

Mount Vernon Cemetery Board Of Trustees
West Boylston Town Hall
140 Worcester Street
West Boylston, MA 01583

Meeting Minutes
November 15, 2017

Members Present: Chairman Jack McCormick, Peter Rotando, Ron Menard,
Cemetery Superintendent Kevin McKee

1. Meeting called to order at 10:02AM by Chairman Jack McCormick.
2. October 17, 2017 Meeting Minutes read. Motion to approve made by Jack M. Seconded by Ron M. Approved 2-0. (Peter R. not present)
3. Financial report read by Jack M. Motion to approve made by Ron M., seconded by Jack M. Approved 2-0. (Peter R. not present)

Old Business:

4. Motion made by Jack M. to accept Ron M.'s Report on Available Land Parcels For Cemetery Use. Seconded by Ron M. Approved 2-0. (Peter R. not present)
5. Motion made by Jack M. to recommend the Gambaccini property for purchase by the Board of Selectmen for cemetery expansion. Seconded by Peter R. After discussion, unanimously approved.
6. The contract for Mt. Vernon Cemetery entombment services was finalized and sent to the High Plains Cemetery Association. No reply as of yet.
7. Per Kevin M., the new truck will not be ready until December. Because of delays, the truck will now be a 2018 vs. a 2017 model.
8. Per Kevin, the heater in the maintenance garage is now operational. Insulation installed.

New Business:

9. Motion made by Ron M. to waive the overtime fee for the Bagdis family because the church scheduled the funeral mass at 12:00PM. Seconded by Jack M. Approved 2-0. Peter R. not present)
10. Discussion on possible removal of several maple trees along Church Street. Fever Forestry submitted a bid of \$2850. for removal of two trees. Jack M. called Mike Mulryan, an arborist, for a second opinion. Mike called back during the meeting, stating that only one tree needs removal. The other(s) require some pruning of deadwood.
11. Per Kevin M., Paul Rotti winterized the water lines.
12. Thank you to Matt Marrone for pulling new waterlines, and to Walter Rotti and Dave Edelberti for installing the water connections.
13. A meeting with the Personnel Board is scheduled for November 21 at 6:00PM in Rm. 120. to discuss the Asst. Superintendent's hours.
14. The next monthly meeting is scheduled for January 10, 2018.
15. Motion to adjourn made by Ron M., seconded by Peter R. Unanimously approved.

Respectfully Submitted,


Ron Menard

12/7/17



**MEETING POSTING
IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§ 18-25**

Personnel Board	11/8/2017
Board/Committee Name	Date of Notice
Town of West Boylston Offices	#120
Meeting Place	Conference Rm. No.
November 21, 2017/6:00PM	Larry L. Chism
Date/Time of Meeting	Clerk of Board or Bd. Member Signature
Meeting canceled/Postponed to: _____	
Date of cancelation/Postponement _____	

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please note the hours of the Town Clerk's Office to ensure that your posting has satisfied this requirement.

List of the topics that the chair reasonably anticipates will be discussed at the meeting below and submit to the Town Clerk. Use additional sheets if required.

Agenda

6:00 PM

Call to Order

I. Approval of Minutes Reports & New Business

- a. Review/Approve 10/3/17 Meeting Minutes Report

II. Asst. Cemetery Superintendent Position

- a. Review/Discuss – Wage/Compensation (Seasonal FT etc.)
- b. Review/Discuss – Work Schedule (Proposed Hours vs. Actual Hours)
- c. Review/Discuss – Vacation, Sick & Personal Time
- d. Discuss Comments/Questions – Cemetery Board
- e. Discuss Comments/Questions – Cemetery Superintendent

III. PEG Employees Wage Review

- a. Review/Discuss Pay Grade