

**Town of West Boylston  
Finance and CIB Committee  
Meeting of March 20, 2019**

A joint meeting of Fincom, CIB, and the Board of Selectmen was convened at 7:00 pm in the Selectmen's meeting room at town hall. Attending were Chris Berglund, Paul Bohannon, Ray Bricault, and Pete Murphy. Jaime Desanti, Bill Fay, and James Marinelli were absent.

The actuarial valuation of the post retirement benefits (OPEB) liability was presented by Sherman Actuarial Services. Data was presented on future liability under several funding scenarios.

The town financial and operational audit results were presented. There were no significant findings or recommendations.

Fincom and CIB left the Selectman's meeting and reconvened in meeting room 120. The minutes of meeting for February 5 were reviewed and approved 4-0. The resignation letter of Pavel Loven from Fincom and CIB was accepted with appreciation for his service on the committees.

The OPEB liability presentation was discussed. The town has an OPEB trust fund but has made no contribution to date. The committee agreed that some contribution to OPEB trust fund is necessary this fiscal year 2019. Free cash is available. Contributions from \$50,000 to \$100,000K were discussed. Free cash cannot be the source of funding in the long term. The OPEB contribution should become a part of the budget or a free cash management plan. Chris Berglund moved to support a \$100,000 contribution in FY2019 to OPEB Trust Fund, depending on the availability of funding, Ray Bricault seconded the motion, which was approved 4-0.

A motion is expected at the May 2019 town meeting for repeal of the marijuana zoning rules passed by town meeting last year. 2 marijuana dispensaries and one grow facility are in the approval process. Revenue to the town from the special 3% tax is expected to be a base of at least \$120,000, plus a required \$50,000 contribution to community charities. A grow facility also in the approval process. These zoning and sale agreements will be contracts with the town, making repeal difficult. The revenue will also be useful. A motion to oppose any repeal or change to the zoning rules in of the marijuana bylaw was made by Ray Bricault, Chris Berglund seconded and the motion was approved 4-0.

An update was given on the Senior Center, the building is done and ownership was taken by the town on March 18, 2019. Exterior finishes and landscaping are still in process as weather permits.

The Library budget was discussed:

- Computers need OS upgrade and the proposed budget includes 11 new desktops plus new OS in the remaining 20 computers and laptops. \$15,000 is requested for the new computers plus an addition \$8,000 for upgrades. The installation expense seems high from an outside vendor. An alternate bid should be requested from the current town computer systems provider.
- Rubber roof – This roof is at the end of expected life and must be replaced at a bid price of \$105,000. Some repair has been underway and the work needs to be done before leakage occurs.
- Snow rails - \$24,000 is needed for snow rails to prevent snow and ice slides over the handicap ramp.
- Air handlers – This system can be rebuilt for \$38,000 The system age means that parts are too difficult to obtain. The rebuild should provide another 5-10 years of service.
- The fireplace chimney needs to be repointed. This chimney is unused and is simply ascetics. CPA funding will be requested, pending approval of the historical commission.
- A technology line item should be added to the budget.

The next meeting will be April 2 with department meetings.

The meeting was adjourned at 9:20 pm.

Pete Murphy  
Secretary  
Fincom & CIB