

**WEST BOYLSTON COUNCIL ON AGING**

**BOARD OF DIRECTORS' MEETING**

**FEBRUARY 11, 2019**

PRESENT: Janice Ash, Kathy Casey, David Femia, Tom Mullins, Patrick Novia, Lisa Clark Vicklund, and Associate Member Denise Nephew

ABSENT: Barbara Deschenes, Barbara Mard

CONVENE: 3:31PM

Meeting Minutes:

The meeting minutes from the January 14<sup>th</sup> meeting were approved as written upon motion by D. Femia and a second by T. Mullins

UPDATES FROM THE DIRECTOR:

The building is nearly complete, with most of the interior work coming to an end. The temporary trailers have been removed from the property.

FISP and the General Contractor still anticipate that all work will be done by the end of March but because of some unforeseen issues with the furniture company they won't be able to deliver until late March or early April which will push the move in date until mid April with a possible Grand Opening date of May 4<sup>th</sup>.

We invited the staff and volunteers to come to the meeting but none were able to attend, they sent along some of their ideas for the Grand Opening with Lisa. Some ideas included having coffee, cake and other small snacks for the visitors, a slide show displayed on monitors and TVs around the center, someone greeting people at the door and in each room to help answer questions, news letters and questionnaires available for visitors, people playing pool in the billiards room, arts and crafts done by the seniors on display. Several groups have volunteered to perform during the Opening as well.

Lisa is still waiting on word from Corelle on the order for 150 place settings.

The state has also been contacted by the Town Clerk to start the process to have the center approved for future Voting, the only possible issue may be parking.

NEXT MEETING: March 4<sup>th</sup> 2019 and March 18<sup>th</sup>

MOTION TO ADJOURN: by D. Femia at 4:15pm and a second by T. Mullins

***PATRICK J. NOVIA***