

**Town of West Boylston
Finance/CIB Committee
Meeting of January 11, 2024**

A meeting of Fincom and CIB was convened at 6 pm at town hall. Attending Fincom and CIB members were Cliona Archambeault, Chris Berglund, Jason Brockway, and Pete Murphy. Ray Bricault and Mary Foley were absent.

Jason Brockway made a motion to approve the minutes of meeting for December 6. Chris Berglund seconded and the vote to approve was 4-0.

Pete Murphy reported on the meeting with the new library director, Mike Long, and the discussion of Library capital needs.

- The HVAC system is operating satisfactorily. There is no plan to proceed further with any replacement or upgrade. The \$100,000 HVAC earmark is unspent and efforts continue to reallocate to other library needs.
- The replacement rubber roof is the primary capital need. An updated price will be obtained. A decision is still needed for replacement versus repair.
- ADA compliance is the other priority at the library. The Director will work with the Facilities manager to determine how compliance can be achieved using the building rear door, and what the cost will be.

Cliona Archambeault reported on the Schools.

- Outside ADA ramps for the HS/MSchool were quoted at \$385,000 to be fully compliant. The ramps just in the building front can be done for \$175,000. The Schools are pursuing a grant to cover up to \$75,000 of the cost.
- The Schools use 3 vans for transport of special students and athletes. One van has been replaced, but the other 2 are near the end of useful life at over 150,000 miles. The cost of replacement for both is \$82,000. The preference of the CIB would be to stagger the replacements over 2 fiscal years.
- The Schools would like a key fob system in FY2026. There is no information or pricing available yet.
- The auditorium will require the installation of wheelchair pads in the spaces created for ADA compliance. The reupholstering is complete and the spaces are available. There is no pricing for the work.

- The Collier study on the schools, phase 1, has estimated the cost of ADA compliance and necessary facilities improvement at Major Edwards at \$5.3 million. This is priority 1 for the Schools of all the recommended work. No discussion has begun on financing this work.
- Of the HS/MSchool phase 1 recommended work, facilities improvement and ADA compliance, is priority 2, and was estimated at \$1.9 million. There is also no discussion of financing.
- The FISP board and the School board will be discussing the study needs. Major decisions on direction and priorities is needed.

Chris Berglund reported on the Fire capital needs.

- The ambulance revenues have been rising with a 22% increase reported for last year. These revenues should be enough to continue to finance new ambulance equipment and supplies.
- The Fire Chief is seeking grants to finance a study of the building needs.
- Each ambulance needs a new \$75,000 defibrillator. Receipts should be able to pay for these.
- The Fire Chief is asking for consideration of replacement of the pumper fire truck. More information is expected on when and how much.

The new DPW director, Tom Degnan, has just been appointed. Jason Brockway and Chris Berglund have a meeting scheduled.

The Police and Town Hall have no immediate capital needs.

The next meeting is scheduled for February 1, in person. The Town Administrator will attend.

A motion to adjourn was made at 6:50 pm by Cliona Archambeault and seconded by Jason Brockway. All voted in favor 4-0 for Fincom and 4-0 for CIB.

Pete Murphy
Secretary, Fincom and CIB