

**Town of West Boylston
Finance and CIB Committee
Meeting of April 25, 2017**

A meeting of Fincom and CIB was convened at 7:42 pm in meeting room 120 at town hall. The meeting was delayed due to attendance at Conflict of Interest training. Attending were Chris Berglund, Paul Bohnsen, Ray Bricault, Jaime Desanti, Pavel Loven, and Pete Murphy. Absent were James Bedard, Pat Bryant, Bill Fay, and James Marinelli.

The minutes of the meeting on April 19 were approved as corrected by a vote of 6-0.

The Town Meeting Warrant was reviewed:

- The Senior Center Article was discussed. \$1.1 million is the expected request at this town meeting for design and cost estimating work on a 10,000 Ft² building. The total cost is currently forecast as \$6.5 million, which includes a 6% construction cost inflator. This cost is \$650/Ft², which is greater than the recent police station. Discussion centered on other near term (5 year) capital project needs. The Fire Department has the only major near term capital need; two fire trucks for roughly \$1 million, and a building renovation for roughly \$2.5 million. The only other major proposed capital project is the parks plan for \$12 million. The committee concluded that the Senior Center project is unlikely to displace other capital spending in the near term. Two requests were made:
 - To FISP – Why is the Senior Center cost per square foot so high?
 - To Town Accountant – Will Senior Center borrowing have a significant impact on the cost and ability of the town to borrow other funds in the future?
- The committee is still waiting for the Sewer debt detail promised by the Town Accountant.
- Each current capital request was reviewed:
 - DPW Trailer – This utility trailer has been inspected and needs to be replaced for \$12,000. Paul Bohnsen moved to endorse this expense, funded from free cash. Pavel Loven seconded and the motion was approved 6-0 Fincom and 5-0 CIB.
 - DPW Crack Sealing Machine – This new equipment item for \$40,000 is expected to improve street surface maintenance. The equipment will be used by the current staff of DPW. Potential savings was not quantified, but the committee was satisfied that the equipment will be beneficial. Paul Bohnsen moved to endorse this expense, funded from the capital investment fund. Pavel Loven seconded and the motion was approved 6-0 Fincom and 5-0 CIB. Chris Berglund will determine with the town administrator if the operating materials for this machine will have a significant impact on the DPW budget

- DPW 1 Ton Truck with Plow – This is a replacement for a truck for \$54,557 that is becoming too expensive to maintain for winter service. No maintenance costs were received, but inspection of the truck and discussion with DPW has convinced the committee of this need. Paul Bohannon moved to endorse this expense, funded from the capital investment fund. Pavel Loven seconded and the motion was approved 6-0 Fincom and 5-0 CIB.
- Library VOIP Telephone System – This replacement system for \$7,166 is needed to up grade the existing obsolete technology. Chris Berglund moved to endorse this expense, funded from free cash. Ray Bricault seconded and the motion was approved 6-0 Fincom and 5-0 CIB.
- Cemetery 1 Ton Dump Truck with Plow – The need for this replacement \$60,000 truck is unclear. Also the request is for CIF funding instead of using cemetery receipts. Questions were also raised about a proposal to merge the cemetery with the DPW. Chris Berglund will inquire with the town administrator why cemetery receipts are not being used and whether a merger is likely.
- Town Hall Servers – Replacement servers for \$14,000 are a continuing expense. Chris Berglund moved to endorse this expense, funded from free cash. Ray Bricault seconded and the motion was approved 6-0 Fincom and 5-0 CIB.
- The 2018 town operating budget total increased by \$50,000. Chris Berglund will request detail on the changes from the town administrator.
- A question was raised about whether a formal analysis has been performed on the ESCO project. The board of Selectmen did appropriate \$15,000 to contract this analysis for this year.

The next meeting is Tuesday, May 2. The remaining warrant items will be reviewed for endorsement at this meeting. The meeting was adjourned at 9:03 pm.

Pete Murphy
Secretary
Fincom & CIB