

Mount Vernon Cemetery Board of Trustees

West Boylston Town Hall

140 Worcester Street

West Boylston, MA 01583

Meeting Minutes

March 11, 2020

Town Clerks Copy

**ATTENDING:** Chairman John McCormick, III, Peter Rotando, Ronald Menard, Cemetery Foreman Kevin McKee

1. Meeting opened by Chairman John McCormick, III, at 11:30 a.m.
2. Board of Trustees reviewed minutes for February 18, 2020.
3. Motion made by Ron M. and seconded by Jack M. to accept these meeting minutes as read. Unanimously approved.
4. Cemetery Foreman Kevin McKee reported that he will make repairs as soon as possible to any stone walls damaged by the plowing operations.
5. Cemetery Foreman will contact the contractor from Oxford MA to determine when the work on the Holbrook Chapel will begin.
6. Board of Trustees reviewed the Foreman's monthly report for January, 2020. Motion made by Jack M. and seconded by Peter R. to accept this report. Unanimously approved.
7. Member of the Board Ron M. notified the Board of Trustees that he had submitted the annual report, as required, to the town administrator for publication.

8. Board of Trustees and Cemetery Foreman Kevin McKee discussed fertilization work and maintenance of cemetery grounds. The annual fertilization program will be under way shortly. Items to be considered and supervised by Kevin will be application of fertilizer, weed control, crab grass control, Pre-emergent control in some areas and receive a quote from Harrell's. The actual quote for this work will be roughly \$6,547.64 to be paid from the PC Interest. Motion made by Ron M. and seconded by Jack M. to award this work to Harrell's. Unanimously approved.
9. Application of Calmax was quoted at \$2,555.46 to be paid out of the Cemetery Improvements Account. Motion made by Jack M. and seconded by Ron M. to award this work to Harrell's. Unanimously approved.
10. While completing repairs to the Kubota Tractor, model B-3000, by <sup>WALKER MOWER</sup> Richey & Clapper, Inc. Sudbury, MA, unforeseen damage was discovered and additional repairs will be required. Motion made by Jack M. and seconded by Ron M. to cover this repair out of the Revolving Account. Unanimously approved. <sup>\$1,600.00 PAID ON THIS REPAIR</sup>
11. Board members discussed schedule of next meeting. Motion made by Ron. M to schedule next regular meeting on April 15, 2020 at 10 a.m. Jack M. will post at the town hall. Unanimously approved.
12. Board took the opportunity to discuss possible health issues with intending viral infection going across the country. Chairman of the Board John M. III, directed Cemetery Foreman Kevin McKee to purchase hand wipes and face masks as may be necessary to protect cemetery employees. Will investigate further as time goes on to the status of this event.

13. Motion made by Ron M and seconded by Peter R. to adjourn at 12:15 p.m.

Respectively submitted by Peter N. Rotando.

  
Peter N. Rotando, Clerk

APPROVED 10:05 AM  
6-17-2020

FILE: PETER MT VERNON CEMETERY TRUSTEES MEETING 031120