

Minutes of West Boylston Cemetery Trustees Meeting

**Tuesday 8-17 2021, at 10:00 meeting was held at the W.B. Sr. Center,
120 Prescott St. West Boylston, Ma.**

In Attendance:

Ron Menard:	Chairman
Barbara Mard :	Vice Chairman
Siobhan Bohnson:	Clerk
Kevin McKee:	Foreman of Cemetery

1. Meeting was called to order by Ron Menard at 10:00 am

2. Public Comment:

There were no public comments.

3. Approval of minutes of the July 13 ,2021 meeting:

Ron Menard made the motion to approve the minutes of the July 13, 2021 meeting; Barbara Mard 2nd the motion. Ron Menard asked all in favor, it was unanimous vote.

4. Discussion of current cemetery finances:

Kevin McKee presented an estimate cost to have the last section of the Cemetery Mapped of \$5,000: from a company out of Hudson. There was discussion that at the October Town Meeting, Ron Menard, will ask for a transfer of \$20,000 to be spent on Cemetery needs. Ron Menard asked all in favor, it was unanimous vote. Ron and Kevin spoke that there are roads in the Cemetery that need to be paved and equipment needs. The Town Administrator explained the process to the Chairman and Ron will complete the paperwork and submit forms as required. Siobhan, inquired about the balances in the accounts according to the information she received from

the Town Administrator. There was discussion pertaining to the account called Mt Ver Shade Tree: Kevin stated he was informed that was an account that could not be touched. Siobhan will contact the Town Administrator and Accountant for more information and report back to the board next month. .

5. Discussion of the definition of “Cemetery Business”

Ron explained that the Mass Law 114 should explain the information we need as a board. Also, any complaints or complements are under the jurisdiction of the Board.

6. Cemetery Foreman, Kevin McKee comments:

Kevin shared the balances in the Revolving, Sale of Lots, P.C. Interest, and Perpetual Care accounts (see attached). Siobhan stated concern over the lack of interest being earned on these funds and there was discussion pertaining to what the board could do to improve this. Siobhan will contact the Town Accountant to inquire about the lack of Interest being earned and any options the Board has to improve the situation. Kevin requested the use of the uniform allowance as stated in the contract. Ron Menard made the motion to have the monies spent as requested for uniforms, Barbara Mard 2nd the motion. Ron asked all in favor and It was unanimous vote.

7. Discussion of Overgrown Shrubs:

Barbara inquired as to how overgrown shrubs were handled at the Cemetery. Kevin responded that there is a list of what needs to be pruned and the staff works on the shrubs as needed. Kevin also stated that families will often contact him about shrubs that need to be trimmed. The list is reviewed and dealt with as time allows by the staff. The discussions lead to the issue with a few large trees falling this year and how that has been handled.

8. Chairman Ron Menard Remarks:

Ron informed us that Dave Eldiberti will no longer be digging the graves and that two people on the staff will be responsible for the process. Ron also stated he had a meeting with the Town Administrator, Nancy Lucier and was informed that Jim O’Day, the Town Representative is seeking a

grant of \$125,000 from the State to assist the town in building the new Cemetery. She stated that Rep. O'Day thought strongly that this grant would pass and the town would receive the funds. Ron reminded everyone that Tuesday, October 19th is the meeting with Mr. Davis from the state to assist the Board with information pertaining to building a new cemetery. Ron has also invited the Town Administrator, and the Director of the DPW to the meeting. The next meeting is September 14, 2021. Ron made the motion to adjourn, Siobhan 2nd the motion, it was a unanimous vote all in favor.

Date the minutes were approved 9-14-2021

Submitted by:

Siobhan M. Bohnson

A handwritten signature in dark ink, appearing to read "Siobhan M. Bohnson", written over the printed name.

Kevin McKee

From: Anna Shaw <ashaw@cwmar.org>
Sent: Wednesday, July 7, 2021 10:17 AM
To: Kevin McKee
Subject: stargazing collaboration with the Library

*Barbara Nolan
2 PM me
all in favor*

Hi Kevin,
We are planning fall events and I wondered if it would be possible to work together on a stargazing program at the cemetery? There are too many streetlights at the Library and I think the cemetery would be perfect and a little spooky.
Our teen Librarian Jessica Wright is taking the lead on this project and I believe she sent you an email with proposed dates of Saturday October 2 or Friday October 15.

I hope you're doing well and I look forward to talking about this with you. I realize you will need to get approval from your board, and want to give plenty of time for planning and discussion.

Best, Anna

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Anna Shaw, M.S.
Library Director
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Pronouns: she/her/hers

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