

**Town of West Boylston  
Finance/CIB Committee  
Meeting of October 12, 2021**

A meeting of Fincom and CIB was convened at 6:31 pm by Zoom. Attending remotely were Fincom and CIB members Chris Berglund, Paul Bohnson, Ray Bricault, Bill Fay, Mary Foley, and Pete Murphy. Austin Cyganiewicz, Jim Marinelli and Paul Redmond were absent.

The minutes of the meeting for October 5 were approved by a vote of 6-0, as moved by Ray Bricault and seconded by Paul Bohnson. Roll Call: Chris Berglund yes, Paul Bohnson yes, Ray Bricault yes, Bill Fay yes, Mary Foley yes, Pete Murphy yes.

The remaining open items on the October town meeting warrant were reviewed:

- Article 3 - Authorization to adjust the fiscal year 2022 budget - An increase of \$8,000 to Police overtime is needed to cover for an officer on sick leave. The \$8,000 will come from the VA Benefits budget due to a reduction in the number of veterans needing assistance. Paul Bohnson moved and Ray Bricault seconded a motion to endorse the article. The motion was approved by Fincom by a vote of 6-0. Roll Call: Chris Berglund yes, Paul Bohnson yes, Ray Bricault yes, Bill Fay yes, Mary Foley yes, and Pete Murphy yes.
- Article 5 - Authorize Capital expenditures. The remaining open capital request:
  - DPW dump truck - An updated quote was obtained from the dealer for \$56,000, an increase from the previous request of \$44,000. The quote is complete, with all accessories, and the truck is available for delivery this year. Bill Fay moved and Ray Bricault seconded a motion to endorse the capital request. The motion was approved by CIB by a vote of 6-0. Roll Call: Chris Berglund yes, Paul Bohnson yes, Ray Bricault yes, Bill Fay yes, Mary Foley yes, and Pete Murphy yes.
- Article 7 - Appropriate funds to OPEB - The Town Administrator has proposed a \$50,000 addition to the OPEB fund. A larger addition was discussed due to available free cash, but any extra free cash will still be available at the May town meeting, and a larger addition can be considered at that time. Ray Bricault moved and Bill Fay seconded a motion to endorse the article. The motion was approved by Fincom by a vote of 6-0. Roll Call: Chris Berglund yes, Paul Bohnson yes, Ray Bricault yes, Bill Fay yes, Mary Foley yes, and Pete Murphy yes.
- Article 10 - Transfer funds to the Tax Levy Stabilization fund - The amount to be transferred is \$97,000. This transfer article was endorsed in the last Fincom meeting.
- Article 11 - Authorize funds from Tax Levy Stabilization fund to reduce the FY22 tax rate - The amount to be authorized is \$153,000, the \$97,000 transferred in Article 10 plus the balance in the fund. This article was endorsed in the last Fincom meeting. The tax impact will be a reduction of \$44 in annual property tax on the average home, assessed at \$338,000.

- Article 12 -Appropriate funds to the CIF - The Town Administrator has proposed a \$300,000 addition to the CIF. This article was endorsed in the last CIB meeting.
- Article 13 - Appropriate funds to the Stabilization Fund - The Town Administrator has proposed a \$150,000 addition to the Stabilization Fund. The fund balance will be increased to 5.84% of the town expense budget, with 5% required by law. This article was endorsed in the last Fincom meeting.

Fincom and CIB meetings will be planned for after town meeting with the DPW director to discuss the DPW capital plan, the School Committee to discuss the capital budgeting process, the Municipal Light department to discuss green energy costs and financing, and the Water department to discuss PFAS testing and water plant expansion.

The meeting adjourned at 6:58 pm as moved by Ray Bricault and seconded by Paul Bohannon. All voted in favor.

Pete Murphy  
Secretary, Fincom and CIB