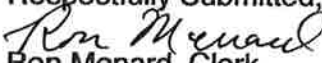


Mount Vernon Cemetery Board Of Trustees
West Boylston Town Hall
140 Worcester Street
West Boylston, MA 01583

Meeting Minutes
August 17, 2017

Attending: Chairman Jack McCormick, Peter Rotando, Ron Menard,
Cemetery Superintendent Kevin McKee

1. Meeting opened By Chairman Jack McCormick at 10:02 AM.
2. July 19, 2017 Meeting Minutes read and approved by the Board.
3. July 19, 2017 Special Meeting Minutes read and approved by the Board.
4. Discussion on how to fund the Asst. Superintendent's additional hours through fiscal year 2017-2018.
5. This year's budget allotment for Lance's position is \$16,000. The Personnel Board's decision to grant him full time status as of July 1, 2017, will cost roughly \$27,000. for the year.
6. Jack made a motion to take \$7,000. from the Revolving Account and \$2,000. from the Perpetual Care Account to cover all but \$4,000. of the shortfall. Motion seconded by Peter R., and then unanimously approved by the Board.
7. Anita sat in for part of this discussion on the funding shortfall. She will write and submit the following warrant articles for Town Meeting approval: The change in the Asst. Superintendent's status from part time to full time, a request for approval to use \$7,000. in Revolving Account money toward Lance's pay, and a request for a \$4,000. budget increase to cover the balance of the anticipated shortfall.
8. Per Anita, the salary comparison study will not be ready for the October Town Meeting.
9. It appears that the Oakdale Cemetery Association is not interested in discussing a possible takeover by the Town.
10. Discussion on equipment needs for the next 5 years: Purchase of a new Walker mower is anticipated at a cost of \$14,000. Also, the little Kubota may need an engine overhaul or replacement in the next 3 to 4 years.
11. Kevin will check with Beverly Goodale to see if and when Community Preservation Act money might be available to redo the Chapel slate roof.
12. Kevin will talk to Bev Goodale about coordinating an Open House for both the Historical Society building and The Holbrook Chapel sometime this Fall.
13. Annual employee evaluation forms will be in Trustees' mailboxes and should be filled out by the next monthly meeting.
14. The next regular monthly meeting is scheduled for Thursday, September 21, 2017 at 10:00 AM.
15. Motion to adjourn made by Ron M. and seconded by Peter R. at 11:05 AM. Unanimously approved.

Respectfully Submitted,

Ron Menard, Clerk

approved 9-21-17