



Town of West Boylston
140 Worcester Street, West Boylston, Massachusetts 01583

Facilities Implementation & Strategic Planning Cmte. Meeting Minutes

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| Date / Time / Location of Meeting February 28 2019; 6:00 p.m.; Board Meeting Room, 140 Worcester Street |
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| Members Present Christopher A. Rucho Patrick J. Crowley John W. Hadley Raymond Bricault Phil Mallet |
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| Members NOT Present Siobhan M. Bohnson, Selectman Barur R. Rajeshkumar |
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| Invited Guests: Tom Welsh, Fire Chief |
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Mr. Hadley convened the meeting at 6:01 p.m.

Fire Station Project Discussion

Mr. Hadley reports that we need to change the name of the study from a Feasibility Study to a Deficiency Study and deal with what needs to be fixed. Mr. Crowley questioned whether naming it a Deficiency Study would we get the same type of report on the asbestos. Discussion ensued whether it could be called architectural study for the purpose of identifying deficiencies.

Chief Welsh questions whether we would have to go through the designer selection process if we went with a Deficiency Study. Hadley recommends calling it a Deficiency Study and sending this to town counsel. Mr. Hadley suggests spending \$150,000 a year on improvements to the Fire Department building. Mr. Crowley pointed out that on average we spend \$250,000 out of the CIB Fund each year. Mr. Rucho feels the only way we are going to do a project like this is through an override or take money out of Stabilization. Mr. Crowley points out that Stabilization is for one-time unexpected expenditures. It was agreed to send the outline for the Deficiency Study to town counsel and make sure we are good to go out for three bids. We will also ask for an earlier submission deadline for the quotes.

We would like to do the study in phases, keeping the amount under \$30,000. We will ask town counsel which Section of Chapter 30B this would fall under. We will also ask if the \$150,000 in grant funds could be used for actual work, abatement and repairs for issues found after the studies are completed.

Motion Mr. Crowley to change the name to deficiency study and send to town counsel with the questions as noted in the minutes, second by Mr. Mallet, all in favor. (Mr. Bricault arrives)

Mr. Crowley informed Mr. Bricault that the group voted to send the document to town counsel. As the Board is the one who will approve it, assuming town counsel approves it, what are the next steps.

Motion Mr. Crowley assuming town counsel approves the document it will be sent to the Selectmen for their approval, second by Mr. Bricault, all in favor.

Discussion ensued as to whether the small studies be done concurrently, out of the deficiency study we would like to know some dollar value. Mr. Hadley

Motion Mr. Crowley at 7:00 p.m. to adjourn, second by Mr. Mallet, all in favor.

Respectfully submitted,

Approved: March 13, 2019

Nancy E. Lucier, Municipal Assistant

John W. Hadley, Chairman

Christopher A. Rucho

Patrick J. Crowley

Phil Mallet

Raymond Bricault