

Mount Vernon Cemetery Board of Trustees

West Boylston Town Hall

140 Worcester Street

West Boylston, MA 01583

Meeting Minutes

January 15, 2020

" TOWN CLERK'S COPY "

ATTENDING: Chairman John McCormick, III, Peter Rotando, Ronald Menard, Cemetery Foreman Kevin McKee

1. Meeting opened by Chairman John McCormick, III, at 10:00 a.m.
2. Board reviewed minutes of December 5, 2019 meeting. Motion made by Jack M. and seconded by Ron M. to approve. Unanimously approved at 10:10 a.m.
3. Board of Trustees reviewed cemetery foreman's monthly reports for October, November and December, 2019.
4. Motion to accept these reports made by Ronald M. and seconded by Peter R. Unanimously approved.
5. Cemetery Foreman Kevin McKee submitted quote for periodic maintenance on Zero-Turn mower from Richey & Clapper, Inc., Sudbury MA, for \$1,159.81. Motion made by Peter R. and seconded by Ron M. to award this work as submitted. Unanimously approved.
6. Cemetery Foreman reported that he had spoken to a member of the Mentzer family about creating a three-grave lot in their current plot. The family appeared to be satisfied with Kevin's work.

7. Cemetery foreman reported to the Board that Favreau Forestry of Sterling, MA, had been into section G of the cemetery to secure a large tree by cable for public safety. Board of Trustees thanked Kevin for his diligence in this matter.
8. Cemetery Foreman notified the Board that extra maintenance of washing vehicles is necessary in this weather and requested Board to provide \$100.00 to be utilized for truck washing in bad weather. Jack M. made a motion to award \$100.00 for this use and seconded by Ron M. Unanimously approved.
9. Cemetery Foreman notified Board that funding for clothing needs to be approved soon. Motion made by Ron M. to approve the \$500.00 stipend per man for this expense and seconded by Peter R. Unanimously approved.
10. Board members asked cemetery foreman for a purchase status of tee-shirts and sweat shirts for daily use by the cemetery personnel. Jack M. made a motion to pay \$400.00 for these items and seconded by Peter R. Unanimously approved.
11. Cemetery Foreman Kevin McKee notified the Board that he will be out on sick leave from January 22, 2020 until expected return within two to fourteen days later.
12. Cemetery Foreman will notify Cemetery Laborer Lance Watkins that he will receive supervisory pay Step 2 at \$24.08 per hour for duties performed. Cemetery Foreman agreed that this coverage will meet the needs of the cemetery. Motion made by Ron M. and seconded by Jack M. to have Lance perform these duties at the agreed rate. Unanimously approved.
13. Chairman of the Board of Trustees Jack M. read proposed review of fiscal year budget 2020. Jack asked for comments or questions regarding this proposed budget \$110,577.50. Motion made by Jack M.

to approve this proposed budget and seconded by Peter R.
Unanimously approved.

14. Board of Trustees took a few moments to review proposed use of columbarium to possibly be placed in Section R. Board will take this under consideration.
15. Jack M. motioned next meeting to be held Wednesday, February 19, 2020 at 10:00 a.m., and seconded by Peter R. Jack M. will post at town hall. Unanimously approved.
16. Motion by Jack M. and seconded by Peter R. to adjourn at 10:55 a.m. Unanimously approved.



Respectively submitted by Peter N. Rotando.

APPROVED 1:10 PM
FEB. 18, 2020

Peter N. Rotando, Clerk

FILE: PETER MT VERNON CEMETERY TRUSTEES MEETING 011520