

**WEST BOYLSTON COUNCIL ON AGING  
BOARD OF DIRECTORS' MEETING  
JANUARY 14, 2019**

**Present:** Janice Ash, Barbara Deschenes, David Femia, Barbara Mard, Tom Mullins, Patrick Novia and Lisa Clark Viklund and associate member Denise Nephew

**Absent:** Kathy Casey

The meeting was held in the town office building, 140 Worcester St. and was called to order at 3:31 p.m. by Chairman Janice Ash.

**Meeting Minutes:**

The meeting minutes of December 10, 2018 were unanimously approved as written upon motion of David with a second by Barbara Mard.

**Update on New Building**

Once the fire alarm is approved (hopefully by the end of January) the occupancy permit will be granted. Things are progressing nicely. The order for the dishes with a design on them could not be filled due to the unavailability of the amount we ordered. It was the general consensus that we should go with plain white dishes. A 5 piece place setting will consist of a dinner plate, an appetizer plate, a saucer, a soup and cereal bowl and a mug. Opening dates were not discussed.

**Committee for the Age Friendly Initiative**

This was tabled until the February meeting because none of the board members had read the handout from Lisa.

**Change in ordering stage and ramp**

The West Boylston Cultural Council granted the COA \$2,000 for the Senior Center portable stage which will be added to the \$15,000 from Steve to be applied to costs of the stage, mirrored walls and cooking equipment. **THE STAGE DEPOT – LADERA RANCH, CA**  
12' X 8' X 16" Easy-Lite Stage System (6 pcs of 4x4 platforms w/ 16" High Risers) – Tuff Coat  
**TOTAL COST \$7,699.99**

**MCOA Director Certification**

It was unanimously voted to have Director Lisa Clark Viklund participate in the MCOA directors Certification Pilot Program upon motion of David with a second by Patrick.

**Possible donations from two banks**

This was tabled permanently because the COA nor its Director is allowed to participate in any fundraising by soliciting money or in-kind contributions. All fundraising **MUST BE DONE BY THE FRIENDS**. Webster Federal Credit Union gave a \$140 donation to be used for arts & crafts.

The next meeting will be in the town office building at 3:30 on February 11, 2019.

Upon motion of Patrick with a second by David it was unanimously voted to adjourn the meeting at 4:05 p.m.

*Barbara M. Deschenes*