

Mount Vernon Cemetery Board Of Trustees
West Boylston Town Hall
140 Worcester Street
West Boylston, MA 01583

Meeting Minutes
July 19, 2017

Attending: Chairman Jack McCormick, Peter Rotando, Ron Menard,
Cemetery Superintendent Kevin McKee

1. Meeting opened by Chairman Jack McCormick at 10:00AM.
2. June 21, 2017 Meeting Minutes read and approved by the Board.
3. June 27, 2017 Meeting with Personnel Board Minutes read and approved by the Board.
4. July 18, 2017 Special Meeting with Town Administrator Anita Scheipers read and approved by the Board.
5. Discussion on Mt. Vernon Cemetery fee schedule.
6. Motion made by Ron Menard to amend the current fees for weekend burials as follows: The fee for Saturday adult openings will change from \$900. to \$1,000., and the fee for Saturday cremations will change from \$500. to \$600. These changes will take effect on September 1, 2017. Motion was seconded by Peter Rotando, and unanimously approved by the Board.
7. Motion made by Ron Menard to amend the current fees for interment removals as follows: The removal cost of one full interment will change from \$900. to \$1,000., and the removal cost of cremains will change from \$500. to \$600. These changes will take effect on September 1, 2017. The motion was seconded by Peter Rotando, and unanimously approved by the Board.
8. Discussion on the fee to be charged for weddings in the Holbrook Chapel.
9. Motion made by Ron Menard to charge \$500. for a wedding in the Holbrook Chapel. This charge includes making the Chapel available for rehearsal, and the wedding party may arrive up to one hour before the event. Motion was seconded by Peter Rotando, and unanimously approved by the Board.
10. Jack suggested amending the wedding contract for Holbrook Chapel to include language allowing the religious use of alcohol in conjunction with the wedding ceremony. Nancy Lucier was consulted during the meeting and approved the change. Superintendent McKee will amend the wedding contract accordingly.
11. Discussion on a 5 Year Plan for the Cemetery as requested by Selectmen. Superintendent McKee will look over the lists of equipment provided by the Town in order to verify their accuracy as it pertains to Cemetery equipment, and to make any suggestions as to the Cemetery's likely major purchase(s) over the next 5 years.
12. The next regular monthly meeting is scheduled for Thursday, August 17, 2017.
13. Motion to adjourn made by Ron M., then seconded by Peter R. at 11:20AM. Unanimously approved.

Respectfully Submitted,

Ron Menard
Ron Menard, Clerk

approved 8/17/17
R. Menard