

Mount Vernon Cemetery Trustees

West Boylston, MA Town Hall
140 Worcester Street
West Boylston, MA 01583

Meeting Minutes

January 17, 2017

ATTENDING: John McCormick, Peter Rotando, Kevin McKee, David Lindberg (vacation)

1. Meeting opened by Chairman John McCormick, III at 10:00 a.m.
2. Board reviewed minutes for December, 2016. Motion to approve meeting minutes for December 21, 2016 and December 30, 2016 made by Jack McCormick and seconded by Peter Rotando. Unanimously approved.
3. Cemetery Superintendent Kevin McKee requested \$1,500.00 to purchase screened loam from Edilberti Backhoe Service. Motion made by Jack M. and seconded by Peter. R. to approve this purchase with funds coming from the Revolving Account. Unanimously approved.
4. Cemetery Superintendent Kevin McKee reported break-in damage to lower end of Holbrook Chapel. Intruders damaged lower doors, which required repair. Cemetery Superintendent reported a quote of \$703.48 to repair and upgrade existing alarm system to cover lower doors in the rear of the Chapel. Motion made by Peter. R. and seconded by Jack M. to approve this work. Unanimously approved.
5. Motion made by Jack M. and seconded by Peter R. to approve a \$40.00 per month monitoring fee by American Alarms. Board discussed improving lighting for the rear of Holbrook Chapel, not to exceed \$700.00. Unanimously approved. These monies will be taken from the Cemetery Improvement Fund. Cemetery Superintendent will notify Police Chief Dennis Minnich.
6. Board discussed upcoming meeting with Personnel Board and members of the Board of Selectmen to be held on Thursday, January 19, 2017 at 6:00 p.m. This meeting scheduled to discuss classification, duties, and salary upgrades for Cemetery Superintendent.
7. Motion to adjourn made by Jack M. and seconded by Peter R. at 11:00 a.m. Unanimously approved.

Respectfully submitted,



Peter N. Rotando, Clerk

Approved
March 9, 2017
10:50 PM