

Mount Vernon Cemetery Board of Trustees

West Boylston Town Hall
140 Worcester Street
West Boylston, MA 01583

Meeting Minutes

June 21, 2017

**ATTENDING: Chairman John McCormick III, Peter Rotando, Ronald Menard,
Cemetery Superintendent Kevin McKee**

1. Meeting opened by Chairman John McCormick III at 10:00 AM
2. Discussion on reorganizing the Board, following the Town Election. Motion made by Jack M. to have new Board member, Ron Menard, serve as Clerk. Motion seconded by Peter R. Unanimously approved.
3. May 18, 2017 meeting minutes read by Peter and approved by the Board.
4. June 19, 2017 Special Meeting minutes read by Peter and approved by the Board.
5. A meeting with our Board and the Personnel Board is scheduled for Tuesday, June 27th at 6:00 PM in Room 120, in order to discuss weekend overtime and job classification issues for our employees.
6. A meeting with our Board and Selectmen Chris Rucho and John Hadley is scheduled for Wednesday, July 19th at 6:00 PM in the Selectmen's office, to discuss land purchase for Cemetery expansion.
7. Discussion on purchase of a new Ford F-350 truck to replace the Cemetery's old, rusted utility truck. The Board voted unanimously to proceed with the purchase.
8. Notice sent to Board of Selectmen on June 21, 2017 informing them that there is space available at Mt. Vernon for just 484 more graves.
9. The Board voted unanimously to allow Superintendent Kevin McKee to work part time for funeral homes who request his services, as long as there is no conflict with his duties as superintendent. Peter R. suggested that Kevin obtain signed statements from the funeral home(s) indicating that they requested his services. The Board agreed with Peter's suggestion.
10. The Board voted unanimously to disallow geocaching on Cemetery property.
11. Discussion on drafting a new job description for our current 'seasonal' employee is post-pond to our next monthly meeting.
12. Chairman McCormick will schedule a public hearing in July to review and possibly amend the current fees charged for weekday and Saturday burials, as well as to discuss what to charge for private, non-cemetery use of the Holbrook Chapel.
13. Superintendent McKee announced he's planning a vacation for July 29th to August 5th.
14. The next monthly meeting is scheduled for Wednesday, July 19th at 10:00 AM.
15. Motion to adjourn made by Jack M. and seconded by Peter R. at 11:45 AM. Unanimously approved.

Respectfully Submitted,



Ron Menard, Clerk