

Mount Vernon Cemetery Board Of Trustees
West Boylston Town Hall
140 Worcester Street
West Boylston, MA 01583

Meeting Minutes
November 18, 2018

Attending: Chairman Jack McCormick, Peter Rotando, Ron Menard, Cemetery Superintendent Kevin McKee, Anita Scheipers, Leslie Guertin, Ken Bergen, Butch Jackson, Lance Watkins, Eric Mensing

1. Meeting opened by Chairman Jack McCormick at 10:00AM in our meeting room, after which we assembled in Room 217 for the meeting with the Union and the DPW.

New Business:

2. This meeting involved a discussion on mutual aid between the DPW and the Cemetery Department.
3. The Cemetery Department is required by the union contract to have two employees present at full burials. Should one of our employees be unavailable due to sickness, vacation, or injury, the DPW will provide one of its employees to fill the void. That DPW employee will be paid by the Cemetery Department his normal rate of pay for the hours he works at a burial.
4. Whenever this occurs, a written and signed note from one of the Cemetery Trustees detailing the DPW employee and his hours worked at the Cemetery must be provided to Leslie Guertin.
5. From December 1 to March 31, Lance works full days on Mondays and Tuesdays only. If he's called in to work during the remainder of a week, the union contract recall provision takes effect, whereby he is paid overtime for a minimum of 4 hours.
6. If the DPW needs to call in extra plow drivers, it must contact Lance first and pay him time and a half, according to the union's interpretation of the contract.
7. Anita Scheipers and Ken Bergen will produce a letter of clarification on all of the above matters, so everybody is on the same page.
8. This open meeting was adjourned by Anita Scheipers, after which the Cemetery Board retired to its own meeting room.

Old Business:

9. The October 17, 2018 Meeting Minutes were read by Ron M. Unanimously approved by the Board.
10. Kevin M. mentioned that the water lines have been winterized, and the Chapel's ~~electrical meter~~ ^{water} has been removed for the winter.
11. The Board will be attending the November 28, 2018 Selectmen's meeting to discuss the Gambaccini land issue.
11. The next monthly meeting is scheduled for December 4, 2018 at 10:00AM. It will be primarily a budget work session to finalize the Department's FY2020 budget, which must be submitted by January 4, 2019.
12. Ron M. made a motion to adjourn at 11:40AM. Seconded by Jack M. Unanimously approved.

Respectfully Submitted,

Ron Menard
Ron Menard, Clerk

approved 12/04/18