



Town of West Boylston
140 Worcester Street, West Boylston, Massachusetts 01583

Facilities Implementation & Strategic Planning Cmte. Meeting Minutes

Date / Time / Location of Meeting February 13, 2019; 7:00 p.m.; Board Meeting Room, 140 Worcester Street

Members Present Christopher A. Rucho Patrick J. Crowley Raymond Bricault Siobhan M. Bohnson
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Members NOT Present Phil Mallet John W. Hadley Barur R. Rajeshkumar
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Invited Guests: Tom Welsh, Fire Chief
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Mr. Rucho convened the meeting at 7:00 p.m.

1. Approval of Meeting Minutes

January 9, 2019 – motion Mr. Bricault to approve, second by Mr. Crowley, all in favor.

January 16, 2019 – motion Mr. Bricault to approve, second by Mr. Crowley; vote on the motion – Messrs. Rucho, Crowley, Bricault, Rajeshkumar yes, Ms. Bohnson abstains as she was not at the meeting.

2. Senior Center

- a. OPM Report – the OPM is unable to be here this evening.
- b. Architect Report - unable to be here this evening
- d. Status of fundraising effort – Ms. Bohnson requested a copy of the letters sent out by the Council on Aging
- e. Status of Pump House – Mr. Rucho reports that the pump house is there and it is not running yet. The heat and water are on, and they need to decide who will monitor the building. Chief Welsh reports that there are three or four different companies out there monitoring our facilities. He will work with Lisa on that. Chief Welsh thinks they came to an agreement about covering some of the metal outside. It will be on the next agenda.

f. Change Order #5 - \$12,484.00

Mr. Rucho reports that the sub committee approved all of these. The biggest thing is the pump house modules. We discussed an electrical change because the specs called for 6 and it came with 20. Mr.

Rucho can give some details on most of the other things. Mr. Crowley suggested waiting on this unless it will affect the timeline of the project. Mr. Rucho noted they needed this one sign for \$176 it says how to fold the sliders in the main room, must slide to one side and not to the other side. Ms. Bohnson questioned the pricing on the sinks. Mr. Rucho reports that all this was brought up by the subcommittee. It is \$6,000 for the fire alarm system and a sink for \$4,000. Mr. Rucho suggested voting on it tonight in case it is needed. Mr. Crowley doesn't want to hold up the project but he would like more information on these. Ms. Lucier thought we were going to get a report from Tony.

Motion Mr. Crowley to approve the change order but hold off on performing any of the changes that will not impact the time line for completion of the building until our next meeting, second by Ms. Bohnson, all in favor.

3. Police Station

At the last meeting there was a question of whether it was finished. Ms. Lucier spoke the Chief who reports that the one area that need paint touched up, was finished. Mr. Rucho recommends we remove that from the agenda

4. Invoices

a. Caolo & Bieniek Associates: Invoice #5939, \$8,032.50

Motion Mr. Crowley, second Mr. Bricault, all in favor.

b. RAC Builders, Inc.: Application No. 10, \$384,047.00

Motion Mr. Bricault, second Ms. Bohnson, all in favor.

c. Colliers International: Inv #23436, \$14,991.67

Motion Mr. Bricault to do the primary invoice of \$9,216.67, second Mr. Crowley, all in favor. We pay the same primary number each month and this month there is an add on for two other items. The committee doesn't recall authorizing work for the two additional items.

d. Eversource \$284.08

Ms. Lucier asked Lisa why we were paying for this and Lisa was told to give it to FISP. As the town has not yet accepted the project, it will be sent to the contractor.

f. Dell Marketing \$3,966.12

Our IT vendor ordered the equipment and we have now taken delivery. Discussion ensued. Mr. Bricault doesn't think the committee discussed this. This is for 4 computers with everything and Mr. Rucho recalls discussing this.

Motion Mr. Crowley to approve, second by Ms. Bohnson, all in favor.

5. Fire Station Discussion

Mr. Rucho thinks this is something the full Board should be here to discuss. Mr. Bricault asked if we have \$150,000 why would we not just say 'we are going to rehab the building, okay mister architect, why don't you just do a design.' Mr. Crowley pointed out that it is going to be designed to the code as of today, and that code may not be the same when we are ready to do the project. Mr. Bricault feels if we do not use the money we get nothing. If we go forward with a finite scope we could put it out to bid to see what the price would be. Mr. Rucho thinks FISP should discuss this first. Just telling an architect to give us a plan on a building we have no scope. He could decide we need an addition or a third floor. Mr. Crowley feels we are talking about rushing to spend this money when

we are not ready to fund the project. Mr. Rucho is concerned that this committee has not voted that the next project is the fire station.

Mr. Crowley thinks it would be irresponsible to rush into spending money on a project with tax payer money. Chief Welsh feels we could do a study in the building and ground. They will look at our future needs and put this into a document that we can look at we can do the hazmat analysis and core samples of the ceiling. They will find anything that they feel could be a problem. Our fear is if we find a problem we have a due diligence to take care of it. We did an abatement of some of the materials, however, he questions what else is in the walls. Mr. Rucho states they are going to tell us that the building has asbestos in it, however, many buildings we go in every day have asbestos. We had a company come in and fix it. They are also going to tell us if we are going to renovate this building be prepared.

Chief Welsh reports that we never received notice about officially getting the grant and we are waiting on answers on how we can use the money for and can we extend the money after July 1. We have to send out the bids for architects. We spoke with John MacMillan he gave us information on what we can get for \$50,000. Before we go forward and spend any of this money Chief Welsh wants to know where the fire department is on the schedule. Ms. Lucier provided the group with our debt schedule and nothing is coming off until 2027.

Mr. Rucho suggested having a meeting at 6:00 next week before the Board of Selectmen's meeting and invite John MacMillan to the meeting. Chief Welsh is trying to see how much of this can we actually spend in five months. We will check with Rep. O'Day to see if an extension is possible and if so to begin that process. Mr. Rucho thinks we need to look at the bigger picture.

Mr. Crowley asked what will we know in a week from now that we don't know now. Mr. Rucho states we will discuss if the next project we want to move forward with is the Fire Station. Mr. Crowley would like a one-year extension. We will reach out to Rep. O'Day. Mr. Crowley suggested having a meeting dedicated to this. We also need to know how we process bills, are they reimbursable. We will schedule the meeting for next week.

Motion Mr. Crowley at 7:50 p.m. to adjourn, second by Ms. Bohnson, all in favor.

Respectfully submitted,

Approved: March 13, 2019

Nancy E. Lucier, Municipal Assistant

Christopher A. Rucho

Patrick J. Crowley

Siobhan M. Bohnson

Raymond Bricault