

# Mount Vernon Cemetery Trustees

West Boylston, MA Town Hall  
140 Worcester Street  
West Boylston, MA 01583

## Meeting Minutes

March 9, 2017

**ATTENDING:** John McCormick, Peter Rotando, Kevin McKee, David Lindberg (vacation)

1. Meeting opened by Chairman John McCormick, III at 10:00 a.m.
2. Motion made by Peter R. and seconded by Jack M. to approve meeting minutes of January 17, 2017. Unanimously approved.
3. Motion made by Peter R. and seconded by Jack McCormick to approve Special Meeting Minutes of January 19, 2017.
4. Motion made by Jack M. and seconded by Peter R. to approve the Cemetery Superintendent's Monthly Reports for April, 2016, May, 2016, June, 2016, and July 2016. Unanimously approved.
5. Board reviewed quotes for seed, fertilization, and grub control of Mt. Vernon Cemetery based on 600,000 square feet. Harrell's offered a quote to make one application to fertilize, seed, and provide grub control at a cost of \$5,215.84 on their Option 1. Option 1 allows all work to be completed with one application. Option 2 would require three separate applications with three separate application fees. Board of Trustees realized a savings by going with Option 1. Motion made by Jack M. and seconded by Peter R. to award this work to Harrell's in the amount of \$5,215.84.
6. Jack M. suggested the Board allow Cemetery Superintendent to use 29.75 hours of comp-time for vacation. Motion made by Peter R. and seconded by Jack M. to approve this. Unanimously approved.
7. Motion made by Peter R. and seconded by Jack M. to spend up to \$600.00 out of the Cemetery Improvements Account for the purchase of flowers and bark mulch for Memorial Day preparation. Unanimously approved.
8. Jack M. reported that through the efforts of the Veteran's Agent that 8 gross of flags were purchased for Memorial Day, and three large flags were purchased for flag poles at the common at the Cemetery.
9. Cemetery Superintendent Kevin McKee reported that the West Boylston Municipal Light Department had been trimming tree limbs. Also, that Gary Orciani had been in to provide a quote on security measures on the lower doors of the Chapel.
10. Board reviewed the RFP submittals for Cemetery land purchase. After careful scrutiny, Board of Trustees evaluated the cost of these submittals to be prohibitive. Motion made by Jack M. and seconded by Peter R. not to pursue this effort and keep these RFP's under advisement.
11. Cemetery Superintendent Kevin McKee reported security lights have been mounted on the rear of Holbrook Chapel, illuminating the rear parking lot. Other security work continues. Motion made by Peter R. and Jack M. to accept this as a work of progress. Unanimously approved.
12. Board discussed need for purchase of additional flag holders (medallions), these are for veterans. Motion made by Jack M. and seconded by Peter R. to purchase these medallions and pay for by the Revolving Account. Unanimously approved.

13. Board discussed scheduling the next meeting. Motion made by Jack M. and seconded by Peter R. for April, 12, 2017 at 10:00 a.m. Jack will post at Town Hall. Unanimously approved.
14. Chairman John McCormick, III, reminded Board of scheduled Special Meeting with the Board of Selectmen and Town Administrator on March 13, 2017 at 6:00 p.m. to discuss cemetery and DPW merger.
15. Motion made by Jack M. and seconded by Peter R. to adjourn at 11:15 a.m.

Respectfully submitted,



Peter N. Rotando, Clerk

11:05 AM  
Approved 4-12-17