



Town of West Boylston
140 Worcester Street, West Boylston, Massachusetts 01583

Facilities Implementation & Strategic Planning Cmte. Meeting Minutes

Date / Time / Location of Meeting September 11, 2019; 6:30 p.m.; Board Meeting Room, 140 Worcester Street

Members Present Christopher A. Rucho John W. Hadley Michael Kittredge Patrick Crowley Barur R. Rajeshkumar Raymond Bricault Phil Mallet

Members NOT Present

Invited Guests:

Mr. Hadley convened the meeting at 6:30 p.m.

Approval of Meeting Minutes

August 28, 2019 – motion Mr. Rucho to approve, second Mr. Kittredge, all in favor.

Senior Center

1. Review OPM Report

Mr. DiLuzio emailed a report covering landscaping and parking stalls. Mr. Hadley reports that Amello started the field work. The agenda packet includes the schedule for the lawn repair, which will address areas not in yellow on the map provided earlier to the town. They plan to go up to the edge of the infield and allow the infield to go to hay. Mr. Bricault voiced his concern in not mowing the infield as it will look like a nicely mowed lawn and then a hayfield. He feels we need to plan to do something with the infield if we want it to look finished. In order for the DPW to access the infield they will need to go around the back so when we do take possession it doesn't look like we accepted a hayfield. It was agreed to mow the infield provided we can get to it without going over the area the contractor has to work on. It was noted that the other side of the stone wall will also be taken care of.

Mr. Hadley reports that the building is done inside. Mr. Bricault questioned if they had signed off on all the punch list items. Mr. Hadley believes they have. Mr. Crowley asked about the tables. Mr. Hadley reports that tables have not been resolved. Mr. Mallet reports that after the meeting last week he went to see the Senior Center Director and suggested they have tables at Angell Brook that

might fit the bill and she could contact him or Sharon to look at them and she has not yet made that contact as of yet.

2.Update on Parking Lot Striping

Mr. Hadley reports that the parking lot issue we initially thought should go to the ZBA. The ZBA advised that it is not appropriate for the issue to be before them as it is not a hardship as the cause of the issue was a mis-step by the contractor. Mr. Rajeshkumar pointed out that when it goes to the Planning Board they said we do not need an external engineer as it is being looked at by the town's OPM. Typically VHB goes out during the paving to oversee that everything is done according to plan. For Mr. Rajeshkumar the OPM was responsible for this as he was the town's engineer. So now RAC has to go before the Planning Board to see if it is a minor variance. Mr. Hadley noted that it is an RAC issue. Mr. Rucho and Mr. Hadley measured the handicapped slots and they are 7-1/2 feet wide but it has the van drop off area. The Council on Aging met and sent a letter to FISP and the Board of Selectmen dated September 10, 2019, they state that it has come to their attention that the parking area for the senior center was striped incorrectly and that FISP members are concerned due to what was originally approved. They voted on September 9th to leave the parking area in its current state and report that to date they haven't had one complaint or issue, they don't want to lose six spaces and seniors do not want to park by the ball field and have to walk up the hill. Mr. Mallet doesn't understand why we are giving more credence to what the Council on Aging wants. Mr. Hadley feels it is up to the Planning Board because it is under their purview and it has nothing to do with the Council on Aging or FISP. Mr. Bricault states that for the record, the infield it is not in the scope of the work. This is in the scope of the work, you screw up, you fix it and in the long run it will be better for the seniors. The previous motion was to pave it properly, grind and line it properly. Mr. Mallet feels if it comes to that it needs to be done so there is no downtime for the senior center. Mr. Bricault asked how much it would cost to grind the lot and repaint. Mr. Mallet reports that Mr. DiLuzio indicated it would cost \$60,000.

3.Consider approving the following items (Out of \$15,000 Gift balance \$1,898.39 & new \$5,000) Wall hanging system for pictures \$249.81 - Mr. Rucho has not gone to look at the system.

Motion Mr. Crowley to approve provided Mr. Rucho looks at it and says it is acceptable, second by Mr. Rucho, all in favor.

Skips The Outdoor Store – quote for shed - \$6,370

Mr. Hadley obtained the quote, which is for a 12x20 shed, pressure treated plywood on the bottom, vinyl siding, two steel doors with a lock, and one aluminum window. It will match the color of the center, delivery and installation in 6-8 weeks, crush stone base to be provided by the town and it will sit on cement blocks. Mr. Crowley asked if we know how much room the DPW will need to store a snow blower and did anyone put pen to paper to see if it will fit. We will need a building permit for anything over 120 square feet. One question is will the addition of the shed impact the as built. Mr. Crowley thinks we may want to hold off until after winter, and he also thinks we should know what is going in the shed before we purchase it to make sure it will hold what we want it to hold. Mr. Mallet thinks the outside furniture should be stackable or collapsible. Mr. Hadley thinks we should purchase the furniture now as the prices are better this time of year. Mr. Mallet thinks the Senior Center should be doing a measurement of the shed against what is going to go into it. We will ask the Director what she intends to store in the shed and to attend the next meeting. The DPW is able to dig the base and put down the crushed stone.

Mr. Bricault asked for a status on the fund raising. Mr. Hadley noted that the Friends are doing that. They did a Buy a Brick program. Mr. Mallet asked about attendance. Mr. Crowley advised that he asked that the monthly reports submitted by the Director include the unique visitors and out of 1,050 total there are 230 to 240 a month. Mr. Mallet asked if there are any off peak time uses on the evening and weekend. It was noted that the Fire Department held their awards ceremony at the center and Mr. Rucho reports that the Director has some evening events scheduled. Mr. Mallette note that he asked because they made a big thing about it being a community center. Ms. Lucier added that she has also received calls and one was from the Soccer League wanting to hold the annual banquet at the Center.

Discussion about the Facility Usage Agreement. Ms. Lucier reports that the agreement was not on the agenda for their September meeting because the Director was not able to attend and she was told that it will be on their next agenda.

Next Meeting- October 9, 2019

Motion Mr. Rucho at 7:10 p.m. to adjourn, second by Mr. Crowley, all in favor.

Respectfully submitted,

Approved: November 13, 2019

Nancy E. Lucier, Town Administrator

John W. Hadley, Chairman

Patrick Crowley

Christopher A. Rucho

Michael J. Kittredge III

Phil Mallet

Raymond Bricault