

Members present: Christopher A. Rucho Patrick J. Crowley
Siobhan M. Bohnson John W. Hadley
Barur R. Rajeshkumar

Mr. Rucho convened the meeting at 7:00 p.m.

PUBLIC COMMENT

No one is present to speak under this agenda item.

Ms. Scheipers read into the record a statement from the Police Chief on the recent regional police training exercise held on May 8 and 9th. The statement is dated May 11, 2017 and reads as follows. Dear Anita, I am writing this memo to help explain the training that the W.B.P.D. participated in on May 8th and 9th of this year. The training was called the National Improvised Explosive Familiarization and Chemical Industry Outreach Workshop. (see attached) The training is a two day event designed to give F.B.I. Special Agent Bomb Technician, federal, state, and local bomb technicians, and military Explosive Ordinance Disposal Technicians, advanced hands-on understanding of the hazards posed by improvised explosives. This training is also coupled with an event tailored primarily to chemical industry and Academia personnel and subsequently aimed at a broader audience to include J.T.T.F. Task Force Officers, F.B.I., state and local police management, and first responders. To be very clear, this training was sponsored by the West Boylston Police Department with F.B.I. Special Bomb Technician Geoffrey M. Raby conducting the training. The events planning began in 2015 when the FBI sponsored a member of the WBPD to attend a specialized training held in Quantico, VA. Once he completed this training this officer and F.B.I. Agents surveyed local areas for the location where the training program N.I.E.F. /C.I.O.W. would take place. The specific site for the classroom training was the Wachusett Country Club in West Boylston. The site designated for the "hands on" training was located on private property in West Boylston. The hands on site was chosen after many factors were planned such as set back distances, laws pertaining to legal distances from homes, and most importantly the safety of all participants and the general public. This pre planning for this event took place over a period of over one year. The training site was approved by the F.B.I. Technicians as well as others. With safety as the main concern, Paramedics along with an emergency ambulance were at the training site the entire time. In addition to the above stated primary goals of the training, additional Topics were explored and tested such as I.C.S.'s, Communications Capabilities, testing of the new Regional Communications Center (W.R.E.C.C.) in Holden as well as other initiatives. In reference to public announcements and notifications, the original flyers were distributed to many law enforcement and local businesses. The hands on location was not made known to most participants for obvious reasons. West Boylston Police Officers did go physically from house to house to notify direct abutters of the Event and all of those persons were invited to attend the training. (many of which were in attendance). Other than the fact that this was a live explosives training and it would not be prudent to notify a large distribution of residents of the location(s) that the training was being held, notifications were held to test emergency communications capabilities in real time. I realize that the noise/percussion of the explosives did cause consternation and upset some residents. This I apologize for but also stand by my reasons that it was necessary. The total pre-planning, review, supervision of this training and command systems that were utilized were the most expansive that I have ever participated in over my 30 years in Law Enforcement. To list but a few of the participants in this training I will list them in no particular order, with a design to specifically not include certain agencies. Participants were: W.B.P.D., W.B.F.D., F.B.I., Massachusetts State Police, New Hampshire State Police, Boston Police, Worcester Police and S.W.A.T. Team, many agencies belong to C.E.M.L.E.C., local police departments, many local businesses, N.S.A., United States

Military, and civilian citizens. The N.I.E.F/C.I.O.W. Training is held at various locations throughout the United States. It was an honor to not only sponsor but attend this training. It is very evident that Improvised Explosives are being used by evil people on a daily basis. This training was a proactive way to reach out to Public Safety Personnel as well as others to emphasize the dangerousness and identification of these devices. I am very proud that the training was very effective and met all of the goals that were set to achieve. I want to again thank all of the Trainers, the participants and especially the Citizens of West Boylston for not only having to endure the explosives but also for their very strong support of this program. I am very grateful of the support that I have always received from not only the members of the W.B.P.D. but also from the Town Administrator and the Board of Selectmen. Respectfully Submitted, Chief Dennis Minnich, dated May 31, 2017.

Mr. Rajeshkumar voiced his concern over why this was not done in a remote area instead of Lee Street. He also knows that not all the residents were notified and is concerned Lee Street is a residential area. He thinks it is a good training for West Boylston, but questions why in West Boylston and the town residents should have the right to know it. Ms. Scheipers cannot speak to those questions but could ask the Police Chief to explain. Mr. Rajeshkumar is also concerned that Fox 25 was notified and residents could have made other arrangements for pets and children. He added that a lot of residents complained. Mr. Rucho suggested that in the future we could have the Chief make a general statement in advance of the training.

John Schlichte, 58 Central Street, was PEG Coordinator for West Boylston Public Access TV from August 2015 to June 2016 and continued with his membership in the PEG Board until December. Due to family commitments he withdrew from the PEG Board. He maintains interest and attends all the PEG Board meetings. Knowing that, this is the time of year when changes are made as we are going into the upcoming fiscal year. He did meet with the Town Administrator to ask some questions about how she saw the public access TV going forward and expressed his hope that the role of the PEG Board would be clarified. She indicated that she hoped to get a number of new people on the PEG Board to represent the schools and sports. Whatever is proposed that it be presented to the current PEG Board and if it is a change in town policy that a public hearing be held. During 2015 and 2016 public access TV made several advances. Documented in the town report on pages 204 and 205 are the increases in programs, bulletins and things on YouTube. The PEG Board voted to get new Castus equipment to give us significant things. We have live streaming and can see programs on demand. When the equipment was voted upon it was also said there would be a strong effort to continue get bulletins on town activities in the past things like senior center, library and sports programs. Unfortunately that has not taken place. Previously he did meet with the Board of Selectmen to give them some examples. He has looked at the town bulletin board and he does not see those notices on Channel 191. The bulletins on Channel 191 are old and some effort needs to be made to improve that. Castus should still allow us to provide good scheduling. He believes there could be improvements made in that area. We looked at Milford and Sterling who has Castus equipment and they have schedules you can look at. He is aware that the new PEG coordinator position has been advertised. Some of the people who have worked with us over the past year have gone on to other pursuits. Neil Tupper told him he will be able to assist until August. There is also a PEG Equipment Coordinator position. He would like to say that he feels the PEG Board should have some input on what equipment is being purchased and used. The PEG Board was not asked to vote on the new equipment and when asked for a list of equipment expenditures, it was not delivered. When he was PEG Coordinator he would bring purchases to the PEG Board. There was also no Treasurer's Report for the PEG Board to review. He really feels that the list of expenditures should be available to the PEG Board. Another issue is there is a separate web pages, wbpa-tv, and it is not a town web page. It should be a webpage that belongs to the town, not a godadd.com affiliated webpage. Mr. Schlichte hopes his input will be

beneficial to the town. He thinks the Equipment position should provide information to the PEG Board. He hopes that will be taken into consideration.

APPROVAL OF MEETING MINUTES:

Motion Mr. Hadley to approve the regular session meeting minutes of April 19, 2017, seconded by Mr. Rucho. Vote on the motion – Messrs. Hadley, Rucho, Rajeshkumar and Crowley yes; Ms. Bohnson abstains.

Motion Mr. Hadley to approve the regular session meeting minutes of May 15, 2017, seconded by Mr. Crowley, all in favor.

Motion Mr. Hadley to approve the regular session meeting minutes of May 17, 2017, seconded by Mr. Crowley, all in favor.

BOARD REORGANIZATION – BOARD OF SELECTMEN & BOARD OF SEWER COMMISSIONERS: Vote Chairman, Vice Chairman and Clerk

Motion Mr. Rajeshkumar to nominate Mr. Hadley as Chairman, seconded by Ms. Bohnson. Mr. Crowley states that one year ago we had a split vote under the Board reorganization. He didn't think Mr. Rucho would make a good Chairman. He states that he was mistaken, Mr. Rucho proved him wrong. Vote on the motion – all in favor.

Motion Mr. Hadley to nominate Mr. Rucho as Vice Chairman, seconded by Mr. Crowley, all in favor.

Motion Mr. Hadley to nominate Mr. Rajeshkumar as Clerk, seconded by Mr. Crowley, all in favor.

Mr. Rucho thanked everyone who came out to vote in the town election, in such horrible weather. He encouraged anyone with questions to attend the FISP meetings or contact the Town Administrator with their thoughts and ideas.

Consider Designating Other Selectmen Assignments for 2017-2018, below is 2016-2017 listing

1. Earth Removal Board – Mr. Hadley

Motion Mr. Crowley to designate Mr. Hadley, seconded by Mr. Rucho, all in favor.

2. TWPC – Ms. Bohnson

Motion Mr. Rajeshkumar to designate Ms. Bohnson, seconded by Mr. Rucho, all in favor.

3. Upper Blackstone Water Pollution Abatement District (alternate) – Mr. Crowley

Motion Mr. Rajeshkumar to designate Mr. Crowley, seconded by Mr. Rucho, all in favor.

4. MBTA – Ms. Bohnson

Motion Mr. Rajeshkumar to designate Ms. Bohnson, seconded by Mr. Crowley, all in favor.

5. Parks Facilities Committee – Mr. Rajeshkumar & Mr. Crowley

Motion Mr. Rucho to designate Mr. Rajeshkumar & Mr. Crowley, seconded by Ms. Bohnson, all in favor.

6. MWRA – alternate Mr. Crowley

Motion Mr. Rajeshkumar to designate Mr. Crowley, seconded by Ms. Bohnson, all in favor.

7. Affordable Housing Trust Board of Trustees- Mr. Hadley

Motion Mr. Rucho to designate Mr. Hadley, seconded by Mr. Crowley, all in favor.

8. CMRPC alternate – Mr. Rajeshkumar

Motion Mr. Rucho to designate Mr. Rajeshkumar, seconded by Ms. Bohnson, all in favor.

9. Bylaws Committee – Chairman

Per bylaw, the Chairman holds this seat, no motion required.

10. Economic Development Committee – Mr. Rucho

Motion Mr. Rajeshkumar to designate Mr. Rucho, seconded by Ms. Bohnson, all in favor.

11. Municipal Buildings Committee – Mr. Rajeshkumar

Motion Mr. Rucho to designate Mr. Rajeshkumar, seconded by Mr. Crowley, all in favor. The Board requested the balance in the fund.

12. Transportation Cmte. ex officio – Mr. Rajeshkumar

Motion Mr. Rucho to designate Mr. Rajeshkumar, all in favor

Review and vote to approve warrants for the period covering May 17, 2017 through June 7, 2017: Payable Warrants for the Town FY2017 #47, \$48 and #49, Sewer Enterprise Warrant FY2017 SE-26 & SE-27, School Warrant FY2017 #18 and Municipal Light Plant Warrants #23 and #24

Motion Mr. Crowley to approve the warrants as noted, seconded by Mr. Rajeshkumar, all in favor.

Richard Sullivan, FY16 Audit Presentation

Mr. Sullivan joined the Board to report on his first year as the town's auditor. He noted that with that comes a lot of addition work on both sides as they have to document the systems, with a series of interviews, and to observe policies and procedures is a big part of how this process can transpire he spent a lot of time with Bonnie Yasick, Treasure/Collector and Leslie Guertin, Town Accountant. Then we figure out how it will test. It is called the risk assessment. And you develop your audit program to mitigate those risks. Just going through this initial process it went as well as we think it could. He thinks he has a pretty good idea on how we go about doing our business. He comes in two periods, one before year end and back again in October. They do their test on 25-30 transactions, looking at supporting documents, authorization to pay and check to insure if it is properly posted. After we document this I was able to verify the design is working as it should be. Another thing he is pleased with is on the year end we walk down the balance sheet and hit hard cash, receivables, capital assets and liabilities, bond, payables, capital lease for the ESCO and OPEB and pension liabilities. The biggest internal controls is to make sure things are reconciled timely. Cash they walked through very easily they were reconciled, Bonnie and Leslie reconcile to each other and that is how it is supposed to work. The team was audit revenue for revenue expenditure and payroll testings. Leslie and Bonnie and members of their team were ready for us. We are like the marines, we get in and we get out. There was no delay in getting information and that tells me records are organized and people know what they are doing. On a financial side, inside the report are three different kinds of accounts you budget. You had a small loss of \$237,000, you anticipated to use a decent amount Free Cash that means you came in better than anticipated. Motor vehicle came in higher, the expenses anticipated came in low, it is 1.9% of the budget, expenditures came in at you expected they would. Capital asset activity \$1.13 million, most related to infrastructure in general government. No new GASB in 2016. The amounts have been well vetted by rating agencies. OPEB is also disclosed. It all means no adjustment necessary would be made on the books. That is significant. The journal entries were very few. That means the information you get is accurate. You got an unqualified opinion, a clean opinion. It was a good, clean audit, good cooperation of staff, no material deficiencies. The report is as good as you can get and the Management Letter is a good Management Letter, no internal issues. One the observations was to break out trust funds for easy reporting. Under the single audit act if you received federal grants you have to have documented internal controls for the administration for those grants. Our recommendation is something like that for major grants. GASB75 will be in 18 financial statements. Under GASBY45 you recognize what you actually put in versus what you actually pay. One comment under the 805 report you determine the pension liability. The date of the 905 report is a problem, the December 31,

2016 were outside of that date. It does have a quantified in the opinion. They got stuck between a rock and a hard place. Mr. Hadley thanked Leslie Guertin and Bonnie Yasick for a great job. Mr. Crowley ask in the transaction test, did you find any exceptions. Mr. Power replied no, sufficient back up information for the transaction was appended.

Public hearing in conformity with the requirements of the General Bylaws of the Town of West Boylston, Article XXIII, Public Hearing and Notice – to consider amendments to Selectmen’s Policy L-3, Policy on Public Notices Within Town Hall

Mr. Hadley opened the public hearing and Mr. Rucho read the following notice. Public notice is hereby given, in conformity with the requirements of the General Bylaws of the Town of West Boylston, ARTICLE XXIII - PUBLIC HEARING AND NOTICE, that the Board of Selectmen will meet on Wednesday, June 7, 2017 at 7:30 p.m. for the purpose of considering amending Policy L-3, Policy on Public Notices Within Town Hall. The meeting will be held in the Selectmen’s Meeting Room, #210 of the Municipal Office Building, 140 Worcester, West Boylston. For additional information, or to review the proposed information, please contact the Office of the Board of Selectmen/Town Administrator at 774.261.4012. All interested persons, groups, and agencies are invited to attend. Advertised on May 24, 31, 2017.

Ms. Scheipers explained that the proposed changes in the policy will clarify the locations of the two bulletin boards we have had since we moved into the building. It will also include the addition of a third bulletin board which the Town Clerk is calling the Town Clerk’s Informational Advisory Bulletin Board. It will provide information to the public about town meetings and elections. Mr. Rucho thinks the change is a great idea. No one is present to comment on the changes.

Motion Mr. Rucho to close the public hearing, seconded by Mr. Crowley, all in favor.

Motion Mr. Crowley to approve the changes, seconded by Mr. Rucho, all in favor.

Public hearing in accordance with MGL c 138, §§ 15A & 15B, Request for Alteration of Premises from Keeper’s Inc., 175 West Boylston Street

Mr. Hadley opened the public hearing and Mr. Rucho read the following notice. The Board of Selectmen of the Town of West Boylston will hold a public hearing on a request from Keepers, Inc., 175 West Boylston Street, West Boylston for an Alteration of Premises for their Restaurant All Alcoholic Pouring License. The public hearing will be held on Wednesday, June 7, 2017 at 7:45 p.m. in the Selectmen’s Meeting Room of the Town Hall, 140 Worcester Street, West Boylston. All interested persons, groups, and agencies are invited to attend. Board of Selectmen advertised on May 24, 2017.

Kevin McCormick, owner of Keepers, Inc., joined the Board. He is planning on doing some renovations, which include the addition of a sandwich station in the main bar and they will add another bar in the back room. The other bar will remain the same and they will change some of the seating, which reduces the seating capacity. Today he submitted the plans for the sandwich station to the Board of Health. He is not able to start building the bar until he gets approval from the Board of Selectmen and once that happens, it goes to the ABCC for their approval. He already started the deli station, saw the Board of Health, the Fire Chief and The Building Inspector walked through today, and everybody seems satisfied. Mr. Rajeshkumar asked if the business owned any money to the town and voiced concern that the Board of Health just received the plans, have a hearing planned, and didn’t say everything was clear. There is no one present to speak on this agenda item.

Motion Mr. Rucho to approve the request for alterations, seconded by Ms. Bohnson, all in favor.

Motion Mr. Crowley to close the public hearing, seconded by Mr. Rucho, all in favor.

In accordance with MGL c 138, §§ 15A & 15B, Request for Change of d/b/a for Keepers, Inc., 175 West Boylston Street to Keepers, Inc., d/b/a McCormick & Mortell's Grill & Spirits

Mr. McCormick explained that his plan is to change the name and how the establishment looks, if not, everybody will think it is still Keepers. They will also have a limited menu. Mr. Rucho tried to get some answers to questions he had on the impact to the town with regard to the d/b/a as the business is in bankruptcy. Ms. Scheipers did receive a brief response from the attorney for the Treasurer/Tax Collector's office. The question posed was if there are still funds owed to the town would the bankruptcy filing prohibit the town from seeking those funds as they are not already paid. The attorney said the town could petition the court for relief from the automatic stay. We did talk about the change in d/b/a and even with the change in the d/b/a the attorney advises that the town could petition the court for relief from the automatic stay. Mr. Rucho thinks it is unclear and would like to put this off to a future meeting and get clarification before we vote on the change. Mr. Crowley suggested voting on it conditional upon town counsel saying it is not going to affect the town. Mr. McCormick explained that Keepers Inc still owns the license, but it will be called something else. They are not changing the corporation, which will remain Keepers. The new name McCormick and Mortell's has no legal bearing. They want to change the perception to the public. Mr. Crowley added from a tax standpoint he has many businesses that the legal name on their tax return has no bearing on what they operate as. The d/b/a certificate is just something the town does. Ms. Boylston added there are many corporations that have 10 or 20 d/b/as under their name. It all goes back to the ownership of the company. She is satisfied with the answer we got.

Motion Mr. Rucho to approve the change of d/b/a to McCormick and Mortell's, seconded by Mr. Crowley. Vote on the motion – Messrs. Hadley, Rucho, Crowley and Ms. Bohnson; Mr. Rajeshkumar – no. Mr. Rucho asked when they will open. Mr. McCormick states they were supposed to be open on St. Patrick's Day.

NEW BUSINESS:

1. Request for Common Victualler License from Jin Qing Gao for new restaurant at 184 West Boylston Street – Miku

Mr. Gao joined the Board. He is taking over the space formerly known as China Express at the Wachusett Plaza. Hours of operation will be Monday to Thursday 11-9:30; Friday and Saturday 11-10:30 and Sunday 12:30 to 9:00. He has restaurant experience. In checking into whether the business is in compliance with the various departments, the police chief reports that he went to the location, it was locked and he has tried to contact the owner and has not had an opportunity to do so. The Chief is concerned with what appears to be a language barrier which he feels might not be in the best interest if a customer were having a safety or medical issue and they might not be able to express the issue to someone. Because of that, and absent that comfort level, he cannot be in support of the application. Mr. Rucho asked Mr. Gao if he would be the person running the business. Mr. Gao indicated that his wife will be there. Mr. Hadley suggested delaying the approval and come up with somebody who could meet with the Police Chief to get things worked out. Mr. Gao had planned to open up on Thursday of this week.

Motion Mr. Rucho to grant the license and not issue it until the Police Chief has a comfort level. Mr. Crowley prefers that approach rather than waiting for two weeks. Mr. Gao was told that he would need to meet with the Police Chief and find somebody who could go with him to help him with the conversation. Motion seconded by Mr. Crowley. The Board reinforced to Mr. Gao that he would

not be able to open until he meets with the Chief and the Chief has a comfort level with the license being issued. Vote on the motion, all in favor.

2.Consider approving a change in Step for Michael Young from Step 1 of Grade 2F, \$13.83 per hour to Step 2 of Grade 2F, \$15.20 as he has attained him EMT

Motion Mr. Crowley to approve, seconded by Mr. Rucho, all in favor.

3.Consider approving the hiring of Christopher Belsito as seasonal employee for the Department of Public Works effective June 12, 2017 for a term not to extend beyond October 31, 2017 at the rate of \$11.97 per hour

Motion Mr. Crowley to approve, seconded by Mr. Rucho. Mr. Rucho pointed out that we have discussed filling this position earlier in the season. Ms. Scheipers advised that we didn't received any applications for the opening and this will not go beyond October 31. Ms. Bohnson hopes we can hire earlier next year. Vote on the motion – all in favor.

4.Consider voting to sign Chapter 90 Project Amendment Request in the amount of \$2,075 for previously approved projects including: Prescott, Newton, Laurel, Pierce, Goodale, Worcester Woodland and Winthrop Streets and the Woodland/Prospect Intersection

Motion Mr. Rucho to approve the amendment, which was for additional police details, seconded by Mr. Crowley, all in favor.

5.Green Community Fuel Efficient Vehicle Policy/Anti-Idling Policy & Next Steps

Ms. Scheipers reports that she has been working with Norma Chanis on the town being designated a Green Community. There are five criteria the town has to show that we have achieved. One of those is to accept a Fuel Efficient Vehicle Policy, which says that the town will purchase only fuel efficient vehicles if available and practicable. It excludes many of the vehicles we run. There are very few vehicles which would fit into this category and when they are to be replaced we would look to purchase them, when practicable. Once we attain this designee there is one-time grant money available of \$115,000 to use towards energy efficiency related projects. Police cruisers are exempt.

Motion Mr. Crowley to accept the policy, seconded by Mr. Rajeshkumar, all in favor.

6.Dog Park Update

Ms. Scheipers reports on a memo from the Open Space Implementation Committee Dog Park sub-group to the Board updating them on their progress to date. The group had a spot of town land in mind to use on Tivnan Drive, however, it was determined that would not be feasible because the Municipal Lighting Plant is looking to do a future expansion of their solar farm. They also looked at a portion of property on Tivnan Drive owned by the Worcester County Sheriff's Department, however, in order to be eligible for the grant, the property needs to be town owned. They are now looking at another parcel of property closer to the Boylston Town line. They will report back at a future meeting. They have been doing an excellent job in getting the message out about the dog park and through funding raising have raised \$540 of the \$1,200 needed for the initial design. They are looking for a three-acre parcel.

7.WBPA-TV Reorganizational Proposal

Ms. Scheipers has put together a proposal to reorganize WBPA-TV program and clarify the PEG Coordinator position. She will be interviewing candidates and hopes to have a recommendation to fill the position at the next meeting. She is looking to clarify the Equipment Coordinator position as well which is currently held by Richard Simmarano. Ms. Scheipers recommends a five member PEG Board appointed by the Town Administrator. Voting members would be one senior citizen, one school representative, one sports team representative and two citizens at large. The PEG Coordinator and a Selectmen's liaison would also be on the Board as ex officio member.

8. Consider summer schedule, one meeting per month in July and August, the third Wednesday of the Month

Mr. Crowley asked if it would impact the warrant approval process. Ms. Scheipers will check with the Town Accountant. We may need to meet in early July for year-end transfers along with the Finance Committee. If needed, we could have a quick meeting on July 12 just before FISP. It was agreed that the summer meeting schedule would be July 19 and August 16th.

TOWN ADMINISTRATOR'S REPORT:

1. DCR Land Swap Status

One of the Board's goals for FY17 was to work with the Cemetery Trustees to find available land for cemetery expansion. We issued an RFP, received two proposals, both of which were extremely pricey. It was suggested by Senator Chandler that we try again to meet with DCR to discuss the possibility of acquiring land. We did, and at that meeting several sites were identified as lots DCR would consider through sale. The best option appeared to be a DCR parcel on Prospect Street across from the country club. The town-owned parcels we thought might be options for a land swap have been determined as non-desirable for acquisition by DCR. We are not sure if an outright purchase is possible, but we are looking into it. The only thing they would swap us for is the rail trail. We will go back and look at other town parcels which might be usable for a cemetery. Ms. Scheipers added that we do have the Tivnan Drive parcel which could be used for above ground burials however, it would require a lot of tree clearing. Mr. Rucho suggested speaking with the people who responded to the RFP to see if there is something we might be able to work out and he offered to work with Mr. Hadley on that.

2. Plan for Board's Annual Goal Setting Retreat - Business people indicate that doing things in this town is far too difficult

The Board selected July 29th and the Holy Cross West Boylston facility is their first choice for the venue.

3. Regional Dispatch Update

Ms. Scheipers reports that the center has been operational since mid-April, we had a few problems, but it is now going very well. The phone system kinks have been worked out along with dispatcher controlled automatic door opener. The only item remaining is the completion of the new radio tower which is past the permitting phase. They hope to be completed by mid-August, and the new radio tower will give us a much clearer signal for the police department and will clear up the issues we had experienced in the past, which had nothing to do with the move. At this point everything

is going extremely well. The Holden Police Chief did apply for a second round of grants and we were approved for \$277,000. Mr. Rucho asked if we could publicize the new numbers again.

4. Hazard Mitigation Planning

Ms. Scheipers reports that we will be working with CMRPC on a state and federally funded hazard mitigation plan. We have staff from the police, fire, DPW, Light Plant, Water District and DCR working to identify any potential weather or manmade hazards and to develop appropriate emergency response protocols to address such events. We have also posted a public survey on our website to get feedback from residents and businesses as to areas of concern they may have. The town is obligated to provide \$3,000 in in-kind services, such as staff support and to date we have contributed \$2,275 in staff time with another 15 to 20 man hours to be expended over the next four weeks. The draft plan will be available for the Board's review later this summer.

5. Miscellaneous Updates

We received word from the Worcester Housing Court that the judge has ruled in the town's favor on the Carima court case.

We have received a number of inquiries on our RFQ for the senior center architect and the RFP for Housing Consultant Services for the Affordable Housing Trust. The deadline for both is June 19th.

Ms. Scheipers would like the Board to give consideration to the comments we are getting that the permitting process in the town is too difficult to go through. Mr. Crowley asked if there were specific complaints. Ms. Scheipers states in a few instances specifics, in others, general frustration. Mr. Rucho commented that there are many businesses that have gone through the process and thanked us and the Economic Development Task Force spoke with a few of them. Mr. Rajeshkumar added that it would require changes to our bylaws. Mr. Scheipers suggested a better worded guide.

FISP UPDATE:

1. Approval of Invoices:

- Caolo & Bieniek Associates, Invoice #W5531, \$5,400
Motion Mr. Rucho to approve, seconded by Mr. Crowley, all in favor.
- Caolo & Bieniek Associates, Invoice #12, \$4,667.00
Motion Mr. Crowley to approve, seconded by Mr. Rajeshkumar, all in favor.

2. General Update

Mr. Hadley reports that the Senior Center passed at the ballot and we will be interviewing three OPM candidates at the FISP meeting next week. Outdoor work at police station has slowed down due to all the rain, however, we are still on budget, schedule and spec, and will be ordering furniture at the end of June.

APPOINTMENTS AND RESIGNATIONS:

1. Concurrence on the appointment of Duane Henry, 83 Angell Brook Drive to the Solid Waste Advisory Board effective June 8, 2017 for a term to expire on April 30, 2020

Motion Mr. Crowley to approve, seconded by Mr. Rucho, all in favor.

2. Concurrence on the appointment of Bentley Herget, as ADA Coordinator effective June 1, 2017 for a term to expire on February 21, 2018

Motion Mr. Rajeshkumar to approve, seconded by Mr. Rucho, all in favor.

3. Concurrence on the appointment of Patrick Novia to the Council on Aging effective June 8, 2017 for a term to expire on April 30, 2020

Motion Mr. Rucho to approve, seconded by Mr. Crowley, all in favor.

4. Concurrence on the appointment of Patrick Novia to the Facilities Implementation and Strategic Planning Committee as the designee of the Council on Aging effective June 8, 2017 for a term to expire on April 30, 2020

Motion Mr. Rajeshkumar to approve, seconded by Mr. Crowley, all in favor. Mr. Crowley congratulated Patrick on getting elected to the Library Trustees.

5. Concurrence on the following Town Administrator reappointments for the month of June: Veterans' Agent: Douglas Horka, (1 yr); PEG Equipment Coordinator: Richard Simmarano (1 yr); Town-wide Planning Cmte: JoAnne Dunne, Richard Simmarano and Tony Sanders (3 yrs); Volunteer Grant Coordinator: Theo Jordan & Patricia Paige (1 yr); Open Space Implementation Cmte: Barbara Wyatt, Michael Peckar and Brenda Bowman (1 yr) and Community Preservation Cmte: Patricia Halpin, Patrick Crowley, Christopher Rucho (3 yr)

Mr. Rajeshkumar voiced his concern over the appointment of the PEG Equipment Coordinator. He would prefer a three-month extension and wait to see how the reorganization of the PEG Board goes. Ms. Scheipers explained that there was not a clear set of responsibilities for the PEG Equipment Coordinator so moving forward that individual would know what they are responsible for and the PEG Coordinator would be his supervisor and would have something to measure effectiveness. Mr. Rajeshkumar is concerned with outstanding items including the town video, the noise issue in the meeting room and the fact that Planning Board and Board of Selectmen's meetings cannot be recorded at the same time. Ms. Scheipers noted that the PEG Equipment Coordinator is responsible for maintaining the equipment and making recommendations on new equipment. It is not the Equipment Coordinator's job to look at the sound issue or the concurrent recording for both meeting. Mr. Rajeshkumar feels that last year the individual was both PEG Coordinator and PEG Equipment Coordinator and his performance was very poor. Ms. Scheipers states that is why he will not continue in both rolls and it will take six months to a year to get a new revised set up. Mr. Rucho doesn't think we should wait six months or a year to see if this is going to work. Ms. Scheipers is recommending the individual fill the role of Equipment Coordinator only. It was agreed to hold off on the appointment until the Town Administrator presents her recommendations for reorganization of the PEG Board.

Motion Mr. Crowley to concur with the list with the exception of the PEG Equipment Coordinator, seconded by Mr. Crowley, all in favor.

6. Consider approving the following Selectmen reappointments for the month of June: Finance Committee: Paul Bohnson and M.E. Pete Murphy (3 yr); and Affordable Housing Trust: Patricia Halpin, Robert Barrell, Anna Marie Kraemer and Marc Frieden (3 yr)

Motion Mr. Rucho to approve, seconded by Mr. Crowley. Vote on the motion – Messrs. Hadley, Rucho, Rajeshkumar and Crowley; Ms. Bohnson abstains.

7. Concurrence on the appointment of the following police officers to work details at the rate of \$43.00 for the period covering July 1, 2017 through June 30, 2018: Town of Auburn - Ken Charlton, Dan Dyson, Eric Dyson, Adam Gustafson, Stephanie Hayward, Jay Johnson, Tod Kuchnicki, Christopher Raymond, Justin Starkus, Gregg Wildman; Town of Boylston - John A. Annunziata, Robert M. Barbato, James R. Conway, Russell N. Parker, Jared B. Piche, Mark L. Shepard, Robert C. Thomas,

Cody J. Thomasian; Town of Clinton – Robert Champagne, Christopher M. Cornelius, Brian Coyne, Joseph H. Downing, Michael J. Fazio, Michael J. Fazio, Sr., John J. Gaughan, James A. Hisman, Edward J. Jeffrey, Jr., William P. Kamataris, Joseph Lefebvre, Miguel Martinez, James M. McNamara, Jr., Jeffrey R. Notaro, Brendan M. O'Malley, Brian M. O'Malley, Jeffrey P. O'Toole, Karl W. Schmidt, Paul P. Silvester, Jr., Michael Welch, Richard B. Welch, Kevin West and Christopher R. Willoughby; and Town of West Boylston – Mark Morrissey

Motion Mr. Crowley to approve, seconded by Mr. Rucho, all in favor.

8. Richard McCarthy has resigned from the Personnel Board effective June 1, 2017

MEETINGS, INVITATIONS & ANNOUNCEMENTS:

FISP will meet next Wednesday, the 14th at 7:00 p.m. and the meeting is open to the public.

Ms. Scheipers reports that the balance in the Municipal Buildings Fund is \$31,500.

Mr. Crowley announced that West Boylston resident Flynn Mitchell came in second at the state track and field event for the javelin throw.

FUTURE AGENDA ITEMS/SELECTMENS REPORTS:

Ms. Bohnson requested an update on when the various road projects are scheduled to begin so we can get the word out to the residents.

Mr. Rucho would like to discuss developing a policy that designates who is authorized to post information on the town's website and Facebook, and who is authorized to remove material as well. He would also like to discuss adding the Water Department and the Municipal Light Plant to the list of departments the town checks with to insure a business/resident is in compliance with them prior to issues and renewing a license/permit. In the past the Light Plant requested to be added to the list.

It was noted that the town received the funds from Holy Cross and they are now open on Saturdays. Going forward the payment will be received on June 1.

Mr. Rajeshkumar offered the Board's appreciation to the public who came out to vote for the senior center and hold signs.

With no further business to come before the Board, motion Mr. Crowley at 9:10 p.m. to adjourn, seconded by Mr. Rajeshkumar, all in favor.

Respectfully submitted,

Approved: June 21, 2017

Nancy E. Lucier, Municipal Assistant

John W. Hadley, Chairman

Christopher A., Vice Chairman

Barur R. Rajeshkumar, Clerk

Patrick J. Crowley, Selectman

Siobhan M. Bohnson, Selectman