

Members present:     John W. Hadley                     Christopher A. Rucho  
                          Kevin M. McCormick                 Patrick J. Crowley  
                          Siobhan M. Bohnsen

Mr. Hadley convened the meeting at 7:00 p.m.

**Read and acceptance of Minutes from Previous Meeting:**

Motion Mr. McCormick to approve the regular session meeting minutes of February 19, 2016, seconded by Mr. Crowley, all in favor

Motion Mr. McCormick to approve the regular session meeting minutes of March 16, 2016, seconded by Mr. Crowley. Vote on the motion Messrs. Hadley, McCormick, Rucho and Crowley yes; Ms. Bohnsen abstains as she was not in attendance.

Motion Mr. McCormick to approve the executive session meeting minutes of March 16, 2016, seconded by Mr. Crowley. Vote on the motion Messrs. Hadley, McCormick, Rucho and Crowley yes; Ms. Bohnsen abstains as she was not in attendance.

**Town Administrator's Commitment to Excellence Award Presentation**

Ms. Lucier explained that the Town Administrator's Commitment to Excellence Award is an annual award given to recognize the achievements of a municipal employee who has excelled in his or her position and is under the direct or indirect supervision of the Town Administrator. This past year has been a challenge not having a full-time administrator, however, she didn't want to miss the opportunity to recognize one of our most dedicated employees. This evening she is honored to present the 2016 Town Administrator's Commitment to Excellence Award to Fire Chief Tom Welsh. The presentation was made and the Board congratulated the Chief on his recognition.

**Senator Chandler and Rep. O'Day - Library Technology Grant \$40,000**

Senator Chandler reports that they have tried very hard to get this money for a very long time. She understands what the library means to the Town of West Boylston. The upgrade in technology will make a big difference to the town. Rep. O'Day states that he is happy to be here this evening, it has been a little bit of a struggle. He is pleased they were able to do this for the town and without the leadership of Senator Chandler it would not have happened. A healthy community starts at the library, where you bring your little ones. It is a top notch library and that is the reason why people look at communities. You have to have strong technology support, and he is delighted they were able to deliver this small amount of money. Mr. Hadley thanked Senator Chandler and Rep. O'Day. Anna Shaw, our new library director thanked Senator Chandler and Rep. O'Day for their support. Over the past decade they have been able to restore hours and funds to the library. Both the Senator and the Representative would like to be invited back once the new technology has been installed.

Mr. Rucho asked if the town should still be pushing forward on the other bond money. Rep. O'Day advised that it is a work in progress, projects are being looked at, and people are aware of the \$5 million project for Goodale Park. There have been conversations about the project. He thinks it is safe to say that there are hundreds of projects across the Commonwealth. He recommends keeping the pressure on. Senator Chandler recommends writing letters as the squeaky wheel gets oiled and you want to alert the administration. She suggested inviting the Lieutenant Governor to the opening of Little League so she could see the park.

**PUBLIC HEARING: CONSIDER AMENDMENTS TO THE BOARD'S BUSINESS LICENSE POLICY**

Mr. Hadley opened the public hearing and read the following notice. Public notice is hereby given, in conformity with the requirements of the General Bylaws of the Town of West Boylston, ARTICLE XXIII - PUBLIC HEARING AND NOTICE, that the Board of Selectmen will meet on Wednesday, April 6, 2016, at 7:10 p.m. for the purpose of considering amendments to Policy D-9, Policy on Business License Applications. The meeting will be held in the Selectmen's Meeting Room, 140 Worcester Street, West Boylston. For additional information, or to review the proposed information, please contact the Office of the Board of Selectmen at 774.261.4012, or our website, [www.westboylston-ma.gov](http://www.westboylston-ma.gov). All interested persons, groups, and agencies are invited to attend. Board of Selectmen, advertised on April 23 & 30, 2016.

Ms. Lucier explained that the Municipal Lighting Plant has asked that they be included in the list of departments we check with before issuing licenses to insure that the applicant is in compliance with them. There is no one present who wishes to speak on the matter.

Motion Mr. Rucho to close the public hearing, seconded by Ms. Bohnson, all in favor.

Motion Mr. McCormick to approve the request, seconded by Mr. Rucho, all in favor.

**OLD BUSINESS****1. Reconsider the following Sewer Abatement Request - Susan Spellane, 38 Valley Forge Circle \$97.29**

The Board's agenda packet includes the minutes from the meeting when Ms. Spellane met with the Board to discuss the matter and the minutes from a second meeting when the Board was informed that Ms. Spellane had paid all her charges and was up to date, a requirement of filing for a sewer abatement.

Mr. Crowley thinks she attempted to follow the process, however, it was a timing issue. After she paid her past charges, he thinks an exception could be made. Mr. Hadley agrees. Mr. McCormick feels that if she was going to take the water from the temporary line, he thinks the Water Department would have told her she couldn't have. To him it doesn't make sense that she was trying to be nice to everybody. Mr. Crowley asked how would anyone know. Mr. Rucho feels the policy is clean, he has used it in the past. She didn't follow the policy. Mr. Hadley agrees with Mr. Crowley. Ms. Lucier advised that she checked with the Water Department and they confirmed that they did have a temporary line down during the period she is filing the abatement for.

Motion Mr. Crowley to approve the request for abatement in the amount of \$97.29, seconded by Ms. Bohnson. Vote on the motion – Mr. Hadley, Ms. Bohnson and Mr. Crowley yes, Messrs. McCormick and Rucho no.

**2. Chief recommendation on request to CMRPC three additional traffic counts:**

At the last meeting the Board deferred action and requested input from the Chief. The Chief recommends Maple St. onto Pierce St. (westbound); Worcester St onto Pierce St. (eastbound) and Newton Street (eastbound) at Prospect St.

**3. RFQ for Audit Services has been issued and is due on May 6, 2016 at 2:30 p.m.**

Ms. Lucier reports that the RFQ has been issued and proposals are due by 2:30 on May 6<sup>th</sup>.

**NEW BUSINESS**

1. Concurrence on the appointment of Matthew Ryel of Boylston as a Special Officer for detail assignments effective April 11, 2016 for a term to expire on June 30, 2016

Motion Mr. Rucho to concur with the appointment, seconded by Mr. Crowley, all in favor

2. Consider accepting the following donations to the Bandstand Fund: Fay Brothers \$250, Miles Funeral \$250, Clinton Savings \$250, Neil P. Casey, \$250, Andy Beardsley \$250, Bill's Taxi Service \$250, and Premier Optical \$250

Motion Mr. McCormick to accept the donations, seconded by Mr. Bohnsen, all in favor

3. Concurrence on the following April appointments: **Board Of Health:** Celia Hartigan (3 yr); **Council On Aging:** Barbara Deschenes (3yr); **Assist Animal Insp.:** Steven Jones & Robert Barrell; **Inspector Of Animals:** Charles Witkus; **Fence Viewer:** Michael Mard; **Hazardous Waste Co-Ordinator:** Thomas Welsh; **Asst. Hazardous Waste Co-Ordinator:** Allen R. Phillips, **Gov Rep. to C.M.E.M.S.C.:** Bill Nicholson; **Ambulance Rep To CMEMSC:** Colby Fiske; **First Responder Rep. To CMEMSC:** Richard Ellbeg; **Emergency Mgmt. Director:** Thomas Welsh; **Assist Emergency Mgmt. Director:** Allen R. Phillips; **Cert Coordinator:** Jesse Boucher; **Right-To-Know Coordinator:** Thomas Welsh; **Forest Warden:** Thomas Welsh; **Historical Cmsn.:** Nancy Barakian (3 yr); **Parks Commissioner:** Steven Blake (3 yr); **Constable:** Dennis Minnich, Thomas M. Balvin, Matthew Saunders, Francis Glynn, Anthony Papandrea and Michael Pavone; **Matron:** Mary E. Almstrom; **Town Counsel:** Kopelman and Page; **Labor Counsel:** Mirick O'Connell; **Town Common & Bandstand Use Advisory Cmte:** M. Patricia Barrie & John F. McCormick; **Asst. Building Inspector:** Richard Breagy & Mark Brodeur; **Wiring Inspector:** Michael J. Capone; **Assistant Wiring Insp:** Dennis Dean; **Plumbing/Gas Insp:** George W. Mioglionico; **Assist. Plumbing Insp:** Eric Johnson; **Town Scholarship Cmte.:** Joyce Kujala & Kim Hopewell **Solid Waste Advisory Team:** Elise Wellington, Julianne deRivera and Norma Chanis; **Insurance Adv. Cmte.:** Eric Mensing (DPW), Paula Menendez (School Teachers Union), James Bartlett (Police Union), Roger Pontbrian (School Administrative), Marcia Cairns (Retirees), Judy Van Hoven (teachers alt.), John McCormick (retirees alt); **FISP - John B. DiPietro, Sr;** **Municipal Bldgs Cmte.:** Donald DeMarsh (Library)

Motion Mr. Rucho to concur with the list with the exception of the Labor Counsel appointment, seconded by Mr. Crowley, all in favor.

Motion Mr. Rucho to concur with the appointment of Labor Counsel, seconded by Mr. Crowley. Vote on the motion – Messrs. Hadley, McCormick, Rucho and Crowley yes; Ms. Bohnsen abstains

4. Consider the following Board of Selectmen April Reappointments: ZBA: David Femia (5yr) and Bylaw Committee: David Mercurio

Motion Mr. Rucho, seconded by Mr. McCormick, all in favor.

5. Acknowledge receipt of town meeting articles

The Board will be amending its town meeting schedule and schedule an executive session with town counsel for April 20<sup>th</sup> at 6:30, a special meeting on April 27<sup>th</sup> to review and sign the warrant, and the FISP meeting will be held at 7:30 on the 27<sup>th</sup>.

**MEETINGS, INVITATIONS & ANNOUNCEMENTS**

1. May 2, 2016, 6:30 Public Hearing for Mass DOT Projects at town hall : Stormwater Improvement Project on Beaman Street, Route 140 at the Wachusett Reservoir and Stormwater Improvement Project on Route 140 at the Wachusett Reservoir South Bay Project Boylston/West Boylston line

2. Announce that the Beaman Memorial Public Library has been voted eligible by the State Review Board and has been signed by the State Historic Preservation Officer

**SELECTMEN REPORTS**

There are none this evening.

**FUTURE AGENDA ITEMS**

Mr. Crowley would like to discuss the possible in next year's budget cycle to have a subcommittee of the Board to work with the Town Administrator. Mr. McCormick notes that the Town Administrator develops the budget. It was agreed to discuss this at a future time with the permanent Town Administrator.

**Planning Board – Request to Adopt a Complete Streets Policy**

Planning Board members Vincent Vignaly, Barur Rajeshkumar, and Marc Frieden joined the Board. Mr. Vignaly and Mr. Rajeshkumar attended a training class at CMRPC on the Complete Streets program. They are encouraging towns to develop a plan for pedestrian and bicycle access and are asking for towns to go through a process outlined in the policy, which they recommend the town adopt. The Planning Board held a hearing and voted to introduce the policy to the Board of Selectmen. It is a positive program and there is money available for design and construction for improvement projects. The program is expanding, and if we were to get in early we might have a chance at getting more money. Mr. Crowley looked at the policy, which just says we are going to consider all aspects for all travel modes such as bicycles, pedestrians and vehicles. It does not bind the Board to do anything. Mr. Rajeshkumar added that we could get up to \$40,000 to do a survey. Mr. Frieden feels it would open up an opportunity. Ms. Bohnson asked if the town gets the \$40,000, it is not a commitment to go forward with their suggestions? Ms. Rajeshkumar replied yes, it is only for technical support. We would study the roads to see where we could put in a bicycle lane in. Mr. Vignaly noted that this would prioritize and look at the roads we would want to improve and if there is going to be an improvement in that road the policy would look at things such as bike lanes. So if someone came in to do a project, we would make sure there is enough space allocated. It is flexible.

Mr. Hadley note that we will be repaving Malden Street next. Mr. Vignaly advised that this would say we could make this two feet wider and add a bike lane. This assessment would say you would have one sidewalk or a bike path and how you incorporate that. Mr. McCormick asked if the policy conflicts with any other policies. Mr. Vignaly explained that the Planning Board has subdivision standards that try to include bicycle access. The policy is when we are renovating or redoing roads. New roads are covered by the Planning Board Subdivision Rules and Regulations

Motion Mr. Rucho to schedule a public hearing to adopt the policy, seconded by Mr. Crowley, all in favor. The Planning Board will be notified of the date and time.

With no further business to come before the Board, motion Mr. Rucho at 7:40 p.m. to adjourn, seconded by Mr. Crowley, all in favor.

**MEETING**

**BOARD OF SELECTMEN**

**APRIL 6, 2016**

Respectfully submitted,

Approved: April 20, 2016

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Nancy E. Lucier, Municipal Assistant

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John W. Hadley, Chairman

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Kevin M. McCormick, Vice Chairman

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Siobhan M. Bohnson, Clerk

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Christopher A. Rucho, Selectman

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Patrick J. Crowley, Selectman