglund moved to offer pass over. Ray Bricault seconded. The vote to approve was 7-0 for Fincom.
- Article 9 – Police Retirement Expenses – These expenses are contract obligations and will come from operating funds. Jim Marinelli moved to endorse the article. Paul Bohannon seconded. The vote to approve was 7-0 for Fincom..
- Article 10 - Bills from a Previous Fiscal Year - These bills have not yet been determined. Jim Marinelli moved to offer pass over. Chris Berglund seconded. The vote to approve was 7-0 for Fincom.
- Article 11 – Sewer Enterprise Budget – No comparative numbers were provided from previous fiscal years. These will be requested. Chris Berglund moved to offer pass over. Jim Marinelli seconded. The vote to approve was 7-0 for Fincom.
- Article 12 – Revenue Account for WBPA-TV – This is required due to a change in state law. Ray Bricault moved to endorse. Paul Bohannon seconded. The vote to approve was 7-0 for Fincom.
- Article 13 – FY2018 Omnibus Budget Appropriation – The FY2018 budget has been fully reviewed with the town administrator. Pete Murphy moved to endorse the amended budget of \$23,360,208. Pavel Loven seconded. The vote to approve was 7-0 for Fincom.
- Article 14 – Capital Fund Expenditures – The individual capital purchases have been previously considered and voted by both committees.
- Article 15 – Extend the Sunset Clause – Two capital appropriations need to be extended. Ray Bricault moved to endorse. Paul Bohannon seconded. The vote to approve was 7-0 for Fincom and 6-0 for CIB.
- Article 16 – Funds for Landfill Monitoring Wells – Additional wells are mandated by the DEP. The expense will be from operating funds. Ray Bricault moved to endorse. Paul Bohannon seconded. The vote to approve was 7-0 for Fincom.

- Article 17 – Elderly Services – This is an expense of \$15,000 from operating funds. Ray Bricault moved to endorse. Chris Berglund seconded. The vote to approve was 7-0.
- Article 18 – Park Maintenance – This article is for park supplies that should be in the operating budget. More information will be requested to determine the reason for this article. Jim Marinelli moved to pass over. Pete Murphy seconded. The vote to approve was 7-0 for Fincom.
- Article 19 – Stabilization – An addition to the stabilization fund is expected. Ray Bricault moved to endorse any addition. Paul Bohannon seconded. The vote to approve was 7-0 for Fincom.
- Article 20 – Capital Investment Fund - Ray Bricault moved to endorse any additions to this fund. Paul Bohannon seconded. The vote to approve was 7-0 for Fincom and 6-0 for CIB.
- Article 21 – Unemployment Trust – No detail has been received for this article. Jim Marinelli moved to offer pass over. Chris Berglund seconded. The vote to approve was 7-0 for Fincom.
- Article 22 – Cemetery Funds – Sale of lots transfer \$3994. Ray Bricault moved to endorse. Paul Bohannon seconded. The vote to approve was 7-0.
- Article 23 – Revolving Funds - Chris Berglund moved to endorse this annual reauthorization. Jim Marinelli seconded. The vote to approve was 7-0 for Fincom.
- Article 24 – CPA Fund Appropriation - Ray Bricault moved to endorse the appropriations within this fund. Paul Bohannon seconded. The vote to approve was 7-0 for Fincom.
- Article 25 – CPA Projects – A second watering well is proposed. It is needed to supplement the first well for watering the fields. The need for the well was discussed by telephone with Selectman Pat Crowley. Ray Bricault moved to endorse. Pavel Loven seconded. The vote to approve was 7-0 for Fincom.
- Article 26 – Wetlands Bylaws - Chris Berglund moved to offer no opinion. Jim Marinelli seconded. The vote to approve was 7-0 for Fincom.

The next meeting is Monday, May 8. The remaining warrant items will be reviewed for endorsement at this meeting. The meeting was adjourned at 9:05 pm.

Pete Murphy
Secretary
Fincom & CIB