

**Town of West Boylston
Finance/CIB Committee
Meeting of July 12, 2022**

A meeting of Fincom and CIB was convened at 6:32 pm by Zoom. Attending Fincom and CIB members were Chris Berglund, Paul Bohnson, Ray Bricault, Mary Foley, and Pete Murphy. Austin Cyganiewicz, Bill Fay, Jim Marinelli, and Paul Redmond were absent. Chair Chris Berglund read the Zoom meeting State authorization statement.

Ray Bricault moved to approve the minutes of May 16 and Mary Foley seconded. All were polled and voted in favor 5-0.

The fiscal year FY23 budget transfer requests were reviewed:

- DPW- Highway Salaries to Purchased Services \$25,000. Vehicle outside maintenance expense increased because the DPW staff was short a mechanic. Also, fuel purchase cost increased for the final months of the year. No breakdown of cost was provided and Chris Berglund agreed to check with the DPW on the impact of the fuel cost increase. Ray Bricault moved and Paul Bohnson seconded a motion to approve the budget transfer. The motion was approved by Fincom by a vote of 5-0. Each member was polled.
- Public Safety Police - Salaries \$5,240, to Purchased Service \$1,940, and Supplies \$3300. Purchased Services overran due to an unexpected repair of the HVAC. Supplies overran because of a new contract increase in the clothing allowance, and replacement of expired bullet proof vests. Chris Berglund agreed to check with the Chief on the reason the vest expense was not forecast. Pete Murphy moved and Mary Foley seconded a motion to approve the budget transfer. The motion was approved by Fincom by a vote of 5-0. Each member was polled.
- Public Safety Fire - Purchased Supplies to Salaries \$300. A very small salary overrun due to overtime. Ray Bricault moved and Paul Bohnson seconded a motion to approve the budget transfer. The motion was approved by Fincom by a vote of 5-0. Each member was polled.
- Town Clerk - Election Salaries to Election Other Charges \$853.02. For the purchase of a document automated receipt stamp with the time, since the office is required to time stamp incoming documents, specifically petitions and nominating papers. Ray Bricault moved and Pete Murphy seconded a motion to approve the budget transfer. The motion was approved by Fincom by a vote of 5-0. Each member was polled.

The Collier's assessment report on the Schools has been received and distributed to all Fincom members. The report shows upgrade costs for Major Edwards school of \$5.2 million with \$2.5 million considered urgent; and upgrade costs for the Middle High school \$10.6 million with \$2.9 million considered urgent. The major urgent items for both schools include roof replacement and heating system modernization. The school board and administration now think school

replacement is unlikely and upgrades to the schools will be planned instead. The school board and the FISP are exploring available state funding for these upgrades.

Paul Bohannon moved that the slate of existing Fincom and CIB officers be approved for the coming fiscal year, FY24, Ray Bricault seconded. The officers nominated are Chris Berglund as Chair, Paul Redmond as Vice Chair, and Pete Murphy as Secretary. The vote to approve was 5-0 for Fincom and 5-0 for CIB, with each member polled.

Pete Murphy suggested that a meeting be planned with the water department to get an update on the well filtration construction now nearing completion, and the potential impact of PFAS testing and potential contamination.

Ray Bricault suggested a meeting with the Municipal Power department to review their problems with constructing a garage, and to get an update on environmental and other issues.

Pete Murphy reported that the updated 2050 State Roadmap for energy was issued June 30 and is online.

The Library HVAC system conversion has not progressed with Eversource saying that additional studies are required. The interim Town Administrator is investigating and looking for funding. The winter heating season is coming quickly and it seems decisions need to be made about how to proceed for the October town meeting.

No next meeting is scheduled. It will be sometime in September.

The meeting adjourned at 7:05 pm as moved by Mary Foley and seconded by Ray Bricault.

Pete Murphy
Secretary, Fincom and CIB