

Mount Vernon Cemetery Trustees

West Boylston, MA Town Hall
140 Worcester Street
West Boylston, MA 01583

Meeting Minutes

August 24, 2016

ATTENDING: John McCormick, Peter Rotando, David Lindberg, Cemetery Superintendent
Kevin McKee

1. Meeting opened by Chairman John McCormick, III at 10:00 a.m.
2. Board discussed the night and weekend stipend for phone coverage. Currently the rate is \$120.00 per month. Motion made by Jack M. and seconded by David L. to increase this amount to \$135.00 per month. Unanimously approved.
3. Board reviewed the performance evaluation of Kevin McKee. Board gave Kevin an excellent review and received his comments and recommendations. Jack M. made a motion seconded by Peter R. to accept this evaluation. Unanimously approved.
4. David L. brought up the lack of communication by the Board of Selectmen regarding the consultant report that was done to re-evaluate job descriptions and duties. Jack M. reported that \$12,000.00 of tax payer money was spent on this effort and the report was never accepted and made public, to our knowledge.
5. Board reviewed the meeting minutes for August 18, 2016. Motion made by David L. and seconded by Peter R. to accept these minutes as read. Unanimously approved.
6. Board reviewed Cemetery Superintendent's *Salary and Activity Report* that the Town Administrator, Anita Scheipers, requested to be done to support the need of superintendent's salary increase. Chairman of the Board Jack M. McCormick, III directed this information to be sent immediately to the Town Administrator.
7. Motion made by Jack M. and seconded by David L. to allow Kevin McKee to spend up to \$400.00 for irrigation supplies. Unanimously approved.
8. Motion made by David L. and seconded by Jack M. to schedule next meeting on Wednesday, September 14, 2016 at 10:30 a.m. Unanimously approved.
9. Motion made by Jack M. and seconded by Peter R. to adjourn at 11:30 a.m. Unanimously approved.

Respectfully submitted,



Peter N. Rotando, Clerk

Approved 11:35 AM
9-14-16 PM