

August 9, 2017  
WEST BOYSLSTON TOWN OFFICES  
140 WORCESTER STREET  
WEST BOYLSTON, MA

1.) WELCOME & ROLL CALL

John Hadley, Chair called meeting to order @ 7:00PM Roll Call

Members Present: John Hadley, Chair, Chris Rucho Vice Chair, Bob Chisholm, Siobhan Bohannon, Barur Rajeshkumar, Ray Bricault, Phil Mallett, Clerk.

Members Not Present: Jay Duggan, Kate Ivers, Pat Crowley.

Also Present: Anita Scheipers, Town Administrator, OPM Tony DiLuzio, Barbara Nordstrom, Recorder

2.) Minutes:

- a. July 12, 2017 meeting. Ray Bricault moved and Bob Chisholm seconded to approve. Vote: all yes. Motion approved.
- b. July 18, 2017 meeting. Chris Rucho moved and Siobhan Bohannon seconded to approve. Vote: all yes. Motion approved.
- c. August 2, 2017 meeting. Phil Mallett mentioned several proposed changes and asked Tony DiLuzio for clarification regarding Line 3 of second paragraph. Should it read \$1.1 million? To then be added to the allocation for Phase 2, the completion of bid-ready designs, at \$4.4 million? Tony DiLuzio stated yes. For Phase 3. Discussion pertaining to last line. Should it give specific dates for possible special town meeting and election, or just the general time frame? The consensus was to leave the draft as written on this section. Bob Chisholm moved and Chris Rucho seconded. Vote: 6 yes and Siobhan Bohannon abstained. Motion approved.

3.) Police Station:

- a. OPM Reporting including Schedule and Budget:  
One RFI is open for insulation work. No change orders are pending at this time. Construction moving swiftly inside and outside. Once the engineer of record inspects all systems and they are in order, then an occupancy permit can be applied for. It was agreed that the requested buffer fence and plantings for the two abutters needs to be clarified and determined what work is to be done by DPW. Easements will be required for any work proposed on the abutters' property. Tony DiLuzio will schedule a site visit ASAP. John Hadley asked Tony DiLuzio to check on the status of the fencing around impound area.

Ray Bricault has a question regarding the furniture. Anita Scheipers read an email from Jay Duggan which states the department is working with W.B Mason, and asked that FISP vote to approve a proposed package of furniture for

a not to exceed total of \$87,850.00. Siohban Bohnson motioned and Phil Mallet seconded. Vote: all yes. Motion passed.

- b. Architect Report : No report.
- c. Other Misc. Updates: None discussed

Next on agenda the Senior Center: John Hadley, Chair asked that the committee discuss # 5. The Invoices. All agreed

5. Invoices:

- a. Cardinal Construction: Inv. # 16 (PD)      \$7,610.00  
Bob Chisholm motioned and Chris Rucho seconded. Vote: all yes. Motion passed.
- b. Cardinal Construction: Inv. #1 (Sr. Ctr)      \$7,575.00  
for work completed in the designer selection phase. Chris Rucho motioned Bob Chisholm seconded. Vote: all yes. Motion passed
- c. Caolo & Bieniek: Inv. #5582      \$4,667.00  
Chris Rucho motioned and Barur Rajeshkumar seconded. All yes. Motion passed.
- d. RAC Builders Inv. # 8      \$537,753.00  
Siohban Bohnson motioned and Bob Chisholm seconded. All yes. Motion passed.

4.) Senior Center;

- a. OPM Report Including Schedule and Budget:  
Tony DiLuzio handed out a summary of Design, Construction Schedule and Financial. The Committee has agreed to adopt the attached schedule. Anita Scheipers asked about any survey proposals. Tony replied "so far only one bid has been received from Hub Survey with a cost of \$9,500.00." There are bids out there. Phil Mallet raised the question of how much has really changed. Tony DiLuzio not much has changed.
- b. Architect Report:  
Status on contract price proposal, Tony DiLuzio pushing back on schematic phase costs. The price appears to be full price. Will bring it back to the next FISP meeting.
- c. Vote on design sub-committee:  
John Hadley queried the committee about volunteering for this sub-committee. The following volunteered: Bob Chisholm, Chris Rucho, Ray Bricault, Phil Mallet. Architect John McMillan will schedule the frequencies of the meetings. COA Director Lisa Viklund, Sr., Ctr., Dir., will join the group as staff support. Ray Bricault asked if someone could clarify with her what her role is expected to be. Anita Scheipers stated that as her supervisor, she was the appropriate person to have that conversation with her.
- d. Other Misc. Updates  
None at this time.

- 6.) Schedule Collins Center Presentation on Prioritizing Future Facility Improvements:  
John Hadley asked Anita Scheipers to explain this request. Anita stated that this was a suggestion from Rep., O'Day who had been working with the Collins Center and felt it might be helpful to gain their assistance for Phasing and development on future facilities. Chris Rucho felt with the Police Station nearing completion and the Senior Center beginning that it would be wise to table this until next year. All agreed.
- 7.) Date of next FISP Meeting: August 30, 2017 @ 7:00PM Chris Rucho motioned and Phil Mallet seconded to hold a meeting that evening. Vote: all yes. Motion passed.
- 8.) Adjournment: Barur Rajeshkumar motioned and Ray Bricault seconded. Vote: all yes. Motion passed.

Meeting adjourned at 7:45PM

**Submitted by**  
**Phil Mallet, Clerk**  
**Barbara M. Nordstrom, Recorder**  
**Date Minutes Approved: January 9, 2018**

TOWN OFFICES