

**Town of West Boylston
Finance/CIB Committee
Meeting of October 5, 2021**

A meeting of Fincom and CIB was convened at 6:33 pm by Zoom. Attending remotely were Fincom and CIB members Chris Berglund, Paul Bohnsen, Ray Bricault, Bill Fay, Mary Foley, Pete Murphy, and Paul Redmond. Austin Cyganiewicz and Jim Marinelli were absent.

The minutes of the meeting for September 27 were approved by a vote of 6-0. Roll Call: Chris Berglund yes, Paul Bohnsen yes, Bill Fay yes, Mary Foley yes, Pete Murphy yes, and Paul Redmond yes. Ray Bricault joined the meeting immediately after the vote.

The Capital expenditure requests were reviewed:

- The School Drive Paving request - Jim Pedone represented the School Board in discussing this request. A valid paving quote was received for \$35,000. A contingency of \$5,000 has been added for a request of \$40,000. The quote and contingency request has been reviewed and approved by the DPW Director. The timing of the work was discussed. School traffic is a problem and could delay the work until school and fiscal year end.
- The Cemetery Drive Paving request - Kevin Duffy, the DPW Director, represented the Cemetery in discussing the request. There is a valid quote of \$50,000 for 720 feet of paving. Inspection by the DPW Director and Paul Bohnsen confirmed the need for repair. The work will include taking up the old pavement and preparing the under layer. No other cemetery drive appears to need repair at this time. Paul Bohnsen spoke with Kevin McKee of the Cemetery Commission and confirmed there is no paving plan, only as "as needed" action.
- The DPW Capital requests - Kevin Duffy, the DPW Director, said the request for an excavator has been withdrawn. The request for a dump truck with plow, to replace the 2006 Chevy 2500, is still active. The truck has 130,000 miles, serious rust damage, and needs new tires. It will require \$9,000 in repairs to be safe to use, but not necessarily reliable. The replacement quote was \$45,000, but is out of date. At least a 10% price increase is expected and availability is likely a problem. CIB requested a valid quote by town meeting to continue with the request.

The draft October town meeting warrant was reviewed:

- Article 1 - Report to Town Meeting - Chris Berglund moved and Mary Foley seconded a motion to offer no report for Fincom or CIB. The motion was approved by Fincom by a vote of 7-0 and by CIB by a vote of 7-0. Roll Call on both motions: Chris Berglund yes, Paul Bohnsen yes, Ray Bricault yes, Bill Fay yes, Mary Foley yes, Pete Murphy yes, and Paul Redmond yes.

- Article 2 - Authorization to pay bills from a previous year - Pete Murphy moved and Ray Bricault seconded a motion to passover the article until the bills and amounts are provided. The motion was approved by Fincom by a vote of 7-0. Roll Call: Chris Berglund yes, Paul Bohnson yes, Ray Bricault yes, Bill Fay yes, Mary Foley yes, Pete Murphy yes, and Paul Redmond yes.
- Article 3 - Authorization to adjust the fiscal year 2022 budget - Pete Murphy moved and Bill Fay seconded a motion to passover the article until the adjustments are known. The motion was approved by Fincom by a vote of 7-0. Roll Call: Chris Berglund yes, Paul Bohnson yes, Ray Bricault yes, Bill Fay yes, Mary Foley yes, Pete Murphy yes, and Paul Redmond yes.
- Article 4 - Appropriate funds from the Commonwealth Transportation Fund - Ray Bricault moved and Paul Redmond seconded a motion to endorse the article. This is a standard transfer of funds. The motion was approved by Fincom by a vote of 7-0. Roll Call: Chris Berglund yes, Paul Bohnson yes, Ray Bricault yes, Bill Fay yes, Mary Foley yes, Pete Murphy yes, and Paul Redmond yes.
- Article 5 - Authorize Capital expenditures:
 1. School Drive paving for \$40,000 - Ray Bricault moved and Bill Fay seconded a motion to endorse the capital request with a validity of 12 months. The motion was approved by CIB by a vote of 7-0. Roll Call: Chris Berglund yes, Paul Bohnson yes, Ray Bricault yes, Bill Fay yes, Mary Foley yes, Pete Murphy yes, and Paul Redmond yes.
 2. Cemetery Drive paving for \$50,000 - Ray Bricault moved and Mary Foley seconded a motion to endorse the capital request with a validity of 12 months. The motion was approved by CIB by a vote of 7-0. Roll Call: Chris Berglund yes, Paul Bohnson yes, Ray Bricault yes, Bill Fay yes, Mary Foley yes, Pete Murphy yes, and Paul Redmond yes.
 3. DPW dump truck for \$44,000 - Ray Bricault moved and Bill Fay seconded a motion to passover the capital request. The price is out of date and availability is unknown. The DPW Director will update the quote by town meeting. The motion was approved by CIB by a vote of 7-0. Roll Call: Chris Berglund yes, Paul Bohnson yes, Ray Bricault yes, Bill Fay yes, Mary Foley yes, Pete Murphy yes, and Paul Redmond yes.
- Article 6 - Amend the Recreation Department revolving account - Ray Bricault moved and Bill Fay seconded a motion to endorse the article, approving the bold text addition. The motion was approved by Fincom by a vote of 7-0. Roll Call: Chris Berglund yes, Paul Bohnson yes, Ray Bricault yes, Bill Fay yes, Mary Foley yes, Pete Murphy yes, and Paul Redmond yes.
- Article 7 - Appropriate funds to OPEB - Mary Foley moved and Bill Fay seconded a motion to passover the article because the amount is unknown. The motion was approved by Fincom by a vote of 7-0. Roll Call: Chris Berglund yes, Paul Bohnson yes, Ray Bricault yes, Bill Fay yes, Mary Foley yes, Pete Murphy yes, and Paul Redmond yes.

- Article 8 - Transfer funds from the cemetery sale of lots- Ray Bricault moved and Bill Fay seconded a motion to endorse the article. This is a standard funding request. The motion was approved by Fincom by a vote of 7-0. Roll Call: Chris Berglund yes, Paul Bohnson yes, Ray Bricault yes, Bill Fay yes, Mary Foley yes, Pete Murphy yes, and Paul Redmond yes.
- Article 9 - Authorize CPC funds for affordable housing - Bill Fay moved and Paul Johnson seconded a motion to endorse the article. Comments were made about the need to move this recurring article to the annual budget. The motion was approved by Fincom by a vote of 7-0. Roll Call: Chris Berglund yes, Paul Bohnson yes, Ray Bricault yes, Bill Fay yes, Mary Foley yes, Pete Murphy yes, and Paul Redmond yes.
- Article 10 - Transfer funds to the Tax Levy Stabilization fund - Paul Johnson moved and Bill Fay seconded a motion to endorse the article. The funds are currently in free cash. The motion was approved by Fincom by a vote of 7-0. Roll Call: Chris Berglund yes, Paul Bohnson yes, Ray Bricault yes, Bill Fay yes, Mary Foley yes, Pete Murphy yes, and Paul Redmond yes.
- Article 11 - Authorize funds from Tax Levy Stabilization fund to reduce the FY22 tax rate - Ray Bricault moved and Bill Fay seconded a motion to endorse the article. This is the second step after Article 10. The motion was approved by Fincom by a vote of 7-0. Roll Call: Chris Berglund yes, Paul Bohnson yes, Ray Bricault yes, Bill Fay yes, Mary Foley yes, Pete Murphy yes, and Paul Redmond yes.
- Article 12 -Appropriate funds to the CIF - Ray Bricault moved and Paul Redmond seconded a motion to passover the article. The number is still unknown. The motion was approved by Fincom by a vote of 7-0 and CIB by a vote of 7-0. Roll Call for each vote: Chris Berglund yes, Paul Bohnson yes, Ray Bricault yes, Bill Fay yes, Mary Foley yes, Pete Murphy yes, and Paul Redmond yes.
- Article 13 - Appropriate funds to the Stabilization Fund - Ray Bricault moved and Bill Fay seconded a motion to passover the article. The number is still unknown. The motion was approved by Fincom by a vote of 7-0. Roll Call: Chris Berglund yes, Paul Bohnson yes, Ray Bricault yes, Bill Fay yes, Mary Foley yes, Pete Murphy yes, and Paul Redmond yes.
- Article 14 - Amend the general bylaws - Ray Bricault moved and Mary Foley seconded a motion to offer no opinion on the article. The motion was approved by Fincom by a vote of 7-0. Roll Call for each vote: Chris Berglund yes, Paul Bohnson yes, Ray Bricault yes, Bill Fay yes, Mary Foley yes, Pete Murphy yes, and Paul Redmond yes.
- Article 15 - Amend the general bylaws - Ray Bricault moved and Bill Fay seconded a motion to offer no opinion on the article. The motion was approved by Fincom by a vote of 7-0. Roll Call for each vote: Chris Berglund yes, Paul Bohnson yes, Ray Bricault yes, Bill Fay yes, Mary Foley yes, Pete Murphy yes, and Paul Redmond yes.

- Article 16 - Request a zoning change for 2 Goodale Street - Ray Bricault moved and Bill Fay seconded a motion to offer no opinion on the article. The motion was approved by Fincom by a vote of 7-0. Roll Call for each vote: Chris Berglund yes, Paul Bohnson yes, Ray Bricault yes, Bill Fay yes, Mary Foley yes, Pete Murphy yes, and Paul Redmond yes.

The DPW Director was asked to prepare a capital plan for discussion before the May town meeting.

Chris Berglund asked for an agenda item for our next meeting after the October town meeting to discuss DPW capital funding and the possible use of the operating budget to fund recurring items.

The next meeting will be the October 16 at 9:30 am, before town meeting.

The meeting adjourned at 7:50 pm as moved by Paul Johnson and seconded by Mary Foley. All voted in favor.

Pete Murphy
Secretary, Fincom and CIB