

**Town of West Boylston  
Finance and CIB Committee  
Meeting of September 19, 2019**

A joint meeting of Fincom and CIB was convened at 7:00 pm in the first floor Board Room at town hall. Attending were Chris Berglund, Paul Bohannon, Ray Bricault, Jaime Desanti, Bill Fay, Mary Foley, and Pete Murphy. Jim Marinelli was absent.

Mary Foley was welcomed as a newly appointed member of Fincom.

The minutes of meeting for July 9 for Fincom and CIB were approved.

Ray Bricault reviewed the meeting schedule leading up to the October town meeting:

- Wednesday, September 25, a joint meeting with the Select Board at 6:30pm.
- Tuesday, October 8, a meeting at town hall at 7pm.
- Monday, October 21, a pre-meeting in the High School cafeteria at 6:30pm.

The draft town meeting warrant was reviewed:

- Under Committee reports, Fincom will make a report supporting employment of a town building superintendent.
  - Under CPC, five funding items have been approved by the CPC:
    - \$25,000 for affordable housing.
    - \$18,000 for Blueberry hill parking.
    - \$30,00 for the Holbrook Chapel roof repair.
    - \$70,000 for Beaman Library exterior painting.
    - \$16,000 for Beaman Library fireplace repair.
- No action was taken by Fincom regarding this article.
- Bylaw changes – No opinion.
  - Transfer of funds from cemetery lots – Endorse.
  - Town clerk compensation – No opinion.
  - Board of Selectmen name change – No opinion.
  - DPW wing plow capital purchase request – Bill Fay agreed to followup with DPW to obtain more information on possible payback. Bill also agreed to ask when DPW will be ready with a new capital spending plan.
  - Bills from previous years – None have been presented.
  - FY20 Budget adjustments – None have been presented.
  - Transfers to Capital and Stabilization – The Town Administrator has suggested a \$50,000 contribution to the OPEB fund from free cash. Ray Bricault will suggest a contribution to the Capital fund to restore expenses from last year, and some contribution to Stabilization to stay ahead of the growth in the town budget.
  - Zoning changes – There is no information issued on these changes.
  - Appropriate \$942 of state funds to transportation projects – Endorse

Fincom and CIB took no votes on any of the warrant articles. This will be done at another meeting.

The Capital Spending Plan spread sheet has been loaded with information received from public safety, town hall, schools, and the library. Information is still needed from the DPW. The schools have issued a long term needs assessment. The report is being reviewed.

The FISP committee is reviewing it's charter and is in disagreement about how to proceed. Their next meeting is October 9 at 6:30pm.

John Fitch of the Light Department has agreed to meet with Fincom. A date will be scheduled after the October town meeting.

The need for an assistant Town Administrator was discussed. Ray Bricault will ask the Town Administrator about the status.

The next meeting of Fincom and CIB will be a joint meeting with the Select Board on Wednesday, September 25

The meeting adjourned at 7:54pm

Pete Murphy  
Secretary Fincom and CIB