

Town of West Boylston, MA
Cemetery Trustees
February 15, 2022
Meeting Minutes

Members Present: Ronald Menard, Barbara Mard, Siobhan Bohnson
Also present, Cemetery Foreman, Kevin McKee

1. Chairman Menard convened the meeting @10:07 a.m.
2. There were no public comments.
3. **Approval of Minutes of the December 12, 2022:**
Upon Motion of Mr. Menard and second by Mrs. Mard it was voted all in favor to approve the minutes of the December 12, 2022 meeting.

4. Foreman, Kevin McKee


Kevin presented a letter, from Elaine Smollin for usage of the Holbrook Chapel on a weekly basis. The request was for a painting group to use the chapel (Letter is attached). There was a long discussion pertaining to the impact and what the Chapel could be used for per the gift agreement. Upon Motion of Mrs. Mard and second by Mrs. Bohnson the request by Elaine Smollin was voted not approved based on cemetery policy and the gift agreement of the Chapel for usage. Kevin will call Elaine Smollin to inform her of the vote taken. Kevin also presented a request from Jonathan Jameson, an Eagle Scout candidate interested in placing Memorial Markers of deceased FireFighters. (E-Mail request is attached) The Trustees requested Kevin to contact Jonathan to attend a meeting to explain his project. As requested from Ron Menard, Kevin presented financials and informed the Trustees there have been 21 cremations and 30 full burials. Kevin requested funds up to \$1,200.00, for each Walker mower full service maintenance. Upon a motion by Ron Menard and second by Siobhan Bohnson, it was voted all in favor. Kevin shared that the DPW Director has suggestions for design/engineering companies for the new Cemetery plan. The other major projects for the Cemetery at this time that Kevin has on his list are retention pond cleaned, pruning of Cemetery Trees, several shrubs to be removed, lay out, pin, and map of Section "S".

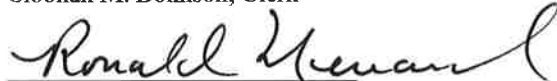
5. Discussion on New Cemetery; Ron Menard suggested we have a subcommittee and made a motion, Barbara Mard second and it was voted all in favor. Ron will contact Nancy Lucier, Town Administrator for rules on creating a subcommittee. The proposal for updated forms, policy, rules, from Tom Daly, Consulting Group was discussed at length. Barbara Mard motion, Ron Menard second not to move forward at this time with Mr. Daly, it was voted all in favor. The town was granted \$130,000 grant towards the new Cemetery.
6. Chairman Ron Menard, discussed steps going forward for the New Cemetery and the need for an Engineer early on for the project. Barbara Mard motion, Siobhan Bohnson second, for Ron Menard to contact Town Administrator, Nancy Lucier to inquire if an RFP is needed to go forward with the project. It was voted all in favor. The next meeting will be March 8, 2022.

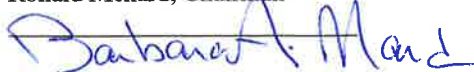
With no further business to come before the Trustees and upon motion of Mrs. Mard and second of Mrs. Bohnson it was voted all in favor to adjourn at 11:20 a.m.

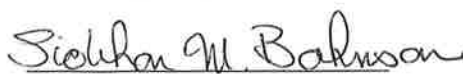
Date: 3-8-2022 Submitted

Respectfully submitted,


Siobhan M. Bohnson, Clerk


Ronald Menard, Chairman


Barbara A. Mard, Vice Chairman


Siobhan M. Bohnson, Clerk



PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

West Boylston Cemetery Board of Trustees

Board / Committee Name

February 10, 2022

Date of Notice

Town Hall, 140 Worcester St. West Boylston

Meeting Place

Room 120

Conference Room Number or Location

February 15, 2022 Tuesday @ 10:00 A.M.

Date / Time of Meeting

Siobhan M. Bohannon

Clerk or Board Member Signature

Meeting CANCELLED or POSTPONED to:

Date of Cancellation or Postponement

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk's Office to ensure that this posting will satisfy this requirement.

This is the current list of topics that the Chair reasonably anticipates will be discussed at this meeting.

AGENDA

1. Chairman Ron Menard will open the meeting @ 10:00 A.M.

2. Public Comment (10 minutes) —

3. Approve Minutes of the December 12, 2021 Trustees Meeting

4. Cemetery Kevin McKee comments *For now*

5. Discussion on new Cemetery Development

Subcommittee formation — *John Hadley - Kevin Duffly -*

Tom Daly proposal

Status of State Grant Funding

130,000 —

16 weeks

here about 10 weeks from

6. Chairman Ron Menard comments

guidelines meeting adjourn

next meeting March 8th 11:25 AM Tuesday -

Trustees Meeting February 15, 2022

Revolving - \$12,666.26

Sale of Lots - \$26,613.06

P.C. Interest - \$4039.30

Perpetual Care - \$432,212.17

Cemetery Improvements - \$15,253.44

Road Paving - \$50,000

- Eagle Scout candidate would like to work on project in cemetery for firefighters
- Elaine Smollin, see letter
- Number of burials for R. Menard, as requested *21 crem 30 full*
- Request up to \$1200 for each Walker mower to have full service completed. It could be a total of \$2400 for both machines. That would be the highest estimate, repairs could be as little as \$400 per machine. *Company in Sub*
- DPW Director suggests other design/engineering companies for new cemetery plan
- Major projects that still need to be completed.... clean up brush in retention pond, prune all cemetery trees, pull several shrubs, and lay out, pin, and map Section "S"

*Sidher
Ron*

money goes to general fund to DPW

Elaine Smollin

EASmollin@gmail.com 401 441 8852

**Board of Trustees
Mount Vernon Cemetery
35 Worcester Street
West Boylston MA 01583**

January 28, 2022

Dear Friends at Mount Vernon Cemetery:

I would like to propose occasional use of Holbrook Chapel as a meeting place for myself and three friends who are all retired professors of art who live in Worcester and Lancaster.

Activity

The activity is to draw together, a clean activity, carried out by four people who are highly appreciative of historic architecture.

- **Days and times are flexible. Three hours. Preferred 1-3 weekdays**
- **Supervision: I am a former archaeologist and museum educator who is adept at caring for sites and securing any necessary protocols. Open to all requirements.**
- **Activity: four friends draw together with clean materials. Wipe down space at end.**

Purpose

- **Meet regularly on-site at a historic landscape or building to draw and discuss art and history.**
- **Carry on the art of drawing as a tradition of American art.**

Elaine Smollin organizer

- **Born 1953 West Boylston, 186 Prescott Street**
- **BFA MFA Pratt Institute and New York University, 1981**
- **MA Humanities Council Grant, Engaging New Audiences in Historic Preservation**
- **For a program I developed and taught to introduce youth to HP through its experts in Main South district, Worcester MA, 2017**
- **RI Council for the Humanities Grant, Engaging New Audiences in HP and local history of decorative arts production and effects of world economies on RI.**
- **Art + Environment Studio Programs at Palisades Interstate Park, NJ**
I initiated the restoration of the Park's historic 1919 stable building for reuse as a studio program for higher education in art and design on public land. 2009-2020

Thank you for your kind consideration. I am looking forward to hearing from you.

Sincerely,


Elaine Smollin

*Denise Request chapel can only be used for
Burial services. Ron
Siddhar
allw favor.*

References

Chris Szeglin

**Assistant Superintendent, Palisades Interstate Park NJ Section
Two Alpine Approach Road, Alpine NJ 07620**

Cszeglin@njpalisades.org

201 768 1360

Chris Szeglin issued the State of NJ permits, and, supervised my use of the historic stable building, "Captains House". The Park Commission also provided materials and craftsmanship for the restoration of the building at my request.

Located next to Park HQ in New Jersey Palisades Interstate Park, 2009-2020

Participants in Drawing Group

Ellen Donaldson

Lancaster MA

ellenrdon@aol.com

Retired Montessori Art Teacher

Faculty Worcester Art Museum

Mark Grammel

Lancaster MA

mgrammel@earthlink.net

Retired Illustration Instructor

Museum of Fine Arts Boston

Cate Smith

Worcester MA

Csmith@scbglobal.net

Retired Full Professor of Art

Community College of Flint MI

Deanna Leamon

Worcester MA

deannaleamon@mac.com

Retired Full Professor of Art

University of South Carolina

Kevin McKee

From: Jon Jameson <jonjameson07@gmail.com>
Sent: Saturday, February 12, 2022 8:42 PM
To: Kevin McKee
Cc: Bob Jameson; Thomas Welsh
Subject: Eagle scout project

Hello Mr. McKee,

My name is Jonathan Jameson. I am part of Troop 151 located here in West Boylston. I am an Eagle scout candidate pairing up with the firefighters and firefighter association in town to place Memorial Markers at the graves of deceased Firefighters in the town Cemeteries. Similar to what is done for the Veterans. (Below is a picture of the medal) I am contacting you tonight to try and figure out who I should ask to get in touch with the cemetery board to get approval to do my project. For the project I would need some questions answered about what is allowed, spacing, placement, can the shafts be mounted in cement cylinders ? Thank you for your help.



*approve attend
future*

*Barbara
FOR
all in favor*





Sent from my iPhone

Kevin McKee

From: Thomas Welsh
Sent: Wednesday, February 9, 2022 4:13 PM
To: Kevin McKee
Subject: FW: Fire Dept Markers

Hi Kevin,
I stopped by to talk to you about putting Fire Department Markers on Deceased West Boylston Firefighter's graves, but you were out. We have an Boy Scout in Town looking to do the Markers for his Eagle Scout Project, his name is Jon Jameson. I talked to Lance and he suggested that Jon Contact the Cemetery Board for their OK on the project. There will be research and locating the graves as part of the project, as well as the placement, so we thought he should get the ok before we moved forward. He should be reaching out soon so you know.
Just a heads up!
Tom

Thomas Welsh
Fire Chief - West Boylston Fire Dept
39 Worcester St
West Boylston, MA 01583
Office: 774-450-3521
Fax: 508-835-2986

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From: Thomas Welsh
Sent: Wednesday, February 9, 2022 3:53 PM
To: Thomas Welsh <twelsh@westboylstonfire.org>
Subject: Fire Dept Markers