

**Town of West Boylston  
Finance/CIB Committee  
Meeting of August 23, 2021**

A meeting of Fincom and CIB was convened at 6:43 pm in the Senior Center multifunction room. Attending Fincom and CIB members were Chris Berglund, Ray Bricault, Mary Foley, and Pete Murphy. Austin Cyganiewicz, Bill Fay, Paul Bohnson, Jim Marinelli, and Paul Redmond were absent.

The minutes of the meeting for July 7 were approved by a vote of 4-0.

The monthly reports prepared for Fincom review by the Town Finance department contained very good data that all agreed should continue. However, quarterly reports would be acceptable and reduce the burden on the Finance department.

The Capital Planning report updating will be assigned to the Assistant Town Manager.

The Library heating system engineering study has not been issued yet. It was originally estimated at 4 weeks, but Rise Engineering says completion at the end of August. Late vendor information receipt is one reason for the delay.

Fall town meeting is scheduled for October 18. The following planning dates have been set:

- September 6 - Completion of the financial articles.
- September 9 - All articles will be complete.
- September 15 - The Select Board will review the draft warrant.
- September 21 - The draft warrant will be sent to Fincom.
- September 22 - Fincom will review the warrant with the Select Board.

The warrant is expected to include a new truck purchase for the DPW. No information detail has been received by CIB.

Fincom members were not happy with the short time between receiving the draft warrant and meeting with the Select Board.

The Forestry Truck situation was again discussed. Fire departments are clearly not sharing information about equipment purchase plans, and similar equipment is being purchased with little consideration for any regional sharing. The Town Administrator has approached Boylston about Fire cooperation. Two problems are union/non-union and different required training levels.

The Town Administrator reports town finances are sound with enough free cash for expected needs.

Town hall repairs have been delayed by the availability of sub-contractors. No update on completion and cost to the town beyond insurance reimbursement.

Pride Park disability compliance is still an open question. The town is forming a committee to define handicap access needs and rules for town properties.

No next meeting date was set. The meeting adjourned at 7:05 pm as moved by Mary Foley.

Pete Murphy  
Secretary, Fincom and CIB