



Town of West Boylston
140 Worcester Street, West Boylston, Massachusetts 01583

Board of Selectmen/Sewer Commission Meeting Minutes

Date / Time / Location of Meeting June 26, 2019; 6:00 p.m.; Selectmen's Meeting Room, 140 Worcester Street
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Members Present Patrick J. Crowley, Chairman Barur R. Rajeshkumar, Vice Chair John W. Hadley, Clerk Michael J. Kittredge III, Selectman Christopher A. Rucho, Selectman

Members NOT Present

Invited Guests:

Mr. Crowley convened the meeting at 6:00 p.m. All members are present.

PUBLIC COMMENT – 7:05PM:

No one came forward under this agenda item.

APPROVAL OF MEETING MINUTES:

1. June 5, 2019, regular session
Motion Mr. Hadley, second Mr. Rajeshkumar, all in favor.
2. June 5, 2019, executive session
Motion Mr. Rucho, second Mr. Hadley, all in favor.

REVIEW AND VOTE TO APPROVE WARRANTS FOR THE PERIOD COVERING JUNE 6, 2019 TO JUNE 26, 2019: Town Payable Warrants FY2019-50 & 51 and 2019-SP-1; Town Payroll Warrant FY2019-25; Sewer FY2019-SE26; Municipal Light Plant #32, 33 and 34; and School Warrant FY2019-S19

Motion Mr. Rajeshkumar, second Mr. Hadley, all in favor.

Kathryn Cannie, Public Agency Retirement Services – consider voting to have PARS be the investment firm for our OPEB Funds

Now that we have begun to fund our OPEB Trust, we need to set up a trust for those funds. Ms. Lucier held a meeting with the Town Accountant, Treasurer/Collector and Mr. Crowley. Ms. Cannie comes highly recommended by our financial advisor Todd Hassett. Mr. Crowley noted that

we met he was impressed with the presentation and noted that it would be very costly for the town on their own to set up the trust.

Kate Cannie joined the Board. She works with PARS and they assist public agencies with addressing the cost and funding for retirement services. They manage OPEB trusts. They have developed a multiple employer agency trust, an established trust with custodian trustees and investment management program and all the legal documents that need to be put in place. It allows for individual agencies to join. They manage all the legal and compliance issues of the trust ongoing. No up front work that needs to be done by the town. The pool funds are pulled together to reach a more diversified level and meet your goals. They put this program together because it is economy to scale agency to join but your assets are not comingled. They are invested together as a pool to achieve the highest investment at a lower cost. Your assets are held separately in your own account and your earnings are your earnings. The management administration fee is 25 basis points, 1 point equals 1% of 1%, the Van Guard fee is 4 basis points and the custodian fee with US bank is 5 basis points. They have over \$250 million dollars in this one portfolio. When they launch the Van Guard portfolio in January of 2015 the basis points were 7 basis points the investment fees are now right below 4 basis points. Each month those fees go down with agencies joining. You will have the option of selecting one of the 4 portfolios; growth, balanced, conservative and fixed income. They are based on asset allocation of equity versus fixed income.

Mr. Crowley was at the meeting and the cost is \$380 per \$100,000 of assets under management per year. He recommends we hire PARS and go with Van Guard fund and go with balanced investment approach. Everyone at the meeting was on board with this. If we try to do this ourselves it will cost us much more. PARS manages the trust itself and the investment management is Brian Brinkley the dedicated portfolio manager. If you want to change your portfolio you speak with Brian and the treasurer makes that call.

Motion Mr. Rucho WHEREAS the Town of West Boylston (the “Town”) has accepted the provisions of Chapter 32B, Section 20 of the Massachusetts General Laws, as amended by Chapter 218, Section 15 of the Acts of 2016; and **WHEREAS** it is determined to be in the best interest of the Town to participate in the PARS Public Agencies Post-Retirement Health Care Plan Trust (the “OPEB Fund”), to fund post-employment benefits for its employees as specified in the Town’s policies and/or applicable collective bargaining agreements; and **WHEREAS** the OPEB Fund is a tax-exempt trust and plan performing an essential governmental function within the meaning of Section 115 of the Internal Revenue Code, as amended, and the Regulations issued there under, and is a tax-exempt trust under the relevant statutory provisions of the Commonwealth of Massachusetts; and; **WHEREAS** the assets of the OPEB Fund shall be invested in accordance with the prudent investor rule under the provisions of Chapter 203C of the Massachusetts General Laws; and **WHEREAS** the Town’s adoption and operation of the OPEB Fund has no effect on any current or former employee’s entitlement to post-employment benefits; and **WHEREAS** the terms and conditions of post-employment benefit entitlement, if any, are separate from and independent of the OPEB Fund; and **WHEREAS** the Town’s funding of the OPEB Fund does not, and is not intended to, create any new vested right to any benefit nor strengthen any existing vested right; and **WHEREAS** the Town reserves the right to make contributions, if any, to the OPEB Fund. **NOW THEREFORE, BE IT RESOLVED THAT:**

The Board of Selectmen of the Town of West Boylston (the “Board”) hereby adopts the Public Agencies Post-Retirement Health Care Plan Trust, including the Public Agencies Post-Retirement Health Care Plan, effective June 26, 2019; and

The Board hereby appoints the Treasurer, or his/her successor or his/her designee as the Town’s Plan Administrator for the OPEB Fund, and further authorizes the investment of the OPEB Fund under the prudent investor rule established under Chapter 203C of the Massachusetts General Laws; and

The Town’s Plan Administrator is hereby authorized to execute the PARS legal, investment, and administrative documents on behalf of the Town, and to take whatever additional actions are necessary to maintain the Town’s participation in the OPEB Fund, and to maintain compliance of any relevant regulation issued or as may be issued; therefore, authorizing him/her to take whatever additional actions are required to administer the Town’s OPEB Fund.

Motion seconded by Mr. Hadley. Vote on the motion – Messrs. Crowley, Rajeshkumar, Rucho and Hadley yes, Mr. Kittredge abstains. Town Clerk Elaine Novia certified the votes.

West Boylston Water District Commissioners – request to obtain Easement or conveyance of land in the vicinity of the Oakdale Well

Water District Commissioners Stanley Szczurko, Bob Bryngleson and Gary Flynn jointed the Board with Superintendent Michael Coveney. Mr. Szczurko reports that the Water District received an Order from DEP to construct a water treatment facility to treat and remove the manganese at the Oakdale well. It is our largest supplier of water in town, yields about one million gallons of water a day, and 98% of our entire town is served by wells. Their purpose in meeting with the Board this evening is to see if they could acquire the necessary land needed to construct the facility. They would like to know if they town would be willing to provide the necessary land area needed for construction of the facility. They do not have a definite understanding of the land area needed as the design has not yet been determined. They would like to start dialogue to see if the district could work something out with the town to acquire the granting of an Easement for the land. Mr. Crowley noted that in looking at the map provided, it will not obstruct use of the rail trial. Mr. Szczurko reports that DCR suggested we go to the town first. They are reluctant to give up what they have. Almost 100% of the town is on the Water District’s water supply. He added that they have had some issues with their Pleasant Valley well and things are moving along slowly. Michael from the engineering firm of CEI is doing the pilot right now. For a facility of this nature he estimates a building 50x100 or 40x80 sq. ft. on a one-acre parcel is what they would need. They would also need space for an emergency generator. They are putting together a conceptual design this summer and the PILOT study will give what treatment would be the best approach.

Mr. Rajeshkumar asked how far along they are with the new well. Mr. Coveney reports that they are waiting for DCR to grant the easement and they are ready to sink it as soon as the paperwork is filed with the Registry of Deeds, not sure how long it will take. Even if the new well is functioning Mr. Rajeshkumar asked we will need the Oakdale well. Mr. Coveney replied yes. Pleasant Valley is on the low system and Lee Street is on the high system. Manganese has been an issue for many years, and with this treatment they will filter out the manganese. Mr. Kittredge asked do you actually have to remove the manganese. Mr. Coveney explains they have to remove the manganese and one option would be to treat it and dispose it through the sewer system. Mr. Kittredge asked do you have any removal issues when you transport it, what do you consider it? The Water District’s engineer reports

there are no special transport requirements. Another disposal option could be the sewer system if it has capacity and there would be a detention basin. Periodically you take the basin off line to go through a freeze thaw period. We could remove the manganese for fertilizer products and sell it to the market.

They would like to locate the facility inside the entrance gate near the fire department training facility tucked into the hill. They would like to wait until the PILOT study has been completed so they know what they have for options. The building would be the height of two stories with 16-18 foot walls with a pitched roof. It is a biological filtration system, and they just completed one in Shrewsbury with tremendous success. It was noted that manganese is fluffy, would not affect sewer pipes. We would also need to insure we have capacity within our sewer system. Mr. Crowley asked at 1 million gallons of water a day how much stuff are we talking. The Water District's engineer estimates over the course of a year when it is settled it is one inch of solids over this room. Ultimately when discharged into the sewer it goes to Upper Blackstone. Mr. Szczurko noted that it is an acceptable waste for the sewer system, not a contaminant.

Mr. Rucho asked when you do this study will you look into costs to the town. Mr. Szczurko states we are looking to see if the Board would be amiable to consider granting an easement for the Water District to locate a facility somewhere on the parcel the town owns. There will be more discussion this is initial conversation only. They do not have the final information from the pilot but wanted to let DEP know they are in the process of discussing the location of a facility. The time table set by DEP puts the Water District in some constraints. This is an issue where the allowable amounts of manganese parts per million is different so now there is a problem. Mr. Coveney reports that in 2017 DEP set a health standard for manganese at 13 for potential neurological affects for exposure. We have been pumping the Oakdale well and it was well up over 1. Prior to 2016 there was no limit on the health part of it. It is a new rule. The water has not changed the rules have changed. The manganese causes dirty water. Mr. Kittredge suggested locating the building way to the right in the back where they kept their soccer nets. There is a big area way in. They used to mow it and it is behind old sumac trees. It is out of the way up in the corner. It was noted that in the 1950's the town granted property to the Water District for the well. Mr. Szczurko states the town has been very good to the district in the past. As a result they are hoping the good will shall continue. This is not unique to West Boylston, it is happening across the state and it is a hazard because the rules have changed. Shrewsbury was also under an order from DEP and built their treatment facility last year.

Mr. Rucho asks what is the timeline. The conceptual design is scheduled to be complete by the end of the year and after the first of the year we will start on detail design. DEP has the construction documents being completed by October of 2020. Mr. Kittredge asked if there is there is any way to speed the process up. Mr. Szczurko explained that it is being done in accordance with the construction required for the various stages and we are also applying for grant funds through the state SRF program. They applied in August of this year.

Motion Mr. Hadley for the Board to work with the Water District to move forward with this plan, second by Mr. Kittredge, all in favor. The Commissioners thanked the Board and agreed to return in October or November for an update. They will also relay updates through the Town Administrator. Mr. Rajeshkumar asked if we anticipate any increase in the water rates. Mr. Coveney notes that they are applying for a loan through SRF, estimated cost \$3-\$5 million to build the plant and water rates will have to increase to pay for the wo-year loan on the plant.

CENTRAL MASS REGIONAL PLANNING COMMISSION – Presentation on Municipal Vulnerability Plan

Eli Goldman of CMRPC joined the Board. He reports that we held a public listening session earlier this month. The MVP Program is the state's response to climate change and provides funds to communities to begin the process of planning for and implementing climate resilience. By having a Plan you can apply for action grants that are developed through the strategies. Thus far 71 communities have gone through the first round and 82 are in the second round. The MVP program objectives include defining extreme weather both natural and climate-related hazards, identifying existing and future vulnerabilities and strengths, developing and prioritizing actions for the community and stakeholders, and identifying opportunities for the community to advance action to reduce our risks and build resilience. West Boylston has a Hazardous Mitigation Plan which was accepted by FEMA in February of 2018. The MVP plan differs from that as it is more of an awareness-building exercise. We ended up with 50 people participating in our MVA workshop which was held on May 14th. The Core Team met three times prior to the all-day workshop to guide the process. The all-day workshop had a broad scope of attendees including local officials, officials from other towns and business and non-profit groups.

The top hazards identified at the workshop included flooding, winter storms, droughts/wildfires and severe storms. We had five breakout groups, one for infrastructure, society and environment and two working on all three. Each was broken down into priority features, local strengths and strategies with corresponding maps. Following that breakout group exercise we came together and came up with long and short term and ongoing strategies. We came up with our infrastructure strengths and vulnerabilities. An example of one of our strengths was our emergency shelters but back up generators are needed at the senior center and the elementary school. With this plan we can apply for grant funds for that need. The next step is on June 30th CMRPC will submit the plan to the state and we can apply for the next round of grants in late July or August.

Mr. Hadley questioned how long the program has been going on and how many grants have been given out. Mr. Goldman reports that it is fairly new program and since the beginning of June \$300,000 to \$400,000 has been given out for projects relating to vulnerability risks. Some communities have applied for grants to update their bylaws and regulations to allow for development. CMRPC will be submitting the Plan to the state.

Fire Chief Thomas Welsh - considering voting to accept bids for surplus Rescue and Engine 3

Chief Welsh reports that the bids closed at 1:00 today. At noon it was at \$5,000 and when it closed the high bid for the rescue truck came in at \$10,200. He requested the Board vote to approve the high bid of \$10,200 for the rescue truck. He is also requesting the Board lower the minimum bid for the fire truck. We initially had a minimum of \$4,500 and we didn't get any bids. He recommends we start the bidding on the fire truck at \$3,000 and we would take \$3,500.

Motion Mr. Hadley to start the bidding on the fire truck at \$3,000 and we would accept \$3,500, second by Mr. Kittredge, all in favor. I was noted that we received 53 bids on the rescue truck.

Motion Mr. Rucho to accept the high bid of \$10,200 on the rescue truck, second by Mr. Hadley, all in favor.

Request from PNL Deli Corp. for a Common Victuallar and Transient Vendor License to operate a food truck at 24 Worcester Street

Mr. Kittredge recused himself and sat in the audience. Perry Jano joined the Board and states that he owns a deli in Charlton. He purchased a food truck from Mike and is planning to place it on the Kittredge property located on 24 West Boylston Street. A tar pad was put in for the truck. The Charlton Health Inspector inspected it first and then the West Boylston Board of Health. He only plans to be at that location. It is a movable truck. Mr. Crowley asked about the parking situation. All departments, including the Police Chief, reported having no issue with the request. Mr. Jano plans to place a picnic table at the site and feels he could park 50 cars. Mr. Rucho is concerned about people parking on the street. Ms. Lucier noted that the Board could issue the license and should there be an issue with parking, we could invite them in for a conversation on how to resolve any issue.

Motion Mr. Hadley to approve the license pending Board of Health approval, second by Mr. Rucho, all in favor. Mr. Kittredge returned to the meeting table.

Gary Kellaheer, Interim DPW Director

Mr. Kellaheer reports that we had a couple of accidents at River Road and Thomas Street. The convex mirror that was on the post was ordered and has been installed. He also checked Newton Street and Prospect Street stop signs. The solar boards have an 18-month life. He has ordered new batteries.

With regard to the new crosswalk lights, Mr. Kellaheer was able to borrow a piece of equipment from another community and the poles have been set and we will next install the crossing lights. They will be up and running shortly. He is getting pricing on the dead tree on the island at Malden and Goodale Streets and noted that it is going to be a costly item. He met with the engineer on the Crescent Street sidewalk project and we had an issue with a relocation of a mail box. We have a test mail box in place and we are moving forward with that project. We have been granted an extension until December 2019. He is confident, in his conversations with the contractor today that the project will be completed, with the exception of minor adjustments, by the beginning of the school year. He visited with the Gilsons and the Mudd and they have completed an easement for those two properties. All disturbed areas will be returned as close to their original condition as possible.

Mr. Kellaheer reports that things are going very well and he is happy about that. The new gateway sign will be up by the end of the week. Chapter 90 works is going very well. The Hosmer Keys Streets project will start the week of July 8th and it will take three days to reclaim. Notices were mailed out to the residents on Hosmer, Keyes and Laurel Streets. The road will not be closed off. He visited with Michael Coveney regarding an Elm Street water break, which settled a little more. We are looking to extend it 500 feet and it is Chapter 90 project eligible. He reports that we are moving in the right direction.

Mr. Hadley questioned street opening permits and was of the understanding that there was a 5 year moratorium on streets recently paved. Mr. Kellaheer advised if you use state aid money it is five years or it is an emergency. Mr. Hadley asked about a cut made on Prospect Street. Mr. Kellaheer believes they did it for a utility connection and signs offs were prior to his arrival. It would be the DPW who would sign off on that. Mr. Hadley noted that they did the same thing on 92 North Main Street and they didn't use liquor fill. Mr. Kellaheer did speak with the state about North Main Street and that was signed off on before his arrival. Mr. Kellaheer noted that he always follows the seven year rule and noted it will not happen again. Mr. Rucho asked if we could require a person to cut it out and use liquor fill. Mr. Kellaheer would require it.

Mr. Rucho asked regarding the stop sign batteries is it because the batteries are old. Mr. Kellaheer notes that they only have an 18-month shelf life, some have been replaced and it is a job the DPW will be able to do. Mr. Rucho asked about the catch basin that need to be repaired and whether those projects has started yet. Mr. Kellaheer reports that many need attention and the DPW needed the new budget monies to do those jobs, which we begin after July 1. Mr. Rucho noted that the metal is falling into the catch basin at 9 Colonial Hill Drive. It is getting worse.

Mr. Crowley asked if the cross walk signs are hard wired or solar. Mr. Kellaheer replies, solar. Mr. Crowley asked what the balance in Chapter 90 would be after the Elm Street work. Mr. Kellaheer estimates \$225,000 to \$230,000. There are going to be some additional expenses for the re-engineering of the Crescent Street crosswalk project, which will come from Chapter 90. Mr. Rucho would like replacement of solar stop sign batteries on the Municipal Calendar. Mr. Kellaheer would prefer them on the shelf ready to go.

On July 22 at 6:00 p.m. we will have a Crescent Street Sidewalk information meeting. Letters have been sent out to all residents within 200 feet of the project.

NEW BUSINESS:

Mr. Kittredge returned to the meeting room table.

1. Concurrence on the reappointment of Norma Chanis to the Town-wide Planning Committee effective July 1, 2019 for a term to expire on June 30, 2022

Motion Mr. Hadley to concur with the appointment, second by Mr. Kittredge, all in favor.

2. Concurrence on the reappointment of Gary Flynn to the Open Space Implementation Committee as the Parks Commissioners designee effective July 1, 2019 for a term to expire on June 30, 2022

Motion Mr. Hadley to concur with the appointment, second by Mr. Rucho, all in favor.

3. Concurrence on the reappointment of Christine Mazeika to the Personnel Board effective July 1, 2019 for a term to expire on June 30, 2022

Motion Mr. Rucho to approve the appointment, second by Mr. Kittredge, all in favor.

4. Consider voting to recognize the acceptance of the following donations for the Bandstand Committee and to approve expenditure of these funds for general purposes: Sponsor \$265 in memory of Pauline McCormick, Sponsor \$265 from Michael Casey, Sponsor \$265 from Webster First and Free Will Donations from June 23rd concert \$168.97

Motion Mr. Hadley to recognize and accept the donations, second by Mr. Kittredge, all in favor.

5. Concurrence on reappointment of Tony Sanders to PEG Board effective July 1, 2019 for a term to expire on June 30, 2022

Motion Mr. Rucho to concur with the appointment, second by Mr. Kittredge, all in favor.

6. Concurrence on the appointment of Thomas Dillon to the Board of Health effective June 28, 2019 for a term to expire on April 30, 2022

Motion Mr. Hadley to concur with the appointment, second by Mr. Kittredge, all in favor.

7. Concurrence on the appointment of Peter Bove as a Special Officer to work detail assignments, effective July 1, 2019 for term to expire on June 30, 2020 at a rate of \$49.00 per hour

Motion Mr. Hadley to concur with the appointment, second by Mr. Rucho, all in favor.

8. Concurrence on the appointment of Richard Simmarano as a resident to the PEG Board effective July 1, 2019 for a term to expire on June 3, 2020

Motion Mr. Rucho to concur with the appointment, second by Mr. Hadley, all in favor.

9. Consider voting to send a letter congratulating Kathleen Theoharides on her appointment as Secretary of Energy & Environmental Affairs and request she recommend to the Governor that the funds in the bond bill for the Goodale Park Project be released

Motion Mr. Hadley to send the letter, second by Mr. Kittredge, all in favor.

10. Consider a ban on single-use plastic bags (JH)

Mr. Hadley believes the state will be implementing this very soon and would prefer us getting ahead of the curve.

Motion Mr. Hadley to start the process to eliminate plastic bags in town, second by Mr. Kittredge.

Discussion ensued with Mr. Rucho commenting that he doesn't think this is something the town should ban, he thinks the state should do so. He added that when you go to Home Depot in Shrewsbury you get a large paper bag for a very small item, which fills up your recycling bin. Norma Chanis of SWAT joined the Board for this discussion. She reports that this is something SWAT discussed, a few towns have done a ban, however, the issue always is enforcement. Plastic bags can and are being recycled. It is not the biggest thing out there that the town should be concerned about. Many towns are banning other things like nip bottles and styrofoam. She noted that every supermarket takes plastic bags back and to her it is more of educating people. Mr. Hadley feels it is a place to start. Mr. Crowley pointed out that paper bags take up more space and take more energy to produce. He is not a fan of banning things that are legal. He noted another option would be to require stores to use biodegradable bags and they could charge if they so choose. Mr. Rucho questions where do we end.

Vote on the motion – Messrs. Hadley and Kittredge yes; Messrs. Crowley and Rucho no. Motion fails.

11. Consider changing the name of the Board of Selectmen to Selectboard (JH)

Mr. Hadley feels it is the proper step for the Board to take to change their name.

Motion Mr. Hadley to change the name from Board of Selectmen to Selectboard, second by Mr. Kittredge. For our existing bylaws, this would require town meeting and state approval and we will also change signs within town hall. Vote on the motion – all in favor.

12. Concurrence on the hiring of Karen Hennessy to the position of Clerk in the Office of the Treasurer/Collector effective July 2, 2019, for a maximum of 5 hours a week, at Step 2 of Grade 2, \$15.34 per hour

Motion Mr. Hadley to approve the hiring, second by Mr. Rucho, all in favor.

Town Administrator's Report

1. Blight Bylaw

Ms. Lucier asked for an update on the Blight Bylaw. Included in this packet is the research I did back in January of 2019 and a copy of the minutes from the Board of Health Meeting at which this was discussed. Mr. Hadley noted that he and Mr. Crowley began this discussion last November with the Board of Health. They were not in favor of a bylaw and felt it was almost impossible to get it done and enforced. The enforcement person would fall on the building inspector and it doesn't work. The Board would like to invite the Board of Health and the Building Inspector in to discuss the option

2. Consider signing a contract extension with CM Geeks

Our contract with CM Geeks Inc. expires on June 30, 2019. The contract does allow the possibility of two, one year extensions at the discretion of the Town. I reached out to a number of our department heads to see if they were happy with the support and services provided to their department and I received back glowing reviews. I recommend the Board vote to approve a one-year extension of the contract with GM Greeks, Inc. for IT services.

Motion Mr. Rucho to go forward with the one-year extension of our CM Geeks IT contract, second by Mr. Kittredge, all in favor.

3. Consider signing Agreement for Collection of Soft Recyclables with Simply Recycling

At our last meeting we had a presentation from Steven Lisaukas, Vice President of Government Affairs for Waste Zero who gave a presentation on Curbside Textiles Recycling. SWAT has been working on finalizing the mailer and we are working on the other items needed to start service in West Boylston. I recommend the Board vote to enter into a 3-year contract with Simply Recycling with an option for one additional 3-year term and have the Chairman sign the contract.

Norma Chanis of SWAT joined the Board to discuss the mailer. The Board would prefer the car list all the items they take rather than directing residents to a town website. Mr. Rucho suggested using a smaller font might help fit the 12 or 14 items in the piece. We will ask for another mock up

Motion Mr. Hadley to sign the contract, second by Mr. Kittredge, all in favor.

4. Consider signing a trash metering agreement with Waste Zero

I recommend the Board vote to sign the proposed trash metering agreement. They will lock the current prices in for 3 years and are offering to cut the price of the bags by \$1.00 per case. The win for Waste Zero is they get the money sooner and cut the town their net share of the bag revenue fee. We will amend the trash budget and local receipts as well.

Motion Mr. Rucho to sign the agreement, second by Mr. Hadley, all in favor.

Senior Center

1. General update

Mr. Hadley reports that work is continuing outside and they are working on grading the field. We will hold all money until the town is satisfied and it is done correctly.

2.Approval of Invoices

- a. Caolo & Bieniek Associates, #5999, \$2,677.50 – motion Mr. Hadley to approve, second Mr. Rucho, all in favor.
- b. Yankee Engineering & Testing, #25995, \$515.00 – motion Mr. Hadley to approve, second Mr. Kittredge, all in favor.
- c. WB Mason #165652249, \$2,399.97 (from \$15,000 Gift) – motion Mr. Rucho to approve, second Mr. Kittredge, all in favor.
- d. Physio-Control, Inc., #119035043, \$1,495.00 – CR Plus AED Unit – Motion Mr. Hadley to approve, second Mr. Kittredge, all in favor.
- e. Bound Tree, #83203610, \$217.99 – Cabinet for AED Unit – motion Mr. Rucho to approve, second Mr. Kittredge, all in favor.
- f. CM Geeks, Inc. #1933, \$2,970.00 – labor for PC setups, routers, network, phones - motion Mr. Hadley to approve, second Mr. Kittredge, all in favor.
- g. Global Equipment fuel oil fill ladder \$2,365.55 - motion Mr. Hadley to approve, second Mr. Rucho, all in favor.
- h. RAC Invoice #13, \$278,191 – motion Mr. Hadley to approve, second Mr. Kittredge, all in favor.

Final bonding number to Town Accountant

Mr. Crowley reports that anything we borrow over \$50,000 can only be used for a project with a similar borrowing term. Ms. Lucier reports that our OPM recommends we borrow the full amount. Mr. Crowley thinks the interest rate will be 2.5% to 3% and noted that we currently do not have much of an investment policy for town funds, something he intends to work on. He would prefer not to borrow the full amount. Mr. Rucho voiced concern that we told the residents we are not going to borrow any more than we need. Mr. Hadley would prefer a 6-month ban. Mr. Crowley suggested borrowing what is currently anticipated with an additional \$50,000 as we could use up to that \$50,000 towards the note. Ms. Lucier recommends going with another ban and waiting for the final borrowing. Mr. Hadley is concerned about the two contractor issues.

Motion Mr. Hadley to see if we can do one more ban and if we have to go for the final bonding then we go with the expected amount plus \$50,000 more, second by Mr. Kittredge. Vote on the motion – Messrs. Crowley, Hadley, Kittredge yes; Mr. Rucho no. Mr. Rucho pointed out that we did tell residents that we were going to do fund raising.

MEETINGS, INVITATIONS & ANNOUNCEMENTS:

- 1.July 10, 2019, 6:00 p.m. next meeting of the Board
- 2.July 10, 2019, 7:00 FISP meeting
- 3.Consider changing August 7th meeting to August 14 or 21
It was agreed to meet on Thursday, August 1.

FUTURE AGENDA ITEMS/SELECTMENS REPORTS:

Mr. Hadley reports that the Malden Street bridge is scheduled to be open to traffic on Friday.

With no further business to come before the board, motion Mr. Hadley to adjourn at 8:22 p.m., second by Mr. Kittredge, all in favor.

Respectfully submitted,

Nancy E. Lucier, Municipal Assistant

Approved:

Patrick J. Crowley, Chairman

Barur R. Rajeshkumar, Vice Chairman

John W. Hadley, Clerk

Christopher A. Rucho, Selectman

Michael J. Kittredge III, Selectman