

M t. Vernon Cemetery

35 Worcester Street

Wet Boylston, MA

March 28, 2023

Meeting Minutes

Chairman Menard convened the meeting at 10:03 a.m.

Members present: Ronald Menard, Siobhan Bohnson and Barbara A. Mard

Also present: Jennifer Warren-Dyment, Kevin Duffy and Kevin McKee.

Public Comment -There are no residents in attendance at this meeting.

Legal Public Comment -MS Warren-Dyment explained the Municipal Attorney's explanation of how public comment is to be handled. If public comment is allowed, each person who provides public comment must be given the same amount of time and say whatever they want. The Trustees do not anticipate any issues and will continue to include public comment as an agenda item.

Buyback of Cemetery Plots and Gifting - MS Warren-Dyment commented a public hearing needs to be posted to discuss and document return and/or gifting of cemetery plots and the associated costs.

Monument Height Variance Request - Louis Monti & Sons, on behalf of Carl Bruhn Jr. family, have requested approval to allow for a monument height of 36". The allowed monument height is currently 32". The Trustees feel the monument companies are possibly looking for a way to sell a more expensive product than is currently allowed. Motion by Mrs. Bohnson, second by Mr. Menard voted all in favor to all the 36" monument request by the Bruhn family. The Trustees have no plan to change the 32" height restriction and will take all future requests on a case-by-case basis.

Road Paving Account 01-491-5422-5840 - There is \$3073.43 remaining in the paving account from the last paving job. Mr. McKee was asked to pave an area in need that would spend the balance. No warrant is required to spend these remaining funds.

Paul X. Tivnan Cemetery Master Plan - Mr. Duffy will provide a copy of the proposed master plan submissions that are due by April 20, 2023 to the Trustees. The Trustees will be ready to discuss the proposals at the May 2, 2023, Trustee meeting.

Cemetery Office Flooring - The flooring for the Cemetery office has been delivered and will be installed by Pruneau Builders.

Mapping Costs for Section "S" - Mapping will cost between 3 and SK. Motion by Mrs. Mard, second by Mrs. Bohnson voted all in favor to spend up to SK for mapping of section "S" of the cemetery. Payment of 2.SK from 01-491-420-5420-5840 and 973.00 from 01-491-5422-5841.

FY22 Report of the Cemetery Trustees - Mr. Menard prepared the Cemetery Annual Report for submission to the Town Annual Report. A copy of the report was provided to the Trustees.

Growth Inhibitor and Calcium Purchase - Mr. McKee is requesting to purchase growth inhibitor and calcium for use in the cemetery. Motion by Mrs. Mard, second by Mrs. Bohnsen voted all in favor to purchase growth inhibitor at a cost of \$1,253.80, funds to be taken from 01-491-5421-5840. The purchase of calcium for fall application will be addressed at a future date.

Projects for FY24 - Projects for FY24 will potentially include continued work on Paul X. Tivnan Drive Cemetery, removal of some crossroads and additional parking in Mt. Vernon Cemetery.

Municipal Light Department Request for the Return of a Portion of Paul X. Tivnan Drive Property- Mr. Johnathan Fitch of the Municipal Lighting Plant has requested the return of a portion of the land given to the Town on Paul X. Tivnan Drive to expand the solar field. The Trustees have no issue with that request as it will be many decades before the entire cemetery will be completed.

Correction of Expenses Charges to Incorrect Account - Mrs. Leslie Guertin, Town Accountant provided information regarding a deficit in one of the cemetery accounts. The charges to the account this year must be reclassified. After discussion and upon motion of Mrs. Mard, second by Mrs. Bohnsen voted all in favor to ask Mrs. Guertin to reclassify these expenses to the /20 appropriation account 01-491-5840.

With no further business to come before the Trustees and upon motion by Mrs. Bohnsen second by Mrs. Mard voted all in favor to adjourn at 11:22 a.m.

Respectfully submitted,

"

\\-

Barbara A. Mard, Clerk

Ronald Menard, Chairman

Siobhan Bohnsen, Vice Chairman