

# Mount Vernon Cemetery Trustees

West Boylston, MA Town Hall  
140 Worcester Street  
West Boylston, MA 01583

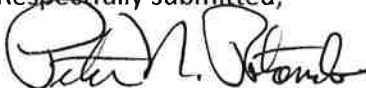
## Meeting Minutes

September 14, 2016

**ATTENDING:** John McCormick, Peter Rotando, David Lindberg, Cemetery Superintendent  
Kevin McKee

1. Meeting opened by Chairman John McCormick, III at 10:30 a.m.
2. Motion made by David L. and seconded by Jack M. to accept Meeting Minutes of August 24, 2016. Unanimously approved.
3. Town Administrator, Finance Committee, and Town Treasurer has submitted a request for any capital expense purchases, which are \$5,000.00 or more in value. Chairman John McCormick, III and the Board of Trustees reviewed all possible submissions for equipment. The following items are to be considered for replacement or new purchase:
  - a. Zero-turn mower
  - b. One-ton dump
  - c. Equipment trailer
  - d. Backhoe/front-end loader
  - e. Small Kubota/model BX2350
  - f. Roof replacement for Holbrook Chapel
4. Our Board discussed at this time and David L. suggested joint meeting of Personnel Board and Cemetery Trustees to be held September 26, 2016 at 7:00 p.m. Location not determined yet. Purpose of meeting is to review job classification and review salary for Kevin McKee. Motion made by Peter R. and seconded by Jack M. Unanimously approved.
5. Board reviewed status of seasonal employee Lance Watkins. Due to heavy volume of work, motion made by David L. and seconded by Peter R. to make Lance Watkins' position permanent part-time, rather than seasonal. Unanimously approved.
6. Board got into discussion regarding the 14-year old Zero-turn lawn mower. Motion made by David L. and seconded by Peter R. to transfer \$18,000.00 from Sale of Lots Account to replace 14-year old Zero-turn mower. Unanimously approved.
7. Motion made by David L. and seconded by Jack M. to adjourn at 11:50 a.m. Unanimously approved.

Respectfully submitted,



Peter N. Rotando, Clerk

Approved 10:05 AM  
11-17-2016