

Members present: John W. Hadley Christopher A. Rucho (arrived 7:20)
Kevin M. McCormick (arrived 7:12) Patrick J. Crowley
Siobhan M. Bohnson

Mr. Hadley convened the meeting at 7:00 p.m.

NEW BUSINESS

1. Concurrence on the following reappointments: Richard Duguay, Board of Assessors 3 yrs., Tim Shea, Parks Facilities Cmte. 3 yrs., William Chase, Economic Dev. Task Force 3 yrs., Beverly Goodale, Historical Cmsn, 3 yrs. Dennis Parker, Historical Cmsn. 3 yrs.

Motion Mr. Crowley to concur with the appointments, seconded by Ms. Bohnson, all in favor.

2. Concurrence on the appointment of Kevin Lamb of Lancaster as a Special Police Office for detail assignments effective May 5, 2016 for a term to expire on June 30, 2016

Motion Ms. Bohnson to concur with the appointments, seconded by Mr. Crowley, all in favor.

3. Concurrence on the appointment of Town Administrator Anita Scheipers as the town's representative to the WRTA Advisory Board

Motion Ms. Bohnson to appoint Town Administrator Anita Scheipers as the town's representative to the WRTA Advisory Board, seconded by Mr. Crowley, all in favor.

4. Concurrence on the appointment of Municipal Assistant Nancy Lucier as the town's alternate representative to the WRTA Advisory Board

Motion Ms. Bohnson to appoint Municipal Assistant Nancy Lucier as the town's alternate representative to the WRTA Advisory Board, seconded by Mr. Crowley, all in favor.

5. Concurrence on the appointment of Town Administrator Anita Scheipers as the town's Chief Procurement Officer

Motion Mr. Crowley to appoint Town Administrator Anita Scheipers as the town's Chief Procurement Officer, seconded by Ms. Bohnson, all in favor.

6. Consider accepting the following Bandstand Committee donations on behalf on behalf of the town: Gordon Cleary, Jr. \$250, Reservoir Garage \$250, S&S Farms \$250, Oriol Health Care \$250, and American Alarm \$250

Motion Ms. Bohnson to accept the donations, seconded by Mr. Crowley, all in favor.

Public Hearing, Consider Adopting a Complete Streets Policy

Mr. Hadley read the following public hearing notice. Public notice is hereby given, in conformity with the requirements of the General Bylaws of the Town of West Boylston, ARTICLE XXIII - PUBLIC HEARING AND NOTICE, that the Board of Selectmen will meet on Wednesday, April 20, 2016 at 7:05 p.m. for the purpose of considering the adoption of a Complete Streets Policy, Policy #L-22. The meeting will be held in the Selectmen's Meeting Room of town hall, 140 Worcester

Street, West Boylston. For additional information, or to review the proposed information, please contact the Office of the Board of Selectmen/Town Administrator at 774.261.4012. All interested persons, groups, and agencies are invited to attend. John W. Hadley, Chairman, advertised on April 6, 13, 2016.

Planning Board members Vincent Vignaly and Barur Rajeshkumar joined the Board. Mr. Vignaly explained that this initiative comes from the Mass Department of Transportation and there is \$12.5 million in funding to give out to communities who comply with their standards through June of 2017. One of the requirements is to adopt a Complete Streets Policy. The idea is to formalize the plan, design, operation and maintenance of streets so that they are safe for all users of all ages and abilities as a matter of routine. The policy directs decision-makers to consistently plan, design, and construct streets to accommodate all anticipated users. Anticipated users include, but are not limited to, motorists, emergency vehicles, pedestrians, bicyclists, and freight and commercial vehicles. Everyone gets included so when you are doing work on a road you consider making changes to make it more accessible and amenable to street traffic. The recent Open Space survey mentions having more places to walk and this will dovetail well into the Pavement Management System. We might be able to use some of the money to expand the program already being considered for some of the resurfacing jobs. The state provides up to \$50,000 in technical assistance so we would be able to have a professional such as CMRPC do the preliminary technical assistance.

Mr. Hadley asked about upper Newton Street. Mr. Vignaly is not sure we would be able to use the technical assistance money on that. This is the first step to get the money. Mr. Hadley asked Mr. Vignaly if he saw any down side. Mr. Vignaly does not as it is recommendations on what can be done. If we have a budget problem and if there is no money available the changes or enhancements do not have to be done. They money is available, he is not sure how long it will last and this is the last step to be Able to do the application to get technical assistance. There is \$50,000 in technical assistance we can be reimbursed up to \$400,000 on a project to implement the recommendations. Mr. Crowley asked if we would know before going in that we were going to get the funding. Mr. Vignaly noted that if we apply early they will make a decision and we are trying to get in early and have the town ready to use it. There is no one present to speak on the policy.

Motion Ms. Bohnson to close the public hearing, seconded by Mr. Crowley, all in favor.

Motion Mr. Crowley for the Board to adopt the proposed Complete Streets Policy, seconded by Ms. Bohnson, all in favor. Mr. McCormick joined the Board.

Read and acceptance of Minutes from Previous Meeting:

Motion Ms. Bohnson to approve the regular session meeting minutes of April 20, 2016, seconded by Mr. McCormick. Vote on the motion – Mr. Hadley and Ms. Bohnson yes, Mr. Crowley abstains.

Motion Ms. Bohnson to approve the executive session meeting minutes of April 20, 2016, seconded by Mr. McCormick. Vote on the motion – Mr. Hadley and Ms. Bohnson yes, Mr. Crowley abstains.

It's A Celebration Committee – Memorial Day Activities (KM)

Mr. McCormick left the Board table and joined the Board at the visitor's table. He explained that the It's a Celebration Committee is a private enterprise using town services to carry out celebrations in town. This year they plan to hold fireworks and it will cost \$1,600 for Police Department support and \$650 for the Fire Department. He needs the Board's approval to allow the two

departments to provide services for this activity. Mr. Hadley feels it is a great for the town and he thinks we should continue to provide town support. Other members of the Board concurred. Mr. McCormick noted that the Committee was formed as a result of a previous goal of the Board of Selectmen to have more celebrations in town. They raise funds for the banners on the light poles and support the Memorial Day parade. Mr. Hadley stated that the town appreciates everything Mr. McCormick and his committee has done.

Motion Ms. Bohnson to approve the use of town services for the Memorial Day fireworks, seconded by Mr. Crowley, all in favor.

NEW BUSINESS (cont.)**8. Town Administrator's Update on DPW Director Selection Process**

Ms. Scheipers reports that we received 12 applicants for the position. She has pulled together a team of people to serve on the selection committee consisting of the Police Chief Dennis Minnich, the Chair of the Personnel Board, a 33 year resident of the town and a retired DPW Director. They met and selected four individuals to interview, one of whom pulled his name. On May 9th they will interview three strong candidates who met all of the qualifications for experience and background. She feels comfortable that she will have a recommendation for the Board if not by their second meeting in May, by the first meeting in June. She anticipates having the person on board by July 1.

Ms. Bohnson questioned who was the resident. Ms. Scheipers advised Carl Haarmann. Mr. Hadley noted that he spoke with Ms. Scheipers about Michael Kittredge, current interim Director who also applied. Ms. Scheipers confirmed that he did apply, however, due to the town bylaws and the requirements in the Special Act which requires they hold a Bachelor's Degree, which he does not have, he would not be eligible. There is a citizen's petition to remove that requirement from the Bylaw, however, it doesn't change the Special Act. Mr. Kittredge will be asked in for a courtesy interview. Without the degree, he would not be eligible. The town could petition the legislature to change the Special Act and the requirement would be removed. It is a long process, which would be several months. Mr. Rucho joined the Board.

Jen Baum, Request for Transient Vendor Licenses for the Following Vendors of the Pinecroft Farmers Market Effective June 5 through October 30th from 9:00 a.m. to 1:00 p.m. Crust, Deer Run Studio, Elzire's Acre Goat Milk Soap, Giacomo's Gourmet Granola, Harpers Farm, Pegs Preserves, Long Field Flowers, Try a Little Whoopie, Yankee Soups, Sunny Knoll Alpacas and Wachusett Naturals

Ms. Baum joined the Board. This is the second season for the Pinecroft Farmers Market. She will have another batch of applications in two weeks. This year they are requesting approval to extend the hours due to public demand to give people more opportunity to benefit from the Market. Harpers Farm has requested a double space because they sold out every day.

Motion Mr. McCormick to grant the Transient Vendor Licenses to the listed vendors of the Pinecroft Farmer's Market, seconded by Mr. Crowley, all in favor.

Request for Common Victualler License for Fretzels, LLC, 235 West Boylston Street

Lisa Jakes joined the Board. She has lived in West Boylston for 17 years. They will have 15 different flavors of yogurt with 60 additions, fresh baked soft pretzels, protein shakes with

predetermined recipes or pick your own. They have hired 20 part-time high school employees and intend to open on May 14.

Motion Ms. Bohnson to grant a Common Victualler License for Fretzels, LLC, seconded by Mr. Crowley, all in favor. The request is in compliance with all other town departments.

MEETINGS, INVITATIONS & ANNOUNCEMENTS

1. May 5, 7:00 FISP Meeting

2. May 16, 6:00 Special BOS Meeting prior to Town Meeting

3. Announce that the island at Goodale and Malden Street is available for adoption. This item will be included on the next agenda. Mr. Hadley and Ms. Bohnson offered to adopt the island if no one stepped forward.

SELECTMEN REPORTS

Mr. McCormick reports that he met with new Town Administrator Anita Scheipers, they had a good talk and she has been great to work with so far.

Mr. Rucho reports that he attended the MassDOT meeting and learned that any questions asked there are not answered. He believes the Town Administrator put together questions along with the Planning Board. Marc Frieden, Planning Board Chairman, was also in attendance and he will try to capture all the comments and put them into a written statement to MassDOT. Ms. Scheipers also intends to write a letter under her name. Mr. Rucho added that they will not respond to any comments mentioned at the public hearing, we need to put them in writing and it has to be done within ten days. Rep. O'Day was also in attendance and asked the same question about maintenance of the sidewalks across the causeway. Mr. Rucho noted that they said the project is only being done to protect the reservoir. Mr. Frieden brought up the dangerous curve and there is a safety issue which should be looked at. The person running the meeting said it is a drainage project and they are exempt from making roadway changes. They are not looking at safety issues.

Ms. Scheipers also attended the meeting and felt the key message was why don't we postpone so the town can have a good conversation with DOT about the realignment of the road. There is a formal transmittal of all the statements made at the public hearing and we will be sending a very clear message. They said the project will be starting within ten months. Mr. Rucho suggested reaching out to Senator Chandler and noted that Rep. O'Day was surprised with the answers. Mr. Rucho would like this on the next agenda. Ms. Bohnson requested Ms. Scheipers share her letter with the Board.

FUTURE AGENDA ITEMS

There are none this evening.

Request for One Day Special License – Aletheia Grotto, May 21, 1-6 p.m., 12 Church Street

Lenny Dattis joined the Board. He explained that the Aletheia Grotto will be holding a Cigar Smoker and BBQ Fundraiser at the Boylston Masonic Lodge located at 12 Church Street, on May 21 from 1:00 to 6:00 p.m.

Motion Mr. McCormick to approve the one-day special license request, seconded by Mr. Rucho, all in favor. Ms. Lucier noted that appended to their license will be their TIPS certified servers, a sketch of the designated area and a list of approved distributors.

Motion Mr. McCormick at 7:40 p.m. to enter into executive session under the provisions of Massachusetts General Laws, Chapter 30a, Section 21(A), Part 3 to discuss strategy with respect to the collective bargaining position of the public body and the chair so declares (fire department negotiations), seconded by Mr. Rucho. The Chair so declared. Roll call vote: Mr. McCormick yes, Ms. Bohnson yes, Mr. Hadley yes, Mr. Crowley yes, Mr. Rucho yes. The Board will not be going back into open session.

Motion Mr. McCormick at 9:35 p.m. to come out of executive session, seconded by Mr. Crowley. Roll call vote: Ms. Bohnson yes, Mr. Crowley yes, Mr. Rucho yes, Mr. Hadley yes, Mr. McCormick yes.

With no further business to come before the Board, motion Mr. Rucho at 9:35 p.m. to adjourn, seconded by Mr. Crowley, all in favor.

Respectfully submitted,

Approved: May 18, 2016

Nancy E. Lucier, Municipal Assistant

John W. Hadley, Chairman

Kevin M. McCormick, Vice Chairman

Siobhan M. Bohnson, Clerk

Christopher A. Rucho, Selectman

Patrick J. Crowley, Selectman