

Town of West Boylston
Mt. Vernon Cemetery Trustees
35 Worcester Street
Meeting Minutes
July 19, 2022

Members present: Ronald Menard and Barbara Mard

Members absent: Siobhan Bohnson

Also present: Kevin Duffy and Kevin McKee

Chairman Menard opened the meeting at 10:00 am. There are no residents present for comment.

Request from Laura MacAdams Mr. McKee received a letter from Laura MacAdams dated June 29, 2022 requesting permission to bring her children and their friends to the cemetery to do grave stone rubbing. Upon motion of Mrs. Mard and second by Mr. Menard, voted all in favor to allow Laura MacAdams to bring the children to the cemetery to do grave stone rubbings.

Road Paving Road paving behind the chapel was discussed. Road repairs will take place in the near future. No date was decided.

Obelisk Repair The obelisk monument needs to be raised. It was knocked over by a tree limb. Mr. McKee is working with the Light Department and the DPW to lift the monument. CPC funds will be used to pay for the repair by Fannin-Lehner Preservation Consultants. Beverly Goodale is working with the consultants to get the repair done.

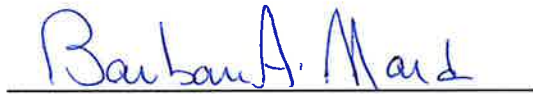
Mapping of the Final Section of the Cemetery The mapping of the last section of the cemetery has not been done yet. There are still plenty of lots available so there is no real rush. Hopefully later this year.

Tree Removal to the Center of the Proposed New Cemetery at Paul X. Tivnan Drive Mr. McKee is working with Steven Gilette to remove a path of trees to the center of the proposed new cemetery on Paul X. Tivnan Drive. Mr. Gilette said he needs a couple more weeks before he can begin. The \$5,000.00 he will be paid will come from the \$130,000.00 cemetery construction grant.

Financial Reports for the Cemetery Mr. Menard was provided the Trial Balance report for the cemetery funds. Some of the funds the Trustees were unaware of. Mr. Duffy suggested new trash barrels to replace the royal blue 55 gallon drums be purchased as well as tree removal as cemetery improvements to utilize some of the funds. The Trustees will rely on the Tree Warden, Mr. Duffy to decide which trees should be trimmed or removed. Upon motion of Mr. Menard and second by Mrs. Mard voted all in favor to get pricing and style options to replace the trash cans in the cemetery..

With no further business to come before the Trustees and upon motion of Mrs. Mard, and second by Mr. Menard, voted all in favor to adjourn at 10:30 am.

Respectfully submitted,

A handwritten signature in blue ink, reading "Barbara A. Mard", written over a horizontal line.

Barbara A. Mard, Clerk

A handwritten signature in black ink, reading "Ronald Menard", written over a horizontal line.

Ronald Menard, Chairman

A handwritten signature in blue ink, reading "Siobhan Bohnson", written over a horizontal line.

Siobhan Bohnson, Vice Chairman

Kevin McKee

From: Town of West Boylston MA via Town of West Boylston MA <cmsmailer@civicplus.com>
Sent: Wednesday, June 29, 2022 2:17 PM
To: Kevin McKee
Subject: Form submission from: Contact the Cemetery Department

Submitted on Wednesday, June 29, 2022 - 2:16pm

Submitted by user: Anonymous

Submitted values are:

Your Name: Laura MacAdams

E-mail Address: cookelaura@hotmail.com

Phone Number (optional):

Cell Number (optional): 6175012317

Your Comment or Question: Hello, I am interested in doing a summer project with my kids and their friends (ages 11 and up). I would like to take them to the cemetery and do a grave rubbing. Then have them go home and research the person they chose and write a short paper on it. Do I need permission to do this? Are there specific headstones we are not allowed to touch? Are there specific "famous" people that we could learn about that are buried here in town? Thanks For your help!

Town of West Boylston

Expense Account Period Summary (w/o POs)

Filters

Tag: Cemetery
Date to: 2022-06-30
Hide zero lines: Yes
Sort Column 2: Account # Asc

Date from: 2021-07-01
Fiscal Year for YTD Calculations: 2022
Sort Column 1: Object Asc

Account #	Account Description	Original Budget (YTD)	Budget Adjustment (YTD)	Expended (Period)	Expended (YTD)	Available (YTD)	% Committed
Object - PERSONNEL - 5100							
01-491-5100-5100	CEMETERY SALARIES & WAGES	\$108,855.00	\$0.00	\$108,855.00	\$108,855.00	\$0.00	100.0%
Object - PERSONNEL - 5100 Subtotal:		\$108,855.00	\$0.00	\$108,855.00	\$108,855.00	\$0.00	100.0%
Object - SPECIAL ARTICLES - FY2020 - 5420							
01-491-5420-5840	ATM 10/19 #5 - CEMETERY IMPROVEMENTS & MAINT	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.0%
Object - SPECIAL ARTICLES - FY2020 - 5420 Subtotal:		\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.0%
Object - SPECIAL ARTICLES - FY2021 - 5421							
01-491-5421-5840	ATM 7/20 #11 - CEMETERY IMPROVEMENTS	\$26,120.00	\$0.00	\$0.00	\$0.00	\$26,120.00	0.0%
Object - SPECIAL ARTICLES - FY2021 - 5421 Subtotal:		\$26,120.00	\$0.00	\$0.00	\$0.00	\$26,120.00	0.0%
Object - SPECIAL ARTICLES - FY2022 - 5422							
01-491-5422-5840	ATM 10/21 #5C - MT VERNON CEMETERY RD PAVING	\$50,000.00	\$0.00	\$46,926.57	\$46,926.57	\$3,073.43	93.85%
01-491-5422-5841	ATM 10/21 #8- CEMETERY IMPROVEMENTS(23)	\$20,000.00	\$0.00	\$13,026.34	\$13,026.34	\$6,973.66	65.13%
Object - SPECIAL ARTICLES - FY2022 - 5422 Subtotal:		\$70,000.00	\$0.00	\$59,952.91	\$59,952.91	\$10,047.09	85.65%
Object - SPECIAL PURPOSES - 5700							
24-491-2492-5100	CEMETERY REVOLVING WAGES	\$0.00	\$0.00	\$2,160.00	\$2,160.00	-\$2,160.00	N/A
24-491-2492-5200	CEMETERY REVOLVING PURCH SERV	\$0.00	\$0.00	\$12,676.68	\$12,676.68	-\$12,676.68	N/A
24-491-2492-5400	CEMETERY REVOLVING SUPPLIES	\$0.00	\$0.00	\$16,390.33	\$16,390.33	-\$16,390.33	N/A
82-491-8491-5780	CEMETERY PERP CARE EXPENDITURE	\$0.00	\$0.00	\$511.93	\$511.93	-\$511.93	N/A
Object - SPECIAL PURPOSES - 5700 Subtotal:		\$0.00	\$0.00	\$31,738.94	\$31,738.94	-\$31,738.94	N/A

Town of West Boylston

Trial Balance Report

Filters

Tag: Cemetery
 Date to: 2022-06-30
 Sort Column 1: Fund Asc
 Date from: 2021-07-01
 Hide zero lines: Yes
 Sort Column 2: Account # Asc

Account #	Account Description	Type	Beginning Balance	Debit	Credit	Ending Balance
Fund - GRANTS - TOWN - 20						
20-3520-1491	FB - CEMETERY CONSTRUCTION GRANT	Fund Equity	\$0.00	\$0.00	\$130,000.00	-\$130,000.00
Fund - GRANTS - TOWN - 20 Subtotal:			\$0.00	\$0.00	\$130,000.00	-\$130,000.00
Fund - RECEIPTS RESERVED FOR APPROP - 23						
23-3300-2491	FB - SALE OF LOTS	Fund Equity	-\$17,763.16	\$20,000.00	\$10,800.00	-\$8,563.16
Fund - RECEIPTS RESERVED FOR APPROP - 23 Subtotal:			-\$17,763.16	\$20,000.00	\$10,800.00	-\$8,563.16
Fund - REVOLVING FUNDS - TOWN - 24						
24-3565-2492	FB - CEMETERY REVOLVING	Fund Equity	-\$17,968.39	\$34,003.66	\$29,580.65	-\$13,545.38
Fund - REVOLVING FUNDS - TOWN - 24 Subtotal:			-\$17,968.39	\$34,003.66	\$29,580.65	-\$13,545.38
Fund - NON-EXPENDABLE TRUST FUNDS - 81						
81-3291-8491	FUND BALANCE-PERPETUAL CARE	Fund Equity	-\$430,912.17	\$0.00	\$5,400.00	-\$436,312.17
81-3291-8493	FUND BALANCE-MT VER SHADE TREE	Fund Equity	-\$10,527.13	\$0.00	\$0.00	-\$10,527.13
81-3291-8494	FUND BALANCE-TRUSTEE	Fund Equity	-\$4,119.27	\$0.00	\$0.00	-\$4,119.27
Fund - NON-EXPENDABLE TRUST FUNDS - 81 Subtotal:			-\$445,558.57	\$0.00	\$5,400.00	-\$450,958.57
Fund - EXPENDABLE TRUST FUNDS - 82						
82-3280-8491	FB - CEMETERY PERPETUAL CARE	Fund Equity	-\$3,851.66	\$511.93	\$825.82	-\$4,155.55
Fund - EXPENDABLE TRUST FUNDS - 82 Subtotal:			-\$3,851.66	\$511.93	\$825.82	-\$4,155.55
Total:			-\$485,141.78	\$54,515.59	\$176,606.47	-\$607,232.66

June + 1200
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