

FISP Committee

Monthly Meeting July 27, 2016 at 7:00pm.

Members Present: John Hadley, Chair, Siobhan Bohnson, Chris Rucho, Barur Rajeshkumar, Pat Crowley, , Robert Chisholm, Ray Bricault, , Phil Mallet

Members Not Present: John DiPietro, Marcia Cairns, Jay Dugan

Guests: Anthony DiLuzio, Cardinal Construction

Mr. Hadley called the meeting to order at 7:15 pm.

1. Minutes: Siobhan Bohnson moved and Chris Rucho seconded to accept the minutes of June 29, 2016 as presented. Vote: All in favor. Motion passed.
2. OPM Report/Review of Budget and Schedule: Mr. DiLuzio reported that the test holes and soils borings have been completed with positive results. He stated that the good soils go down approximately fifteen feet, and the water level is found at twelve to eighteen feet. No dewatering will be needed on site. He stated there have been no changes or necessary updates to the budget since our last meeting.
3. Architect Update: The architect was not present, but the committee reviewed the proposed architect contract revised fee. The previously approved \$220,000.00 architects fees are based on the estimated \$2M in police station construction costs plus construction contingencies. With the approval of the larger police station conceptual design and its related estimated \$4M construction cost, he has requested a change order to increase his fee to \$340,000 (equals 8.5% of construction cost minus contingency). Chris Rucho moved and Pat Crowley seconded to recommend the new fee of \$320,000. Vote: All yes. Motion approved.
4. Invoices: The committee reviewed the June invoice from cardinal Construction which included the costs of the site survey services obtained for the Town by cardinal. The invoice included a fifteen percent mark-up, which several members stated they recalled Mr. DiLuzio stating there would be no mark-up. Mr. DiLuzio apologized for the confusion but clarified that he had previously stated that Cardinal would not mark-up the survey invoice cost with additional hours for Cardinal oversight. The only increase was the standard fifteen percent administrative mark-up. Pat Crowley moved and Phil Mallet seconded to approve the invoice at the full amount. Vote: All yes. Motion approved.
5. Senior Center Architect Selection: Anita Scheipers informed the committee that proposals had been received from five architectural firms as follows: Catlin and Petrovick, Sterling Associates, Reinhardt and Associates, RGB Architects, and Gorman Richardson Lewis Architects. Ms. Scheipers

recommended the committee assign three members to work with her and Sr. center Director Lisa Viklund to review the proposals and to create a rated list of the proposals from which to choose two or more firms to interview. It was agreed that John Hadley, Phil Mallet and Robert Chisholm would be the committee representatives to conduct the proposals reviews, and that a recommendation would be brought back to the full committee on August 10th as to which firms to interview.

6. Next meetings: August 10, 2016 at 7:00pm.
7. Pat Crowley moved and Siobhan Bohnson seconded to adjourn the meeting at 8:18pm. Vote: All yes. Motion approved. Meeting adjourned at 8:18opm.

Respectfully Submitted: Anita Scheipers



Date Approved: August 10, 2016