

WEST BOYLSTON COUNCIL ON AGING  
120 PRESCOTT STREET  
WEST BOYLSTON, MASSACHUSETTS 01583

BOARD OF DIRECTORS MEETING MINUTES  
AUGUST 23, 2021

Present: Janice Ash, Barbara Deschenes, David Femia, Barbara Mard, Thomas Mullins, and Director Lisa Clark Viklund.

Excused: Siobahn Bohnson and Kathy Casey.

The meeting was called to order at 2:05 p.m. by David Femia in the arts & crafts room of the senior center.

The meeting minutes of July 26, 2021 were unanimously approved with minor changes.

Janice Ash spoke regarding the publication of our meetings on the town website which usually occur on the third Monday of the month at 2:00 p.m in the senior center.

Lisa's Report:

1. She is still working on the kitchen functions regarding a chef. She handed out copies of COA-on-site chef programs from various cities and towns throughout the state for board members to review.  
There are no food vendors taking on new clients. A site chef will have to order food from them.  
Among vendors Sisco.com do prepared meals for handing out. Salary for any chef is from the town budget as formula grants cannot be used and it should be noted that Doris' role will be included in any new chef. We are looking at finding a chef for Tuesdays through Fridays 9-1:30.
2. The Friends group have agreed to fund the bocce court; Barbara Mard will investigate how this can be accomplished.
3. The new DPW Facilities Director will be responsible for building issues here at the center.
4. Access cards used for entry; not possible to use pins.
5. Many boards use the senior center for meetings, especially in the evenings due to the non use of the town hall; electricity usage needs to be measured.
6. A motion by Barbara Mard with a second by Tom Mullins to authorize bill payments via checks can be made by Janice Ash in Lisa's absence.
7. Brief review of programs utilized; HipSwayers cancelled due to insufficient sign ups..
8. The discussion regarding the usage of masks in the senior center will be discussed at a future meeting. Mandatory usage may be ordered by Governor Baker and will be addressed at that time.
9. A Photo of a concrete bench which is a possible donation was passed to members. Little discussion was made at this time.

10. Need to review kitchen expenses in the past; review of Selectboard and FISP may yield answers.

11. Art program will be a six week session.

Lisa looking for a Wii Bowling coordinator.

Bridge Club and use by acting group not coming here.

Meeting adjourned at 2:55 pm upon motion of Janice Ash with the second by Barbara Mard.

Next meeting at 2:00 p.m. on September 13, 2021

Thomas Mullins

TM/bmd