

FACILITES IMPLEMENTATION & STRATEGIC PLANNING MEETING
March 30, 2016

Members present: John Hadley James Dugan
 Kevin McCormick Siobhan Bohnson
 Christopher Rucho Ray Bricault
 Janice Ash John DiPietro
 Phil Mallet

Members absent: Patrick Crowley
 Marcia Cairns

Mr. Hadley convened the special meeting at 7:00 p.m.

Review & Approve Minutes from February 18, 2016 meeting

Motion Mr. McCormick to approve the minutes, seconded by Mr. Dugan, all in favor.

Mixer Property Deed Language Discussion

It has come to our attention that the March 2, 1959 article to purchase the Mixer site had language restricting its use for playground and/or school, and/or highway. Town Counsel will be consulted and we will change the language at town meeting to state 'any municipal use'.

Motion Mr. McCormick to go forward with the use change at town meeting, seconded by Mr. Rucho, all in favor.

Bonnie Yasick, Treasurer/Collector

Ms. Yasick joined the Board to discuss when funds would be needed for the police station project. We have the town hall ban due again in November. Going forward we will know better if we are going to bond or ban. She needs four weeks to work out the schedule and she needs to know how much. The plan now is a 6-month ban to get both projects together. It is better to ban for one year and it depends on how fast we are going to pay it down. Tony DiLuzio, Owners Project Manager for the police station project will work on the schedule and he will have answers at that time.

Tony DiLuzio, Owners Project Manager

The agenda packet includes the new time line for the project and a Master Budget. Discussion ensued as to alternate funding opportunities such as Home Land Security grants for generators. Mr. Dugan advised that they will be getting a new radio system through the regional dispatch grant. Mr. DiLuzio would like to capture any grant money available. We can begin getting three quotes on Geotech environmental work. The Board would like to work with the town's utility companies to get utilities into the site. We will need to get the water and sewer stubbed in. Prevailing wages are not required if they are owner operator companies. We can have the DPW put in our access road, have our DPW Director apply for the state highway curb cut. Ms. Lucier could apply for a MIIA grant for security cameras. We will do all that we can on our own to reduce the budget. The Town Administrator's office will pay for advertising of the RFQ.

Things are tight, we are looking at \$2 million with contingencies. We may need to request additional funds for the project from town meeting.

Review of the RFQ for Architectural services. Ms. Lucier will get Mr. Dugan the population. She will submit the ad. Mr. Bricault noted that there are numerous areas that mention the building committee. Mr. Dugan thinks it should remain as is for now. Once we have the architect we will break the committee down to report to the entire FISP committee. We will change building committee to FISP committee in RFP. A new Master Budget will be developed. Mr. Dugan will check to see if the servers are included in the grant. MIIA will be asked to quote on Builders' Risk Insurance.

The next FISP meeting will be on April 27th and we will meet on May 5th at 7:00 to review responses.

Everyone will review the RFP, provide comments. Ms. Lucier will advertise in the Telegram on Monday and Mr. DiLuzio will send to the Central Register.

Motion Ms. Bohannon at 8:30 to adjourn, seconded by Mr. Dugan, all in favor.

Approved: April 27, 2016