

Members present: Christopher A. Rucho Patrick J. Crowley  
Siobhan M. Bohnson John W. Hadley  
Barur R. Rajeshkumar

Mr. Rucho convened the meeting at 7:00 p.m.

**PUBLIC COMMENT**

No one is present to speak under this agenda item.

**APPROVAL OF MEETING MINUTES:**

Motion Mr. Crowley to approve the regular session meeting minutes of April 19, 2017, seconded by Mr. Hadley, all in favor.

**Review and vote to approve warrants for the period covering April 6, 2017 through May 3, 2017: Payable Warrants for the Town FY2017 #43 and #44, Sewer Enterprise Warrant FY2017 SE-22 & SE-23 and Municipal Light Plant Warrant #22**

Motion Mr. Crowley to approve the warrants as noted, seconded by Mr. Rajeshkumar, all in favor.

**Bonnie Yasick, Treasurer/Collector – sign ban for the remainder funds for the remainder of the Police Department project**

Ms. Yasick joined the Board to have them vote to sign off on the temporary borrowings we are doing in the amount of \$685,960.00. We will do the permanent borrowing on the remainder of town hall and the police station in November. The interest rate was 1.19% through East Hampton Savings Bank. The November bond is estimated to be at 4% and we have paid town hall down to \$860,000.

Motion Mr. Hadley to sign the ban, seconded by Mr. Crowley, all in favor.

**Request for Common Victualler License for Giocomo's Gourmet Foods, 76 Central Street**

Jim and Laurie DelGarbino joined the Board. They plan to open a business at 76 Central Street to include wholesale of granola to prepared soup stocks, sauces, dinner items, and homemade chocolates by Laurie. They will also have specialty items sold at Farmers' Markets. The plan is to open June 1 and Laurie states that they have received wonderful, exciting input. Hours of operation will be closed Sunday and Monday, 10-7 on Wednesdays and 10-6 on the other days. They selected the West Boylston location after looking at a variety of retail spaces and were really impressed with the encouragement they received and the landlord is a wonderful man who is making it easy.

Motion Mr. Hadley to approve the license request, seconded by Mr. Crowley, all in favor.

**NEW BUSINESS:**

1. Consider granting Common Victualler license to the American Legion, at the recommendation of the Fire Chief, for the remainder of the calendar year

The Legion was asked to do some improvements in stages and they have fulfilled the first requirement for a fire alarm system. The other requirement was the installation of a sprinkler system which is in the process of being appealed with the state.

Motion Mr. Hadley to grant the license, seconded by Ms. Bohnson, all in favor.

2. Request from PTA for Transient Vendor & Common Victualler Permits for their June 9<sup>th</sup> end of the

year school event

This is a one-day event at the schools being hosted by the Parent/ Teachers Association.

Motion Mr. Hadley to approve the request, seconded by Ms. Bohnson, all in favor.

3. Consider voting to support article/articles on May 15, 2017 Town Meeting Warrant

At the Board's last meeting they voted to support the Senior Center article.

Motion Mr. Hadley to support the Elder Services article, seconded by Mr. Crowley, all in favor.

Motion Mr. Hadley to support the Wetlands Bylaw, seconded by Mr. Crowley, all in favor.

When these articles come up at town meeting, Mr. Rucho will inform the Moderator that the Board voted to support the articles.

**TOWN ADMINISTRATOR'S REPORT:**

1. Elder Services Program Update

Ms. Scheipers reports that the Elders Services Program funding is being increased to \$15,000.

Any senior who qualifies for the program should contact the Council on Aging Director if they want to participate. They are able to earn \$1,500 and are provided a check which they can use for any purposes. Ms. Bohnson questioned whether there is any benefit to the town to apply the payment to their taxes rather than issuing a check. Ms. Scheipers advised that by issuing a check the individual get a 1099 so the funds are properly accounted for. Mr. Crowley thinks that the participants should be getting minimum wage which is \$11.00 an hour. Initially the request was for \$10 an hour and Ms. Bohnson questioned why that was lowered to \$9. Ms. Scheipers states that the Council on Aging Director requested the rate be lowered as it was just increased from \$8 to \$9 an hour last year.

2. Announce current board & committee vacancies

The following vacancies exist on town boards/committees. If anyone is interested in serving, please contact the office: Town-wide Planning Committee (2), Cable TV Advisory Committee (7), Naming Committee (1), Agricultural Commission 4 (2 some income from farming & 2 no income from farming), Bylaw Committee (2), Board of Assessors (1), Town Common & Bandstand Use Advisory Cmte. (1) Conservation Commission Ass, Member (1), Facilities Implementation & Strategic Planning Committee (2), Economic Development Task Force (1), Parks Facilities Committee (1), Personnel Board (1), Municipal Buildings Committee (3), and Solid Waste Advisory Committee (1).

Mr. Rucho would like to revisit the Naming Committee and its Mission.

3. Assumption Internship Program update

Ms. Scheipers reports that we have two students from Assumption working with us through July on developing updated revenue and expenditure trends with a five year forecast. We recently received an application from a Holy Cross student who is interested in working on a project. Mr. Crowley mentioned former Finance Committee member Greg Zarkarian worked on a project to get a true picture of what it costs to operate the town. Mr. Rucho remembers that at one time we were going to try to break down the benefits provided to each department including fees, grants and revolving funds.

4. New potential large manufacturer TIF request

We have been contacted by Steve Migridichian of D&S Realty, who owns a 15-acre site on Hartwell Street to discuss the potential of a large manufacturing facility moving into West Boylston. The company is looking to build a new building, \$15 to \$16 million dollar facility with 100 employees and looking to expand up to 200 employees within three years. They are interested in a TIF as we did with Curtis and they would be eligible for state tax credits as well. It would be an October town meeting item.

#### **5.Olson Dog Complaint Hearing Decision**

Ms. Scheipers recently had a hearing to discuss a complaint about a dog owned by a Jessica Olson who lives at Bonnie View Drive. The complaint was that the dog had bitten a neighbor and was of a vicious disposition. Testimony was provided from all involved, and in summary, the testimony did not provide adequate proof that the dog was of a vicious nature. It did appear that the dog was anxious. The finding was that the dog be allowed to remain on the property with conditions. When outdoors the dog needs to be muzzled and leashed and contained within a six-foot high fenced in area, and formal behavior modification training will be required until such time as the trainer provides a written statement that the dog has acquired the necessary behavioral skills to alleviate its fearful and anxious behavior,. The owner also needs to purchase and install a new door for her home and until such time as that occurs, restraints such as the interior barrier gate shall be used to prevent the dog from escaping from the house. The other condition is that there be no further incident of biting and if any conditions are violated it will be grounds for the decision to be repealed and a new hearing held.

Motion Mr. Crowley to approve the decision, seconded by Ms. Bohnson. Ms. Bohnson questioned the time frame for the new door installation and who will confirm that it has been completed. Ms. Scheipers has allowed a four to six month period and Ms. Olson will contact her once that it has been completed. Vote on the motion – all in favor.

#### **It's a Celebration Committee – Memorial Day Weekend**

Fran Cahill of the It's a Celebration Committee joined the Board. The committee is responsible for putting on the fireworks for the Memorial Day weekend and have asked again for assistance from the police and fire departments. In the past there was discussion about the costs involved. In 2016 the police cost was \$620.12 and in 2015 it was just over \$1,000. The fire department costs were \$960. Ms. Scheipers noted that this discussion is to make sure that the Board is aware of the costs to the town. Chief Minnich explained that 2015 cost him more because he was able to fill the detail. Last year he took people off the road and he came in to cover. The issue is if he cannot fill internally he has no means to do it through the town budget. He is also down two officers and it is a big vacation time. Mr. Rajeshkumar asked if the officers would consider giving back to the town by doing a detail. Chief Minnich states that he is not complaining about coming in, the issue was the Fire Chief wanted the Board to be aware we are spending town funds, and police officers are not allowed to volunteer they have to be paid. He added that he is down two officers and if they are dealing with traffic for the event and we have an issue, they will need to leave the event. Mr. Rucho asked if the committee were to pay the town, would you then hire officers from another town. The Chief stated that this is to re-verify that we have events in town but they are not town events. Mr. Rucho asked about the availability of Community Policing Grants. The Chief reports that we do not get those grants any more. Mr. Crowley asked if he foresees this being a problem for his budget. Ms. Scheipers commented that it is hard to know. The Fire Department budget needs an additional \$25,000 this year because when their budget

was developed we didn't have information on how the union contract would impact it. Chief Minnich is able to absorb the funds.

Mr. Cahill states that this was never a question before. They are paying over \$10,000 for the event and it is for the people of West Boylston and anybody else who wants to attend. If it is necessary to pay for the services of the police and fire departments he just needs to be told. Mr. Rucho's concern is if the Chief cannot fill the position and if there is a call it would result in the officers leaving the event and if it during the time when the fireworks have ended are people are crossing streets. The Chief suggested trying to fill and if we have enough in town that will be great, if not we will go out of town and deal with the committee. Mr. Cahill states that the committee has the money if there is an issue. Ms. Bohannon thanked the committee for all their work on the event. She didn't hear that it had been an issue in the past. Mr. Hadley feels we should handle these on a case by case situation should another vendor come in and want police and fire coverage. Mr. Crowley wants to make sure we have proper coverage. Mr. Cahill's concern is with little children and they need police and fire coverage. Mr. Crowley suggested leaving it up to the Police Chief as to what he needs for coverage and if he needs to talk to the committee to pay to bring officers in from other towns we can.

The event is on Saturday, May 27<sup>th</sup> at 7:00 p.m. with a rain date of Sunday, May 28<sup>th</sup>.

**FISP UPDATE:**

1. Police Station Project – consider voting drainage/RAC Bldrs Change Order #3

Motion Mr. Hadley to approve Change Order #3, second by Mr. Crowley, all in favor.

2. General Update

Mr. Hadley reports that the project is coming along well, siding will start next week, the roof is done, we will occupy late August or early September and we are on time and on budget.

**APPOINTMENTS AND RESIGNATIONS:**

1. Rich Duguay will be resigning from the Board of Assessors effective May 30, 2017

**MEETINGS, INVITATIONS & ANNOUNCEMENTS:**

1. May 10, 2017, 7:00 next FISP Meeting – at the meeting we will have the same presentation on the senior center as we have done for our informational meetings. We have another informational meeting tomorrow night at the library and the final meeting will be Saturday morning at town hall.

2. May 15, 2017, 6:30 p.m. Board of Selectmen Meeting prior to town meeting in cafeteria of Middle/High School

3. May 15, 2017, 7:00 p.m. Town Meeting in auditorium of Middle/High School

4. Announce that Paramedic Colby Fiske was recently awarded the EMS Instructor of the Year by Central Mass Emergency Medical Systems Corporation. The Board congratulated him on his award and will send him a letter.

**FUTURE AGENDA ITEMS/SELECTMENS REPORTS:**

Mr. Crowley mentioned that Mr. Duguay served on the Board of Assessors since 1991 and he thanked him for his years of service to the town.

Motion Mr. Crowley at 7:43 p.m. to enter into executive session under the provisions of Mass General Laws Chapter 30A, Section 21(a), Parts 1 & 2 to discuss complaints against an employee and contract negotiations with non-union personnel. (Building Inspector contract), seconded by Mr. Hadley. Roll

call vote: Mr. Rajeshkumar yes, Mr. Hadley yes, Mr. Rucho yes, Ms. Bohnson yes, Mr. Crowley yes. The Board will not be returning to open session.

Motion Ms. Bohnson at 8:35 p.m. to come out of executive session, seconded by Mr. Crowley. Vote on the motion – Mr. Rajeshkumar yes, Mr. Crowley yes, Mr. Rucho yes, Mr. Hadley yes, Ms. Bohnson yes.

With no further business to come before the Board, motion Mr. Crowley at 8:35 p.m. to adjourn, seconded by Mr. Hadley, all in favor.

Respectfully submitted,

Approved: May 17, 2017

\_\_\_\_\_  
Nancy E. Lucier, Municipal Assistant

\_\_\_\_\_  
Christopher A. Rucho, Chairman

\_\_\_\_\_  
Siobhan M. Bohnson, Vice Chairman

\_\_\_\_\_  
Barur R. Rajeshkumar, Clerk

\_\_\_\_\_  
Patrick J. Crowley, Selectman

\_\_\_\_\_  
John W. Hadley, Selectman